



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, February 7, 2019 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Anna Maria de Freitas (Position No. 3), and Barbara Starr (Position No. 5).

Noel Monin (Position No. 2) and Tim Daniels (Position No. 4) were absent.

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

EXCUSED ABSENCE

Council unanimously excused the absence of Councilmembers Monin and Daniels.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

Leadership SJ

At 12:03 p.m., Councilmember Hushebeck described the 2019 Leadership SJ (Governance Day) event. Governance Day is scheduled February 8, 2019.

Committee Appointments

At 12:05 p.m., Mayor Ghatan asked the Council to affirm the appointment of David Jenkins, and reappointment of Diane Martindale and Megan Kilpatrick-Boe, to the Friday Harbor Arts Commission. Mayor Ghatan invited Mr. Jenkins to introduce himself and describe his qualifications. The Council thanked Mr. Jenkins.

Moved de Freitas, seconded by Starr, to appoint David Jenkins and reappoint Diane Martindale and Megan Kilpatrick-Boe, to the Friday Harbor Arts Commission. Motion passed 3-0 with Monin and Daniels absent.

SJI Chamber of Commerce

At 12:08 p.m., Mayor Ghatan introduced Becki Day, Chamber of Commerce Director, to provide an annual report. Ms. Day reported on quarterly luncheons and awards, events, attendance, staffing and success of their location. Mayor Ghatan and the Council thanked Ms. Day. No action was taken.

Resolution No. 2448

At 12:17 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2448 concerning the Web / A / Nichols Street Improvement Project. Administrator Wilson explained that the project is reconciled and recommended for acceptance. No discussion followed.

47 **Moved by Starr, seconded by de Freitas, to adopt Resolution No. 2448, accepting the Web / A / Nichols Street**
48 **Project. Motion passed 3-0 with Monin and Daniels absent.**

49
50 Resolution No. 2449

51 At 12:20 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2449 concerning sidewalk
52 improvements on Argyle Avenue. Administrator Wilson explained that MEM Enterprises submitted the low
53 responsive bid for the project. No discussion followed.

54
55 **Moved by de Freitas, seconded by Hushebeck, to adopt Resolution No. 2449, awarding the bid and authorizing**
56 **the Mayor to execute a contract for the construction of the Argyle Avenue Sidewalk Widening Project. Motion**
57 **passed 3-0 with Monin and Daniels absent.**

58
59 Town Hall Seismic Analysis

60 At 12:24 p.m., Mayor Ghatan introduced discussion of the 2019 Town Hall Seismic Analysis Study. Administrator
61 Wilson explained that certain recommendations have priority, but none were listed that need to be addressed on
62 an emergency basis. Town will coordinate with project engineers for the Town Hall Renovation Project to address
63 recommendations. Discussion followed regarding the importance of such studies. No action was taken.

64
65 Letter of Support - Plastic Bag Ban

66 At 12:31 p.m., Mayor Ghatan introduced discussion of the Letter of Support for State HB 1205 that was presented
67 for approval by SWAC. Administrator Wilson described main points of the proposed legislation. HB 1205
68 proposes to ban single use plastic bags statewide and impose fees for reusable and paper bags. Discussion
69 followed regarding the merits of HB 1205.

70
71 **Moved by Starr, seconded by de Freitas, to affirm Town’s support of the letter presented by SWAC for State HB**
72 **1206. Motion passed 3-0 with Monin and Daniels absent.**

73
74 Town Council Retreat

75 At 12:50 p.m., Mayor Ghatan introduced discussion of topics for the 2019 Town Council Retreat. Administrator
76 Wilson presented retreat topics. Discussion followed regarding the structure of the meeting. No action was
77 taken.

78
79 **ADMINISTRATOR’S REPORT**

80 At 1:15 p.m., Administrator Wilson presented the Town Council with an update of the following:

- 81
- 82 • Tucker Avenue Street Trees – Trees will be planted when weather permits.
 - 83 • WSF Electric Ferries – WSF is suggesting that the San Juan Island runs use electric ferries. More
84 information will be presented.
 - 85 • Linder Street Storm Drainage Project – Bids for the project are due February 12, 2019.
 - 86 • Reusable bags – It was suggested to use LTAC funding to offer reusable promotional bags to visitors.
 - 87 • District 3/EMS Merger – Discussion followed regarding preliminary findings of the Citizen Advisory Group.
 - 88 • Ed Warbass Way Sculpture – The Artist is starting the next phase of the piece and due for release of the
89 second payment installment. **Moved by Starr, seconded by de Freitas, to release the second installment**
90 **for payment of the Ed Warbass Way Sculpture. Motion passed 3-0 with Monin and Daniels absent.**
 - 91 • Refuse Department – Authorization was requested to (re)hire a fourth position in the department. **The**
92 **Council concurred.**
 - 93 • 2019 Spring Cleanup – The Spring Clean Up event will be April 22nd through 29th, 2019. Flyers will be
94 distributed with the monthly utility billing.
- 95

96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117

PAYMENT OF CLAIMS

Moved by de Freitas, seconded by Starr, to approve the payment of Claim Warrant Nos. 45075 through 45137 in the amount of \$536,310.56 and Treasurer Check Nos. 9819-9821 plus one ECT in the amount of \$5,350.04. Motion passed 3-0 with Monin and Daniels absent.

APPROVAL OF MINUTES

Moved by Starr, seconded by Hushebeck, to approve the minutes of **January 17, 2019 as submitted.** Motion passed 3-0 with Monin and Daniels absent.

FUTURE AND NON-AGENDA ITEMS

Councilmembers listed future agenda items.

CITIZEN RESPONSE

No citizen response was forthcoming.

ADJOURNMENT – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 1:56 p.m. The next regular meeting is scheduled for Thursday, February 21, 2019 at 12:00 p.m.

These minutes were approved on February 21, 2019. The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk