



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, June 18, 2020 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), Anna Maria de Freitas (Position No. 3), Tim Daniels (Position No. 4) and Barbara Starr (Position No. 5).

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

PUBLIC ACCESS TIME

Christine Desermeaux, local resident, informed the Council of a petition to cancel the annual fireworks show due to COVID-19 concerns. Mr. Desermeaux stated that the petition had 135 signatures. Mayor Ghatan thanked Ms. Desermeaux.

ACTION AND DISCUSSION ITEMS

Visitors Bureau

At 12:06 p.m., Mayor Ghatan introduced discussion of the summer tourism promotion campaign by the Visitors Bureau (VB). Deborah Hoskinson, Executive Director, requested that the VB be authorized to reorganize its budget to use unspent "spring funds" during the "summer" advertising campaign. Discussion followed regarding spending the money without a guarantee of when San Juan County would be able to move forward in its phasing; possible resurgence of COVID-19 and additional stay-home mandates; and budgeting and return-on-investment of advertising funds during 2020. Administrator Wilson explained that staff had no issue with spending it now or saving it, but warned that the same level of funding would not be available for 2021. Further discussion followed regarding a phased approach to advertising.

Moved by Hushebeck, seconded by Starr, to allocate \$50,000 of unspent "spring" campaign funding during the "summer" campaign, and re-examine use of left-over funds once approved for Phase 3, Reopen Washington. Motion passed 3-2 with de Freitas and Daniels opposed.

Six Year Transportation Improvement Plan

At 12:43 p.m., Mayor Ghatan opened the public hearing for consideration of the Six Year Transportation Improvement Plan for years 2021-2026. Administrator Wilson outlined projects listed on the plan. Mayor Ghatan opened the hearing for public comment. Hearing none, Mayor Ghatan closed the public hearing.

Resolution No. 2565

Moved by de Freitas, seconded by Monin, to adopt Resolution No. 2565, providing for a Six Year Transportation Improvement Plan for years 2021-2026. Motion passed unanimously.

46 **ACTION AND DISCUSSION ITEMS (CONT.)**

47 2020 Capital Improvement Plan

48 At 12:46 p.m., Mayor Ghatan introduced discussion of the final draft Capital Improvement Plan. Staff explained
49 that the Planning Department was seeking affirmation that the Council was satisfied with the plan for inclusion in
50 the Comprehensive Plan Updates for year 2020. No discussion followed.

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52 **Moved by Starr, seconded by de Freitas, to approve the Capital Facilities Plan for Comprehensive Plan Updates.**
53 **Motion passed unanimously.**

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55 Resolution No. 2655

56 At 12:50 p.m., Mayor Ghatan introduced discussion of the Water System Plan update. Administrator Wilson
57 explained that the Town negotiated an agreement with the engineering firm of Brown & Caldwell to complete the
58 updates. No discussion followed.

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60 **Moved by de Freitas, seconded by Starr to adopt Resolution No. 2566, authorizing an agreement with Brown &**
61 **Caldwell for an update to the Water System Plan. Motion passed unanimously.**

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63 Ordinance No. 1693

64 At 12:52 p.m., Mayor Ghatan introduced discussion of outdoor burning and recreational fires. Administrator Wilson
65 explained that the ordinance recodifies the existing code to an appropriate Chapter and clarifies rules for
66 recreational fires used for residential cooking, heating and enjoyment. Discussion followed about violation and
67 enforcement.

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69 **Moved by Hushebeck, seconded by de Freitas, to adopt Ordinance No. 1693, adopting new regulations concerning**
70 **recreational burning and recodifying regulations concerning outdoor burning. Motion passed unanimously.**

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72 Ordinance No. 1694

73 At 12:59 p.m., Mayor Ghatan introduced discussion of time-limited parking on Web Street. Administrator Wilson
74 explained that currently Web Street is designated as 8-hour parking. Business owners have requested that it be
75 changed to 2-hour parking to allow turnover for customers, citing employees are utilizing the parking all day. No
76 discussion followed.

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78 **Moved by de Freitas, seconded by Starr to adopt Ordinance No. 1694, amending time-limited parking on Web**
79 **Street. Motion passed unanimously.**

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81 COVID-19 - Asymptomatic Testing

82 At 1:03 p.m., Mayor Ghatan introduced discussion of COVID-19 asymptomatic testing for employees. Administrator
83 Wilson explained that SJC is offering a program to all businesses with over 25 employees for the cost of \$125 per
84 employee. The testing does not test for antibodies. Discussion followed. Council concurred that negative testing
85 results could lead to a false sense of security, however it was open to covering testing on a case-by-case basis for
86 employees. Administrator Wilson confirmed that insurance covers symptomatic testing. No formal action was
87 taken.

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89 Vector Truck

90 At 1:15 p.m., Mayor Ghatan introduced discussion of the budgeted vector truck for the Wastewater Treatment
91 Plant. Administrator Wilson explained that purchase of the truck was approved recently, however held off due to
92 COVID-19 concerns. Discussion followed regarding the need of acquiring the equipment and possibly adding the
93 vehicle to the available rental pool. Council consensus to move forward with the purchase of the budgeted vector
94 truck for the Wastewater Treatment Plant.

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ADMINISTRATOR’S REPORT

At 1:20 p.m., Administrator Wilson presented the Town Council with an update of the following:

- Housing Report – A list of active and completed building permits for 2020 was provided.
- FH Art Gallery Brochure – **Council consensus to have the FH Arts Commission consider the request to update the brochure.**
- CARES Grant – Additional funding opportunities for rental relief are available.
- Official Population – Town’s population for year 2020 is 2490.
- Compactor Rate Ordinance – Consideration is scheduled July 2nd.
- Water Use Efficiency – A public hearing is scheduled July 17th. Comments will be submitted as part of Water System Plan updates.
- Fireworks – All permits have been submitted for show. Dr. James still endorses the display provided that social distancing and masks are worn.
- WWTP Outfall Replacement – Ecology has awarded \$30,000 towards the Project.

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PAYMENT OF CLAIMS

Moved by Monin, seconded by de Freitas, approve the payment of Claim Warrant Nos. 46711 through 46759 + EFT 6/17/2020 (1-2) in the amount of \$322,850.17; and approve Treasurer Check Nos. 9928 through 9939 + 2 electronic checks in the amount of \$566,159.57. Motion passed unanimously.

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APPROVAL OF MINUTES

Moved by de Freitas, seconded by Hushebeck, to approve the minutes of **May 21st and June 4th, 2020** as submitted. Motion passed unanimously.

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FUTURE AND NON-AGENDA ITEMS

No future agenda items were forthcoming.

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CITIZEN RESPONSE

No citizen response was forthcoming.

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ADJOURNMENT – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 2:02 p.m. The next regular meeting is scheduled for Thursday, July 2, 2020 at 12:00 p.m.

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These minutes were approved by motion of the Town Council. The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk