



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, March 21, 2019 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Anna Maria de Freitas (Position No. 3), Tim Daniels (Position No. 4) and Barbara Starr (Position No. 5). Noel Monin (Position No. 2) was absent.

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

EXCUSED ABSENCE

Council unanimously excused the absence of Councilmember Monin.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

PUBLIC ACCESS TIME

Becki Day, SJI Chamber Director, announced the theme for the Fourth of July Parade. The 2019 theme is "Parade of Stars..." The Pig War BBQ will be held next door to the Historical Museum. Discussion followed regarding insurance costs for parades and events.

ACTION AND DISCUSSION ITEMS

FFCOL – Rezone Application No. 72

At 12:06 p.m., Mayor Ghatan introduced discussion of the Findings of Fact, Conclusions of Law & Decision for Rezone Application No. 72. Michael Bertrand, Land Use Administrator, presented the FFCOL. No discussion followed.

Moved by de Freitas, seconded by Starr, to approve the Findings of Fact, Conclusions of Law & Decision for Rezone Application No. 72. Motion passed 4-0 with Monin absent.

Ordinance No. 1665

At 12:08 p.m., Mayor Ghatan introduced discussion of draft Ordinance No. 1665, rezoning 732, 734 & 736 Nash Street. Michael Bertrand, Land Use Administrator, explained that the ordinance rezones and makes the corresponding changes to the Town land use maps for said parcels. No discussion followed.

Moved by Hushebeck, seconded by de Freitas, to adopt Ordinance No. 1665, rezoning Tax Parcel Nos. 351491576, 351491577 and 351491578 located at 732 Nash Street, 734 Nash Street and 736 Nash Street, Friday Harbor, San Juan County, Washington. Motion passed 4-0 with Monin absent.

46 Resolution No. 2452

47 At 12:10 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2452 accepting an easement for
48 stormwater utilities. Administrator Wilson explained that the easement is located in the Foxhall Subdivision. No
49 discussion followed.

50
51 **Moved by de Freitas, seconded by Starr, to adopt Resolution No. 2452, accepting a right of way easement for**
52 **stormwater improvements. Motion passed 4-0 with Monin absent.**

53
54 Resolution No. 2453

55 At 12:13 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2452 concerning surplus property.
56 Administrator Wilson explained the process for deeming equipment surplus. No discussion followed.

57
58 **Moved by Hushebeck, seconded by Starr, to adopt Resolution No. 2453, authorizing the Mayor to offer for public**
59 **sale such used equipment deemed surplus. Motion passed 4-0 with Monin absent.**

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61 Resolution No. 2454

62 At 12:16 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2454 concerning inspection of the
63 submarine sewer line and Town outfall. Administrator Wilson explained that the line requires periodic inspection
64 for damage. Jen-Jay, Inc. offered a responsive proposal. No discussion followed.

65
66 **Moved by de Freitas, seconded by Daniels, to adopt Resolution No. 2454, authorizing the Mayor to accept a**
67 **proposal from Jen-Jay, Inc. for inspection of the sewer outfall pipe and inspection of the Warbass Way submarine**
68 **sewer connection points. Motion passed 4-0 with Monin absent.**

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70 Resolution No. 2455

71 At 12:19 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2455 concerning distribution of liquor
72 excise taxes. Administrator Wilson explained that Town received funds from the State from liquor profits and
73 liquor excise taxes. A percentage must be used for drug and alcohol treatment programs. The agreement allows
74 the funds to be transferred to Compass Health for such programs. No discussion followed.

75
76 **Moved by Daniels, seconded by de Freitas, to adopt Resolution No. 2455, authorizing transfer of funds to**
77 **Compass Health for drug and alcohol treatment programs. Motion passed 3-0 with Starr abstained and Monin**
78 **absent.**

79
80 Resolution No. 2456

81 At 12:26 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2456 concerning the Argyle Avenue
82 Sidewalk Widening Project. Administrator Wilson explained that Change Order No. 1 changes the alignment of
83 the street near the SJC Fairgrounds at the request of the County. Work will be at the expense of SJC. No
84 discussion followed.

85
86 **Moved by Daniels, seconded by Starr, to adopt Resolution No. 2456, authorizing the Mayor to execute Change**
87 **Order No. 1 to the agreement with MEM Enterprises, LLC for the Argyle Avenue Sidewalk Widening Project.**
88 **Motion passed 4-0 with Monin absent.**

89
90

91 Resolution No. 2457

92 At 12:28 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2457 concerning the WWTP
93 Headwork Project. Administrator Wilson explained that Change Order No. 1 adjusts the road length and
94 alignment, perimeter fencing and gating at the WWTP. No discussion followed.

95
96 **Moved by Daniels, seconded by Starr, to adopt Resolution No. 2456, authorizing the Mayor to execute Change**
97 **Order No. 1 to the agreement with MEM Enterprises, LLC for the Argyle Avenue Sidewalk Widening Project.**
98 **Motion passed 4-0 with Monin absent.**

99
100 GIS Assessment

101 At 12:40 p.m., Mayor Ghatan introduced discussion of the draft GIS Assessment. Administrator Wilson reviewed
102 the Executive Summary contained in the report. Discussion followed regarding the findings.

103
104 **Moved by Daniels, seconded by de Freitas, to implement the findings for the “first year”. Motion passed 4-0 with**
105 **Monin absent.**

106
107 **ADMINISTRATOR’S REPORT**

108 At 12:52 p.m., Administrator Wilson presented the Town Council with an update of the following:

- 109
- 110 • GAC Filter – Town will issue an RFP for activated carbon for water treatment.
 - 111 • System Administration – The department has a list of unbudgeted items that need to be purchased for
112 the WWTP. **Moved by Daniels, seconded by Starr, to authorize the purchase of computer equipment**
113 **(approximately \$7,275) for the Wastewater Treatment Plant. Motion passed 4-0 with Monin absent .**
 - 114 • Debt service – Town will discuss long-term debt service for the WWTP at the Council Retreat.
 - 115 • PW Projects – Status of current projects was listed.
 - 116 • Spring Banners – The banners are being hung.
 - 117 • CAG Report – The CAG report is due in April.
 - 118 • Arbor Day – The Town will schedule the event on April 4, 2019.
- 119

120 **PAYMENT OF CLAIMS**

121 Moved by de Freitas, seconded by Starr, to approve the payment of Claim Warrant Nos. XXXXX through XXXXX in
122 the amount of \$. Motion passed 4-0 with Monin absent.

123
124 **FUTURE AND NON-AGENDA ITEMS**

125 Councilmember Hushebeck provided an update on the EDC Trades Program.

126
127 **CITIZEN RESPONSE**

128 No citizen response was forthcoming.

129
130 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 1:28
131 p.m. A special meeting is scheduled Saturday, March 23, 2019 at 9:30 a.m. for the purpose of a Council Retreat.
132 The next regular meeting is scheduled for Thursday, April 4, 2019 at 12:00 p.m.

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134 * * * * *

135 **These minutes were approved on April 4, 2019. The original document is retained by the Clerk in the Town**
136 **Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**