



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, March 7, 2019 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Anna Maria de Freitas (Position No. 3), Tim Daniels (Position No. 4) and Barbara Starr (Position No. 5). Noel Monin (Position No. 2) was absent.

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

EXCUSED ABSENCE

Council unanimously excused the absence of Councilmember Monin.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

Historic Preservation Review Board

At 12:01 p.m., Mayor Ghatan requested the reappointment of David Harsh, Carol Strum and Jeff Iverson to the HPRB. No discussion followed.

Moved by Hushebeck, seconded by de Freitas, to reappoint David Harsh, Carol Strum and Jeff Iverson to the Historic Preservation Review Board. Motion passed 4-0 with Monin absent.

US Customs and Border Protection

At 12:03 p.m., Mayor Ghatan welcomed Officer Tom Barnes, local US Customs and Border Protection Office, to provide an update. Officer Barnes publicly thanked the community for being so generous during the government shutdown; commented on their current location on First and Spring Street; and provided anecdotal statistics for current crossings. Discussion followed regarding new online apps for "check-ins". Mayor Ghatan and the Council thanked Officer Barnes. No action was taken.

SJC Ferry Advisory Committee

At 12:13 p.m., Mayor Ghatan introduced Jim Corenman, SJC Ferry Advisory Committee Chair, to provide an update. Mr. Corenman and the Council discussed design and funding of new WS Ferries and service issues. The Mayor and Council thanked Mr. Corenman. No action was taken.

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Department Report – Systems Administration

At 12:54 p.m., Mayor Ghatan introduced Mike Greene, Systems Administrator, to provide a quarterly update. Mr. Greene reported that no major incidents have occurred during the last quarter and listed in-progress and completed projects between October through present. The Council thanked Mr. Greene. No action was taken.

Annual Report - Town Wellness Program

At 1:10 p.m., Mayor Ghatan introduced Julie Greene, Wellness Coordinator, to provide an update. Ms. Greene reported that Town achieved its 2019 WellCity Award and 2% insurance discount and listed current activities for the program. The Council thanked Ms. Greene. No action was taken.

SSDP Application No. 97RR

At 1:16 p.m., Mayor Ghatan introduced discussion of SSDP Application No. 97RR. Michael Bertrand, Land Use Administrator, explained that the Town Planning Commission held a public hearing regarding the application by the Port of Friday Harbor for altering outdoor seating at Spring Street Landing. The Planning Commission recommends approval of the request to reallocate 385 square feet of existing outdoor seating area at the north side of the building to be split between the upper and lower levels of the plaza. Discussion followed regarding public access.

Moved by Hushebeck, seconded by de Freitas, to adopt the recommendations of the Planning Commission and direct staff to prepare findings of fact, conclusions of law and decision regarding SSDP Application No. 97RR. Motion 4-0 with Monin absent.

Rezone Application No. 72

At 1:27 p.m., Mayor Ghatan introduced discussion of Rezone Application No. 72. Michael Bertrand, Land Use Administrator, explained that the Town Planning Commission held a public hearing regarding the application to rezone three parcels from Single-family to Multi-family residential. The Planning Commission’s recommendation is to approve the request. Discussion followed regarding the location of the parcels.

Moved by Hushebeck, seconded by Daniels, to adopt the recommendations of the Planning Commission and direct staff to prepare findings of fact, conclusions of law and decision regarding Rezone Application No. 72. Motion 4-0 with Monin absent.

Annual Report – Friday Harbor Arts Commission

At 1:40 p.m., Mayor Ghatan introduced Julie Greene, FHAC Coordinator, to provide an update. Ms. Greene reported on current proposals and requested funding to print additional copies of the Friday Harbor Arts Brochure. Discussion followed regarding updates to the brochure. The Council thanked Ms. Greene. **Council consensus to reprint 2500 (or closest pricing break) of the Friday Harbor Arts Brochure for year 2019.**

Public Art – Sculptures

At 1:56 p.m., Mayor Ghatan explained that Town has an opportunity to purchase two sculptures at cost from a local artist. Mayor Ghatan described the bronze owl and fox that would be located at the corner of Second and West Street. Discussion followed regarding budget for the purchase.

Moved by _____, seconded by _____, to authorize the purchase and installation of two sculptures in the approximate amount of \$5,400 with funding split between hotel motel and arts commission funds. Motion passed 4-0 with Monin absent.

94 Ordinance No. 1663

95 At 2:07 p.m., Mayor Ghatan introduced discussion of draft Ordinance No. 1663 concerning adoption of state
96 building codes. Wayne Haeefe, PW Director, explained that the Ordinance provides for fire suppression
97 alternatives, such as installation of water tanks, in areas of Town that lack adequate water pressure for
98 development. No discussion followed.

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100 **Moved by de Freitas, seconded by Hushebeck, to adopt Ordinance No. 1663, amending Chapter 15.04 FHMC**
101 **concerning adoption of state building codes. Motion passed 4-0 with Monin absent.**

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103 Ordinance No. 1664

104 At 2:09 p.m., Mayor Ghatan introduced discussion of draft Ordinance No. 1664, fixing salaries of officials and non-
105 represented personnel and repealing Ordinance No. 1660 in its entirety. Administrator Wilson explained that the
106 Ordinance adjusts salaries and benefits for exempt personnel to match that of represented employees. Discussion
107 followed regarding benefits.

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109 **Moved by de Freitas, seconded by Starr, to adopt Ordinance No. 1664, fixing salaries of officials and non-**
110 **represented personnel and repealing Ordinance No. 1660 in its entirety. Motion passed 4-0 with Monin absent.**

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112 **ADMINISTRATOR’S REPORT**

113 At 2:14 p.m., Administrator Wilson presented the Town Council with an update of the following:

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 - GIS Assessment – The report is nearly complete.
 - WWTP – Status of projects at the Wastewater Treatment Plant.
 - SWAC – The County is requesting that Town use its LTAC funds for a plastic reduction project.
 - Tucker Avenue, Phase 2 – Special counsel is beginning work on the claim with Strider Construction.
 - Spring Banners – Banners have been ordered.
 - Tucker Avenue, Phase 2 – The summary judgement with Carla Higginson is scheduled April 4th.

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122 **PAYMENT OF CLAIMS**

123 Moved by Starr, seconded by de Freitas, to affirm the payment of Payroll Warrant Nos. XXXXX through XXXXX; and
124 approve the payment of Claim Warrant Nos. XXXXX through XXXXX in the amount of \$. Motion passed 4-0 with
125 Monin absent.

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127 **APPROVAL OF MINUTES**

128 Moved by de Freitas, seconded by Starr, to approve the minutes of **February 21, 2019 as submitted.** Motion
129 passed 4-0 with Monin absent.

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131 **FUTURE AND NON-AGENDA ITEMS**

132 Councilmember Starr requested adjustments to the maps provided with Staff reports.

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134 **CITIZEN RESPONSE**

135 No citizen response was forthcoming.

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137 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 2:45
138 p.m. A special meeting is scheduled Saturday, March 23, 2019 at 9:30 a.m. for the purpose of a Council Retreat.
139 The next regular meeting is scheduled for Thursday, March 21, 2019 at 12:00 p.m.

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142 **These minutes were approved on April 4, 2019. The original document is retained by the Clerk in the Town**
143 **Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**