

Town of Friday Harbor

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This information sheet is designed to help you understand what information will be necessary to complete your building permit application, and to answer common questions related to your building permit.

<p><u>WHEN IS A BUILDING PERMIT NECESSARY?</u></p> <p>A building permit is required for each individual structure before construction is started if your project involves:</p> <ul style="list-style-type: none">• Storage shed more than 200 sq ft of floor area.• Any structure for residential use, regardless of size.• Remodeling, except painting, papering, and similar finish work.• Placement of a manufactured or modular home, or a relocated structure.• When a building permit is not required, but where plumbing and mechanical work is being performed, separate applications are required.• When electrical work is being performed, separate electrical permits are required from the Department of Labor & Industries. <p><u>WHAT LAWS APPLY TO CONSTRUCTION?</u></p> <p>Construction must conform to standards adopted by the Town of Friday Harbor and the State of Washington. These include:</p> <ul style="list-style-type: none">• 2015 International Building Code• 2015 International Fire Code• 2015 International Residential Code (IRC)• 2015 International Mechanical Code (IMC)• 2015 Uniform Plumbing Code (UPC)• 2015 WA State Energy Code (WSEC)• ICC/ANSI A.117.1-03 Accessible Code• 2014 National Fuel Gas Code (NFPA 54)• 2015 International Existing Building Code w/ amendments found in IBC• FHMC Title 15 – Buildings & Construction• FHMC Title 17 – Land Use Regulations• FHMC Title 19 – Shoreline Master Plan• FH 2002 Comprehensive Plan <p><u>LOCAL DESIGN CRITERIA</u></p> <ul style="list-style-type: none">• Seismic Zone: D1• Wind Load: 85 mph• Wind Exposure: Site Specific• Soil Bearing: 1500 PSF• Frost Depth: 12 inches• Snow Load: 25 lb. L.L.• Floor Load: 40 lb. L.L./30lb L.L. Sleeping Room• Setbacks: Per FHMC Title 17 – Zone Specific <p><u>WHAT INFORMATION WILL BE NECESSARY TO COMPLETE THE APPLICATION?</u></p> <p>In order to submit an application for your building permit the following information is required:</p>	<p>TYPE OF PERMIT(S). You will need to tell us what type of permit you are applying for by checking the appropriate boxes on the application.</p> <ul style="list-style-type: none">• Generally, any new residence will require a building, plumbing and mechanical permit. You are also required to submit a Water Service Application, a Sewer Service Application, and a Stormwater Service Application. Fees will be calculated and are due before the initial Plan Check begins. You can defer the Water and Sewer Application fees until actual hook up time.• If you already have a building permit, but would like to change the scope of work, you will need to apply for a revision with a new building permit application.• If you plan to demolish a structure, you will need to obtain a Demolition Permit Application. This permit can also remove the structure from the tax records.• A modular structure is a manufactured building that was constructed elsewhere and inspected by the State. Generally, if you are applying for a modular permit, a foundation permit is required. Mobile homes are different than modular structures; you are required to submit a Building Permit application for both. <p><u>ESTIMATED VALUATION:</u></p> <p>Provide a cost estimate to the total value of the work, including labor and materials. The final building evaluation may be adjusted and set by the building official.</p> <p><u>PROPERTY INFORMATION:</u></p> <p>Parcel number and street address information is required. If you do not have a street address, one will be assigned to you by our department.</p> <p><u>DESCRIBE PROJECT/WORK:</u></p> <p>Provide a brief description of the purpose, extent, and nature of the project or work to be covered by the permit.</p> <p><u>APPLICANT INFORMATION:</u></p> <p>Provide property owner's name, mailing address, & phone #.</p> <p><u>CONTRACTOR INFORMATION:</u></p> <p>Provide contractor's name, mailing address, phone #'s and State license #. Provide Town business license #. OR if you choose to act as your own general contractor write owner/contractor; the department will determine if you meet the definition properly.</p> <p><u>AUTHORIZED AGENT:</u></p> <p>If you are an authorized agent, provide written authorization from property owner. Provide name, address, and phone #.</p>
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