



## SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, June 4, 2020 – Council Chambers – Afternoon Session

### CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

### ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), and Anna Maria de Freitas (Position No. 3). Tim Daniels (Position No. 4) and Barbara Starr (Position No. 5) were absent.

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

### EXCUSED ABSENCE

Council unanimously excused the absence of Councilmembers Daniels and Starr.

### FLAG SALUTE

Mayor Ghatan conducted the flag salute.

### PUBLIC ACCESS TIME

No public access was forthcoming.

### ACTION AND DISCUSSION ITEMS

#### Water System Plan Update

At 12:08 p.m., Mayor Ghatan opened discussion of the water system plan update. Administrator Wilson explained that the Department of Health proscribes updates every 6 years. Public Works Director Wayne Haefele recommended that AE services be awarded to Brown and Caldwell Engineering based on criteria reviewed earlier in the year for on-call services. Staff will negotiate an agreement if selected.

**Moved by de Freitas, seconded by Monin, to select Brown & Caldwell as consultant engineer for preparation of a Water System Plan Update. Motion passed 3-0 with Daniels and Starr absent.**

#### Trout Lake Seismic Analysis

At 12:16 p.m., Mayor Ghatan introduced discussion of the seismic analysis of the Trout Lake Dam. Administrator Wilson and Public Works Director Wayne Haefele explained that the purpose of the hazard assessment was to update the Trout Lake Dam Study with new seismic modeling. AECOM concluded that Trout Lake Dam is expected to remain stable in an extreme seismic event. No discussion followed. No action was taken.

#### Capital Facilities Plan

At 12:24 p.m., Mayor Ghatan introduced discussion of the draft 2021 Town Capital Facilities Plan. Administrator Wilson reviewed the projects listed. Inquiry followed regarding projects of interest. The CIP will be reviewed again before sending to the Planning Commission for amendments to the 2020 Comprehensive Plan. No action was taken.

#### Six Year Transportation Improvement Plan

45 At 12:40 p.m., Mayor Ghatan introduced discussion of the draft Six Year Transportation Plan (6YTIP).  
46 Administrator Wilson outlined projects listed on the plan. Discussion followed regarding sunset of Transportation  
47 Benefit District funding. The public hearing is scheduled June 18th. No discussion followed.

48 **ADMINISTRATOR’S REPORT**

49 At 12:57 p.m., Administrator Wilson presented the Town Council with an update of the following:

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- 51 • Reopen Washington, Phase 2 – SJC moved into Phase 2.
  - 52 • Lodging Tax Advisory Committee – LTAC met. A topic of discussion was unused Spring campaign funds.
  - 53 • Town Utilities – Town has been monitoring and utility funds appear to remain stable.
  - 54 • Litigation – The lawsuit between Town (Wastewater Treatment Plant) and Wastewater Action Project  
55 (WAP) is officially closed.
  - 56 • CARES Grant – Town has submitted an application for CARES grant funding for reimbursement of COVID-  
57 19 related expenses.
  - 58 • Margo Lake Dam – Ecology is requiring an inspection.
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60 **PAYMENT OF CLAIMS**

61 Moved by Monin, seconded by de Freitas, to affirm the payment of Payment Warrant Nos. 17258 thru 17265 &  
62 05/31/2020 Direct Deposit in the amount of \$317,821.39; and payment of ACH & Claim Warrant Nos. 46674 thru  
63 46710 in the amount of \$134,897.03. Motion passed 3-0 with Starr and Daniels absent.

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65 **APPROVAL OF MINUTES**

66 Minutes were postponed until June 18, 2020.

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68 **FUTURE AND NON-AGENDA ITEMS**

69 No future agenda items were forthcoming.

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71 **CITIZEN RESPONSE**

72 No citizen response was forthcoming.

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74 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 1:15  
75 p.m. The next regular meeting is scheduled for Thursday, June 18, 2020 at 12:00 p.m.

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78 **These minutes were approved by motion of the Town Council . The original signed document is retained by the**  
79 **Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**

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