Town of Friday Harbor
PO Box 219 / Friday Harbor / WA / 98250
(360) 378-2810 / fax (360) 378-5339 / www.fridayharbor.org

REQUEST FOR PUBLIC RECORDS

Name (please print)		**Date**
Mailing address		**Day Phone**
City	**State**	**Zip**
May these records be forwarded via email? If so, print email address:		
Description of records requested (Please be specific as possible):		
Upon locating documents I request: ❑ Inspection Only ❑ Inspection, then copy selected pages ❑ Copy All		
If my request is for a list of individuals, I certify under penalty of perjury under the laws of the State of Washington that the information obtained through this request will not be used for commercial purposes. I understand that the Town does not warrant the accuracy or completeness of data provided electronically.		

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Signature Date

TOWN OF FRIDAY HARBOR USE ONLY				
Your request is:	Approved ☐	Denied ☐	Initial:	Date:
Applicant notified:	In person ☐	By telephone ☐	Initial:	Date:
If approved, list provided by:				Date: