



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, August 2, 2018 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), Anna Maria de Freitas (Position No. 3), and Barbara Starr (Position No. 5).

Tim Daniels (Position No. 4) and Treasurer, Kelle' Wilson were absent.

Others Present: Mayor, Farhad Ghatan; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

EXCUSED ABSENCE

Council unanimously excused the absence of Councilmember Daniels.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

PUBLIC ACCESS TIME

SJC Councilmember Bill Watson offered to provide an update on issues of mutual concern.

ACTION AND DISCUSSION ITEMS

SJC Council Update

At 12:02 p.m., SJC Councilmember Bill Watson provided an update on issues of mutual concern. Topics included the Turn Point Walking Trail and Malcom Street property. Mayor Ghatan thanked Mr. Watson for the update and recent joint meeting. No action was taken.

SJI Chamber of Commerce

At 12:10 p.m., Mayor Ghatan introduced Becki Day, SJI Chamber Director, to report on recent activities. Ms. Day provided statistics for tourism and Fourth of July events and distributed the new Friday Harbor map brochure. The Council thanked Ms. Day. No action was taken.

Public Art - Margery Walker Presentation

At 12:17 p.m., Mayor Ghatan introduced Sandy Strehlou, Historic Preservation Coordinator, to present the Marjorie Walker display that will be located in the Breezeway. Ms. Strehlou distributed photographs and history for the display. Discussion followed regarding relocation of existing artwork. No action was taken.

Directional Signage – Historical Museum

At 12:21 p.m., Mayor Ghatan introduced Sandy Strehlou, Historic Preservation Coordinator, to present examples of directional signage for the SJI Historical Museum. Ms. Strehlou presented two options. Discussion followed regarding a policy for placement of signage. **Council consensus to allow the Signage Option No. 2 (painted wood)** .

Resolution No. 2404

At 12:28 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2404, concerning a policy for lodging tax funds. Administrator Wilson described the policy. No discussion followed.

Moved by Starr, seconded by Monin, to adopt Resolution No. 2404, adopting a policy regarding “Urgent Grant Requests” for lodging tax funds. Motion passed 4-0 with Daniels absent.

Council Retreat Topics

At 12:34 p.m., Mayor Ghatan introduced discussion of future Council Retreat Topics. Mayor Ghatan requested that Council hold a retreat at the Windermere conference room as they have done in previous years. Council discussed holding a retreat on the following topics:

- Policy for wayfinding and directional signage
- Development of public parks
- Master Tourism and Comprehensive Planning
- Low Impact Development; and
- Historical Building Landmarking Program

ADMINISTRATOR’S REPORT

At 12:49 p.m., Administrator Wilson presented the Town Council with an update of the following:

- Local 1849F – Town continues negotiations with Local 1849F.
- SJC Fairgrounds Master Plan – The Consultant for SJC has contacted the Town regarding its utility interests.
- Trout Lake Reservoir – The water level is 24.5 inches below the spillway.
- Finnigan Ridge – Town is investigating the possibility of a pump station to improve fire flow pressure.
- Warbass Way Sculpture – The draft agreement with the Artist was distributed for review. Discussion followed regarding the terms of the agreement.
- 2018 Building Permits – A current tally of building permits was distributed.
- Public Works Yard – Town is looking into the feasibility of exchanging property between departments to accommodate the creation of a public works yard and improve placement of WWTP structures. Preliminary design of a PW building was distributed.
- Capital Improvements Plan – The draft CIP was distributed for review.
- SWMP – Ecology has approved the Town/SJC solid waste management plan for year 2018.

PAYMENT OF CLAIMS

Moved by Monin, seconded by de Freitas, to affirm the payment of Payroll Warrant Nos. 17033 through 17041 and Direct Deposit Run dated July 31, 2018; and approve the payment of Claim Warrant Nos. 44407 through 44462 in the amount of \$579,434.90; and affirm the checks issued by the Treasurer. Motion passed 4-0 with Daniels absent.

APPROVAL OF MINUTES

Moved by de Freitas, seconded by Monin, to approve the minutes of **July 18, 2018 as submitted**. Motion passed 4-0 with Daniels absent.

FUTURE AND NON-AGENDA ITEMS

No future agenda items were forthcoming.

CITIZEN RESPONSE

No citizen response was forthcoming.

ADJOURNMENT – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 1:53 p.m. The next regular meeting is scheduled for Thursday, August 16, 2018 at 12:00 p.m.

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These minutes were approved on [date]. The original document is retained by the Clerk in the Town Council's permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk