



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, November 15, 2018 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), and Barbara Starr (Position No. 5).

Tim Daniels (Position No. 4) and Anna Maria de Freitas (Position No. 3) were absent.

Others Present: Mayor Farhad Ghatan; Town Administrator, Duncan Wilson; Treasurer, Kelle' Wilson; and Clerk, Amy Taylor.

EXCUSED ABSENCE

Council consensus to excused the absence of Councilmembers de Freitas and Daniels.

ACTION AND DISCUSSION ITEMS

Proclamation – Small Business Saturday

At 12:01 p.m., Mayor Ghatan proclaimed November 24, 2018 as Small Business Saturday in the Town of Friday Harbor. Small Business Saturday encourages local support of our small businesses and merchants.

SJC Update

At 12:04 p.m., SJC Councilmember Bill Watson provided an update on issues of mutual concern. Items included status of the connector road, proposed whale watching moratorium, affordable housing and process for newly adopted REET funding. The Council thanked Mr. Watson.

Public Hearing – 2019 Town Budget

At 12:17 p.m., Mayor Ghatan opened the public hearing regarding the 2019 Town Budget. No audience was present to give public testimony. Discussion followed regarding projected year end balances. The Council thanked Treasurer Wilson for her work on the budget. Hearing no public testimony, Mayor Ghatan closed the public hearing at 12:22 p.m. No action was taken.

Public Hearing – 2019 Revenue Resources

At 12:23 p.m., Mayor Ghatan opened the public hearing regarding the 2019 Revenue Resources. Administrator Wilson and Treasurer Wilson described revenue resources for the year and the process for determining property tax valuations. SJC Councilmember Bill Watson commented on revenue projections. Mayor Ghatan closed the public hearing at 12:28 p.m.

Ordinance No. 1651

Moved by Starr, seconded by Monin, to adopt Ordinance No. 1651, fixing and levying the amount of Ad Valorem Taxes for the Town of Friday Harbor for the year 201 9. Motion passed 3-0 with Daniels and de Freitas absent.

Utility Rate Increases

At 12:37 p.m., Mayor Ghatan introduced discussion of ordinances for utility rate increases. No discussion followed. **Moved by Hushebeck, seconded by Hushebeck, to adopt Ordinance Nos. 1652 through 1654 as follows. Motion passed 3-0 with de Freitas and Daniels absent.**

- **Ordinance No. 1652, amending Chapter 13.05 FHMC concerning water connection charges.**
- **Ordinance No. 1653, amending Chapter 13.21 FHMC concerning sewer service charges.**
- **Ordinance No. 1654, amending Chapter 13.21 FHMC concerning sewer connection charges.**

Resolution No. 2422

At 12:39 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2422 concerning seismic analysis of the Town Hall. Administrator Wilson explained that the current consultant for Town Hall Renovations is performing limited seismic analysis. The proposed amendment would add additional services. Discussion followed regarding the difference between the options.

Moved by Starr, seconded by Monin, to adopt Resolution No. 2422, authorizing Amendment No. 1 to the agreement with TCA Architectural Planning for limited engineering services. Motion passed 3-0 with de Freitas and Daniels absent.

Resolution No. 2423

At 12:45 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2423 concerning USDA funding. Administrator Wilson explained the process for funding approval. No discussion followed.

Moved by Monin, seconded by Starr, to adopt Resolution No. 2423, authorizing a Loan Resolution with USDA for Wastewater Treatment Plant improvements. Motion passed 3-0 with de Freitas and Daniels absent.

ADMINISTRATOR’S REPORT

At 12:50 p.m., Administrator Wilson presented the Town Council with an update of the following:

- Employee – A WWTP recently resigned. Lauren Storm’s last day is November 30, 2018.
- Customer Service Clerk – Interviews are ongoing for the ARC position.
- Greenway Parks – A Parks Department employee inquired about improvements for the Park. **Consensus to complete other planned improvements before considering Greenway Park.**
- Electric Vehicle – **Moved by Hushebeck, seconded by Starr, to authorize a pre-write of approximately \$1,000 for purchase of a used electric vehicle for the parking department. Motion passed 3-0 with de Freitas and Daniels absent.**
- GIS – Town is investigating cooperative agreement with the County for services.
- Adoption Day – SJC Superior Court is honoring National Adoption Day on November 30th.
- Investment Grade Audit – Apollo Solutions Group will begin the IGA at the Wastewater Treatment Plant for solar power.
- SJC Sheriff – Town meeting with the Sheriff to discuss law enforcement issues.
- Tucker Avenue, Phase 2 – The project is substantially complete.
- Augmentation II – The watershed is online for pumping.
- Overlook Park – Replacement binoculars are on order.
- SJ Community Theatre – A fundraiser will be held on the apparatus floor of the Fire Hall.
- Collective Bargaining – The union representative has resigned, thereby delaying current negotiations.

PAYMENT OF CLAIMS

Moved by Monin, seconded by Hushebeck, to affirm the payment of Payroll Warrant Nos. 17063 through 17071 and Direct Deposit Run dated October 31, 2018 in the amount of \$299,260.63; and approve the payment of Claim Warrant Nos. 44755 through 44790 in the amount of \$502,387.15. Motion passed unanimously.

APPROVAL OF MINUTES

Moved by de Freitas, seconded by Starr, to approve the minutes of **October 18, 2018 as submitted**. Motion passed unanimously.

FUTURE AND NON-AGENDA ITEMS

No future agenda items were forthcoming.

CITIZEN RESPONSE

No citizen response was forthcoming.

FUTURE AND NON-AGENDA ITEMS

Councilmember Hushebeck noted that Leadership SJ is scheduled.

Councilmember Monin noted that District 3 is recruiting.

CITIZEN RESPONSE

No citizen response was forthcoming.

ADJOURNMENT – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 1:50 p.m. The next regular meeting is scheduled for Thursday, December 6, 2018 at 12:00 p.m.

* * * * *

These minutes were approved on [date]. The original document is retained by the Clerk in the Town Council's permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk