



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, June 6, 2019 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Noel Monin (Position No. 2), Anna Maria de Freitas (Position No. 3), Tim Daniels (Position No. 4) and Barbara Starr (Position No. 5). Steve Hushebeck (Position No. 1) was absent.

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

EXCUSED ABSENCE

Council unanimously excused the absence of Councilmember Hushebeck.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

PUBLIC ACCESS TIME

Becki Day, SJI Chamber of Commerce Director, announced the agenda for the parade and events for the Fourth of July.

ACTION AND DISCUSSION ITEMS

SJC Update

At 12:10 p.m., Mayor Ghatan introduced Bill Watson, SJC Councilmember, to provide an update on issues of mutual concern. Topics included regional healthcare coverage and comprehensive planning.

SJC EDC Update

At 12:21 p.m., Mayor Ghatan introduced Victoria Compton, SJC EDC Director, to provide an update concerning the Knowledge Worker Network Program and Trades Education Program. No action was taken.

Resolution No. 2463

At 12:30 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2463 concerning John O. Linde Community Park. The current amendment for limited amplified sound sunsets on June 14, 2019. Island Rec is requesting Amendment No. 3 to continue the use of limited amplified sound during sanctioned events. Discussion followed regarding the extension of the sunset date for an additional year through 2021.

Moved by Starr, seconded by de Freitas, to adopt Resolution No. 2463, approving the request to use limited amplified sound during sanctioned sporting events through June 30, 2021; and to “approve to form”, Amendment No. 3 of the operations and maintenance agreement. Motion passed 3-0 with Monin abstained and Hushebeck absent.

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Resolution No. 2464

At 12:38 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2464 concerning the Tucker Avenue Reconstruction Project, Phase 2. The Town requires claims analysis support for the current litigation with Strider Construction. Stewart Consulting, LLC has offered a proposal on a time and materials basis with a preliminary estimate not to exceed \$18,000. The scope of services include review and analyze of the entitlement and valuation of the construction claim asserted by the Contractor for the project. No discussion followed.

Moved by de Freitas, seconded by Monin, to adopt Resolution No. 2464, ratifying the letter of engagement with Stewart Consulting for claims analysis services for the Tucker Avenue Reconstruction Project, Phase 2. Motion passed unanimously.

Resolution No. 2465

At 12:43 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2465 concerning the WWTP Headworks Project. The Town directed the contractor to perform additional work at the WWTP. As a result of additional improvements requested by the Town, the Engineer and Town agreed to increasing the scope and total budget for consulting services. Wilson Engineering submitted a time and materials estimate in the amount of \$21,553 to perform the additional scope of services. No discussion followed.

Moved by de Freitas, seconded by Starr, to adopt Resolution No. 2465, authorizing the Mayor to execute Amendment No. 2 to the consultant agreement with Wilson Engineering, LLC for addition headworks improvements at the Wastewater Treatment Plant. Motion passed 4-0 with Hushebeck absent.

Resolution No. 2466

At 12:46 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2466 concerning the Linder Street Storm Drainage Project. The Town requested additional pavement restoration at the project site. Change Order No. 1 is in the amount of \$12,389.90 for additional labor and materials and to reconcile other quantities for the project. Discussion followed regarding the effort and quality of work that went into the project.

Moved by Daniels, seconded by Starr, authorizing the Mayor to execute Change Order No. 1 for the Linder Street Storm Drainage Project. Motion passed 4-0 with Hushebeck absent.

Resolution No. 2467

At 12:50 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2467 concerning the Linder Street Storm Drainage Project. The project is completed and inspected. The Town Engineer recommends acceptance of the project. No discussion followed.

Moved by Starr, seconded by de Freitas, to adopt Resolution No. 2467, accepting the Linder Street Storm Drainage Project. Motion passed 4-0 with Hushebeck absent.

Resolution No. 2468

At 12:53 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2468 concerning the purchase of equipment. The Town wishes to purchase solar powered, radar equipped, speed signs for Grover Street. The vendor offered a quote of \$5,655 plus miscellaneous add-ons to furnish the equipment. No discussion followed.

Moved by Starr, seconded by Monin, to adopt Resolution No. 2468, authorizing the purchase of solar powered, radar equipped traffic calming devices to monitor speed on Grover Street. Motion passed 4-0 with Hushebeck absent.

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96 Ordinance No. 1668
97 At 12:55 p.m., Mayor Ghatan introduced discussion of draft Ordinance No. 1668 concerning the speed
98 restrictions. The Town Engineer has concluded that it is appropriate to reduce the speed limit on Grover Street
99 from 25 miles per hour to 20 miles per hour based upon the high level of pedestrian traffic, residential activity,
100 high density, unrestricted parking and proximity of the elementary school and athletic fields. No discussion
101 followed.

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103 **Moved by Monin, seconded by de Freitas, to adopt Ordinance No. 1668, amending Section 10.04.090(B) FHMC**
104 **concerning speed restrictions. Motion passed 4-0 with Hushebeck absent.**

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106 **ADMINISTRATOR’S REPORT**

107 At 12:58 p.m., Administrator Wilson presented the Town Council with an update of the following:

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 - Street Banners – New summer banners are ready to order. The artwork was distributed.
 - 110 • ESB 1406 – A new bill regarding sales tax was approved for affordable housing. Discussion will be
111 scheduled.
 - 112 • Warbass Way – **Council consensus to replace a portion of damaged fencing on Warbass Way within the**
113 **Town right-of-way.**
 - 114 • Watershed Management – Town will request proposals for a forester to assess the Trout Lake
115 Watershed.
 - 116 • Sunken Park – After hour activities are becoming a concern again. Discussion followed regarding the
117 installation of lighting system.
 - 118 • PFFAP – Town will submit a grant application for the planned pocket park on First Street.
 - 119 • State Audit – Town received favorable results from the annual audit.
 - 120 • Trout Lake Dam – The final seismic report was distributed to the Council.
 - 121 • Meeting Continuation – The July 4th meeting is rescheduled to July 11th due to the legal holiday. Instead,
122 the June 20, 2019 meeting will be continued to July 3rd and July 11th meeting cancelled.

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124 **PAYMENT OF CLAIMS**

125 Moved by Monin, seconded by de Freitas, to affirm the payment of Payroll Warrant Nos. 17139 through 17148
126 and direct deposit run dated May 31, 2019 in the amount of \$325,299.62; approve the payment of Claim Warrant
127 Nos. 45480 through 45542 in the amount of \$548,869.81; and issuance of Treasurer Check Nos. 9843 through
128 9847 and Electronic Payments in the amount of \$510,562.98. Motion passed 4-0 with Hushebeck absent.

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130 **APPROVAL OF MINUTES**

131 Moved by de Freitas, seconded by Monin, to approve the minutes of **May 16, 2019 as submitted.** Motion passed
132 4-0 with Hushebeck absent.

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134 **FUTURE AND NON-AGENDA ITEMS**

135 No future agenda items were forthcoming.

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137 **CITIZEN RESPONSE**

138 Bryce Ecklein, 475 Harrison Street, complimented the Town on recent utility work and commented on situational
139 noise resulting from construction work on the weekend.

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141 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 2:12
142 p.m. The next regular meeting is scheduled for Thursday, June 20, 2019 at 12:00 p.m.

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145 **These minutes were approved on June 20, 2019. The original document is retained by the Clerk in the Town**
146 **Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**