



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, December 3, 2020 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Ghatan called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Steve Hushebeck (Position No. 1), Noel Monin (Position No. 2), Anna Maria de Freitas (Position No. 3), Tim Daniels (Position No. 4) and Barbara Starr (Position No. 5).

Others Present: Mayor, Farhad Ghatan; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

FLAG SALUTE

Mayor Ghatan conducted the flag salute.

PUBLIC ACCESS TIME

Paul Hopkins, SJ Fitness, spoke about economic difficulties that local businesses are experiencing. Mr. Hopkins stated that many, including his business, will find it extremely difficult to adhere to the repayment agreement for utilities in January and asked the Town to extend the utilities repayment agreement late into new year.

ACTION AND DISCUSSION ITEMS

Proclamation – SJI Lions Club

At 12:08 p.m., Mayor Ghatan recognized the SJI Lion's Club members and especially Brian Brown, with a proclamation thanking them for proudly displaying the festive and iconic "Noel" signage at the waterfront that greets people arriving to Friday Harbor during the holiday season. Jim Carrol, Lion's Club Member, thanked the Town.

PUBLIC HEARING

2020 Town Budget

At 12:12 p.m., Mayor Ghatan opened the final public hearing for the 2021 Town Budget. Administrator Wilson added a request for purchase of a wood chipper for use in the watershed. Staff had no other new information to share with Council. Mayor Ghatan opened the public comment portion of the hearing. Hearing none, Mayor Ghatan closed the public hearing. No action was taken.

ACTION AND DISCUSSION ITEMS (CONTINUED)

FH Film Festival

At 12:16 p.m., Mayor Ghatan introduced discussion of a request by the FH Film Festival to reallocate \$8,200 of unspent hotel-motel funding to other operational expenses, primarily rental assistance. Administrator Wilson explained that the budget is available in their contract if the Council concurs.

Moved by Hushebeck, seconded by de Freitas, to approve the allocation request by the Friday Harbor Film Festival to utilize \$8,200 of their 2020 tourism grant agreement for rental assistance. Motion passed unanimously.

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Resolution No. 2595

At 12:21 p.m., Mayor Ghatan introduced discussion of draft Resolution No. 2595 concerning the FH Landfill located at Sutton Road. Administrator Wilson explained that the Town is required to update its Friday Harbor Landfill Post Closure Financial Assurance Plan every year through 2025. Discussion followed regarding the closure of Purdy Landfill.

Moved by Monin, seconded by de Freitas, to adopt Resolution No. 2595, adopting the Friday Harbor Landfill Post Closure Financial Assurance Plan update for years 2021-2025. Motion passed unanimously.

Harbor Life Ring Program

At 12:01 p.m., Mayor Ghatan presented Bill Cummings, President of the Friday Harbor Food Bank, with a check in the amount of \$5,010. Town residents donated \$3,010 to the Harbor Life Ring Program in the month of November and Town provided a matching grant in the amount of \$2,000. Mr. Cummings thanked the Town and spoke about the importance of the Food Bank to our local community, especially during the COVID-19 shutdown. Mr. Cummings noted that the Food Bank has updated its website to allow “online shopping” for social distancing purposes.

Rezone No. 74 – Friday Harbor Airport (Port)

At 12:31 p.m., Mayor Ghatan introduced discussion of closing documents for Rezone Application No. 74, a request by the Port of Friday Harbor to rezone portions of the Friday Harbor Airport properties. Administrator Wilson explained that documents finalizing the rezone have been approved to form by the Town and Port.

Moved by Hushebeck, seconded by Monin, to adopt Findings of Fact, Conclusions of Law and Decision regarding Rezone Application No. 74. Motion passed unanimously.

Moved by de Freitas, seconded by Starr, to adopt Ordinance No. 1699, rezoning a portion of Tax Parcel Nos. 351491631000, 351491902000 & 352312016002, located at Airport Circle Drive and Weber Way. Motion passed unanimously.

Moved by de Freitas, seconded by Starr, to adopt Resolution No. 2596, authorizing the Mayor to execute a Developer Agreement between the Town of Friday Harbor and Port of Friday Harbor pertaining to a conditional rezone of property at the airport. Motion passed unanimously.

Fire Annexation

At 12:48 p.m., Mayor Ghatan introduced discussion of the proposed fire annexation with Fire District 3. Administrator Wilson explained that the ordinance to place the ballot measure was rescinded because of ongoing COVID-19 restrictions. Administrator Wilson recommended placing the ballot measure on the April special election with the guarantee to reduce property taxes for 3 years. Discussion followed regarding the use of funds not expended on the current fire services agreement. **Council consensus to move forward with drafting an ordinance for consideration.** [Clerk’s Note: For the record, Councilmember Monin disclosed that he was employed by Fire District 3.]

ADMINISTRATOR’S REPORT

At 1:21 p.m., Administrator Wilson presented the Town Council with an update of the following:

- First Street Overlay – The Town received grant authorization for the Project in the amount of \$519,000. **Moved by Starr, seconded by de Freitas, to authorize the Mayor to execute a grant agreement with the Transportation Improvement Board for the First Street Overlay Project. Motion passed unanimously.** The final documentation will be presented next session.

- 95 • Community Development – The Town continues to search for a replacement for the Land Use
- 96 Administrator.
- 97 • Radar signage – The signs should arrive in December.
- 98 • Warbass Way Sculpture – The Mayor installed the plaque for the sculpture.
- 99 • Vine Street – Town received 2 applications for short platting Vine Street.
- 100 • Argyle Street Handrail – **Council consensus to get a formal quote for a pedestrian guardrail near the**
- 101 **Spring Street round-about (Wells Fargo).**
- 102 • WTP Generator – **Moved by Hushebeck, seconded by de Freitas, to approve the disposal of the broken**
- 103 **generator at the Water Treatment Plant as scrap metal via MEM Excavation. Motion passed**
- 104 **unanimously.**

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106 **PAYMENT OF CLAIMS**

107 Moved by Monin, seconded by de Freitas, to affirm the issuance of Payroll and authorize the issuance of Claims as
108 follows. Motion passed unanimously.

- 109 • Payroll Warrant Nos. 17312 through 17319, Direct Deposit Run dated 11/30/2020, and ACH Payment
- 110 Nos. 31 through 33 in the amount of \$312,416.29; and
- 111 • Approve the payment of Claim Warrant Nos. 47291 through 47328 in the amount of \$263,560.11.

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113 **APPROVAL OF MINUTES**

114 Moved by Hushebeck, seconded by Starr, to approve the minutes of **November 5th and 19th, 2020 as submitted.**
115 Motion passed unanimously.

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117 **FUTURE AND NON-AGENDA ITEMS**

118 The following topics will be added to upcoming sessions:

- 119 • Small Business Forum
- 120 • Deferred utility payment program
- 121 • HPRB report.

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123 Councilmember de Freitas announced her resignation from the SJC Housing Advisory Commission. Discussion
124 followed regarding a replacement Town representative. **Council consensus to request that Mayor Ghatan be**
125 **appointed.**

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127 **CITIZEN RESPONSE**

128 No citizen response was forthcoming.

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130 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Ghatan adjourned the meeting at 2:00
131 p.m. The next regular meeting is scheduled for Thursday, December 17, 2020 at 12:00 p.m.

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134 **These minutes were approved on December 17, 2020. The original document is retained by the Clerk in the Town**
135 **Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**