



## SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, October 4, 2018 – Council Chambers – Afternoon Session

### CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

### ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), Tim Daniels (Position No. 4) and Barbara Starr (Position No. 5).

Anna Maria de Freitas (Position No. 3) was absent.

Others Present: Mayor, Farhad Ghatan; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

### EXCUSED ABSENCE

Council unanimously excused the absence of Councilmember de Freitas.

### FLAG SALUTE

Mayor Ghatan conducted the flag salute.

### PUBLIC ACCESS TIME

Diane Martindale, thanked the Council on behalf of SJL Arts Museum, for their support with tourism promotion. Ms. Martindale distributed the current 2018 IMA Catalogue.

Nathan Kessler-Jeffery, SJ Community Theatre Director, thanked the Council for their support with tourism promotion and requested that the Theatre be allowed to amend the proposed scope of work submitted with their grant application. The LTAC recommended reduced funding.

Gary Roberts, 804 Argyle Avenue, stated that he was concerned about traffic safety at the Grover Street and Argyle Avenue intersection. Mr. Roberts requested that the Council schedule a general discussion regarding traffic safety. The Mayor requested that he list specific concerns in writing in order to schedule appropriately.

### ACTION AND DISCUSSION ITEMS

#### Resolution No. 2410

At 12:09 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2410 concerning amplified sound at John O. Linde Community Park. Administrator Wilson reviewed the terms of draft Amendment No. 2 to the Operations and Maintenance Agreement between Island Rec and School District 149 that would allow for limited amplified sound. Discussion followed regarding community concerns over volume.

**Moved by Hushebeck, seconded by Starr, to adopt Resolution No. 2410, authorizing conditions for use of limited amplified sound and amendments to the Operations and Maintenance Agreement for John O. Linde Community Park. Motion passed 4-0 with de Freitas absent.**

Resolution No. 2411

At 12:20 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2411 concerning an agreement for commission of public art. Administrator Wilson explained that the Artist provided a performance bond in the amount of \$42,000 because of the nature of the project. No discussion followed.

**Moved by Daniels, seconded by Monin, to adopt Resolution No. 2411, authorizing the Mayor to execute an agreement with Gareth Curtiss to provide a bronze art sculpture for use as furniture at the First Street entrance to Sunshine Alley. Motion passed 4-0 with de Freitas absent.**

Resolution No. 2412

At 12:23 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2412 concerning the Tucker Avenue Reconstruction Project. Public Works Director Wayne Haefele explained the particulars of Change Order No. 6. The majority of the Change Order is a result of additional stormwater valley gutter at Marble Street. Discussion followed regarding design.

**Moved by Monin, seconded by Starr, to adopt Resolution No. 2412, authorizing the Mayor to execute Change Order No. 6 to the agreement for construction of the Tucker Avenue Reconstruction Project, Phase 2. Motion passed 4-0 with de Freitas absent.**

Resolution No. 2413

At 12:27 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2413 concerning the Tucker Avenue Reconstruction Project. Public Works Director Wayne Haefele explained the particulars of Change Order No. 7. The majority of the Change Order is a result of shallowly buried electrical conduit that needed relocation. Discussion followed regarding reimbursement.

**Moved by Daniels, seconded by Starr, to adopt Resolution No. 2413, authorizing the Mayor to execute Change Order No. 7 to the agreement for construction of the Tucker Avenue Reconstruction Project, Phase 2. Motion passed 4-0 with de Freitas absent.**

Resolution No. 2414

At 12:34 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2414 concerning improvements at the Wastewater Treatment Plant. Administrator Wilson explained that approval to award the bid for headworks improvements has not yet been received from USDA. Administrator Wilson requested that the meeting be continued to address unfinished business. No action was taken. (See adjournment.)

H/M Tax Grant Program

At 12:35 p.m., Mayor Ghatan introduced discussion of LTAC recommendations for the 2019 Tourism Promotion Grant. Administrator Wilson presented the recommendations of the committee. Discussion followed regarding allocations. Staff will present agreements for approval once drafted.

**Moved by Monin, seconded by Hushebeck, to adopt the recommendations of the LTAC for the 2019 Hotel Motel Grant Program; and to direct staff to include the modified scope(s) of work for TedX and SJ Community Theatre in the draft agreements. Motion passed 4-0 with de Freitas absent.**

**WORK SESSION**

2019 Town Budget

At 12:53 p.m., Mayor Ghatan introduced discussion of the preliminary budget. Treasurer Wilson and Administrator Wilson presented the draft 2019 Town budget. Treasurer Wilson reviewed items that have been changed throughout the budget as a result of ongoing projects and department requests. Discussion followed regarding line items of interest. No action was taken.

**ADMINISTRATOR’S REPORT**

At 1:30 p.m., Administrator Wilson presented the Town Council with an update of the following:

- Web / A / Nichols Street Project – The project is substantially complete. The Contractor anticipates finishing the last items in the next 2-3 weeks.
- Spring Street Crosswalks – Concrete is being poured for the new ADA crosswalk ramps.
- Tucker Avenue Reconstruction Project – Paving is scheduled for October 9<sup>th</sup>.
- Boling Alley – Special circumstances have caused the Town to enter into a private agreement for installation of a sewer main lateral. The parcel owner will reimburse the Town for work and materials.
- SJC Recycling – The County (SWAC) has issued its recycling mailout.
- Town Employee – Town is advertising for the Accounts Receivable Clerk Position. Keri Talbott has given notice to the Town.
- Solar Grants – Town is investigating grants for solar energy at the Wastewater Treatment Plant.

**PAYMENT OF CLAIMS**

Moved by Monin, seconded by Daniels, to affirm the payment of Payroll Warrant Nos. 17051 through 17062 and DDR dated September 28, 2018 in the amount of \$290,365.18; approve the payment of Claim Warrant Nos. 44646 through 44694 in the amount of \$438,862.07; and affirm the issuance of Treasurer Check Nos. 9798 through 9802 and AutoKey No. 091218 for September 2018 in the amount of \$16,074.58. Motion passed 4-0 with de Freitas absent.

**APPROVAL OF MINUTES**

Moved by Starr, seconded by Monin, to approve the minutes of **September 20, 2018 as submitted**. Motion passed 4-0 with de Freitas absent.

**FUTURE AND NON-AGENDA ITEMS**

Councilmember Hushebeck reported on the recent SWAC meeting.

Mayor Ghatan reported on the grand opening of the new Friday Harbor Animal Protection Society.

Councilmember Starr requested that the Sheriff be scheduled for a report as soon as possible.

**CITIZEN RESPONSE**

Bex Bishop, newest Film Festival volunteer, introduced herself to the Council and thanked the Council for their support.

**ADJOURNMENT** – Hearing no further business and no objection, Mayor Ghatan continued the meeting at 1:58 p.m. The continued meeting, **if needed**, is scheduled Thursday, October 11, 2018 at 12:00 p.m. The next regular meeting is scheduled for Thursday, October 18, 2018 at 12:00 p.m.

***[Clerk’s Note: The Thursday, October 11, 2018 Continued Session was not required. The Town Clerk announced that the meeting was cancelled/adjourned.]***

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These minutes were approved on [date]. The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk