

**Town of Friday Harbor**

PO Box 219 / Friday Harbor / WA / 98250

(360) 378-2810 / fax (360) 378-5339 / www.fridayharbor.org

**SIGN PERMIT APPLICATION**

Date	Tax Parcel #	<b>OFFICE USE ONLY</b> Permit File # _____	
Name of Business		Business Owner	
Type of Business		Town Business License #	
Business Mailing Address		Business Physical Address	
City	State	Zip	Telephone #
Property Owner			Telephone #
Property Owner Address			
City	State	Zip	Telephone #
<b>Property owner hereby grants applicant permission to erect described sign as follows: Board approval is required if building is condominiumized:</b>			
_____			_____
<b>Property Owner Signature</b>			<b>Date</b>
Sign Installer			
Installer Mailing Address			
City	State	Zip	Telephone #
<b>SIGN DRAWING &amp; SITE PLAN REQUIREMENTS</b> Provide a scaled drawing of the proposed sign, showing color, size, type, advertising copy, and structural supports; and a scaled plan showing proposed location of the sign relative to the building on the property, and the property lines. <i>These Plans Must Be Drawn To Scale.</i>			

**SIGN SPECIFICATIONS FOR ALL BUILDINGS**

**TYPE OF SIGN:**

- |  |                                   |
|--|-----------------------------------|
| <input type="checkbox"/> Awning, retractable | Sign height _____                 |
| <input type="checkbox"/> Awning, fixed       | Sign width _____                  |
| <input type="checkbox"/> Display             | Sign area _____                   |
| <input type="checkbox"/> Exterior / Wall     | (Height x Width)                  |
| <input type="checkbox"/> Freestanding        | Number of signs proposed: _____   |
| <input type="checkbox"/> Hanging             |                                   |
| <input type="checkbox"/> Pole                |                                   |
| <input type="checkbox"/> Projecting          |                                   |
| <input type="checkbox"/> Window              |                                   |
| <input type="checkbox"/> Other _____         |                                   |
| <input type="checkbox"/> Illuminated?        |                                   |
| <input type="checkbox"/> YES                 | <input type="checkbox"/> NO       |
|  | <input type="checkbox"/> INTERNAL |
|  | <input type="checkbox"/> EXTERNAL |

**SINGLE OCCUPANCY BUILDINGS**

Are there any signs presently located on the premises?  YES  NO  
 If so, how many? \_\_\_\_\_

Location of existing sign(s) on premises: (You may submit photographs showing the location of the existing sign(s).)  
 \_\_\_\_\_  
 \_\_\_\_\_

On **primary building frontage**, you are allowed 1 square foot of sign area for each lineal foot of that building frontage.

On **secondary building frontage** you are allowed ½ square foot of sign area for each lineal foot of that building frontage.

1. Length of PRIMARY building frontage \_\_\_\_\_ lineal feet
2. Length of SECONDARY building frontage \_\_\_\_\_ lineal feet
3. Maximum sign area permissible on PRIMARY building frontage \_\_\_\_\_ sq. ft.
4. Maximum sign area permissible on SECONDARY building frontage \_\_\_\_\_ sq. ft.
5. Existing sign area of PRIMARY building frontage \_\_\_\_\_ sq. ft.
6. Existing sign area on SECONDARY building frontage \_\_\_\_\_ sq. ft.
7. With the addition of your proposed sign(s) what is the TOTAL sign area on the
  - a. PRIMARY building frontage \_\_\_\_\_ sq. ft.
  - b. SECONDARY building frontage \_\_\_\_\_ sq. ft.

**MULTIPLE OCCUPANCY BUILDINGS**

Are there any signs presently located on the premises?  YES  NO  
 If so, how many? \_\_\_\_\_

Location of existing sign(s) on premises: (You may submit photographs showing the location of the existing sign(s).)  
 \_\_\_\_\_  
 \_\_\_\_\_

On **primary building frontage**, you are allowed 1 square foot of sign area for each lineal foot of that building frontage.

On **secondary building frontage** you are allowed ½ square foot of sign area for each lineal foot of that building frontage.

1. Length of PRIMARY building frontage \_\_\_\_\_ lineal feet
2. Length of SECONDARY building frontage \_\_\_\_\_ lineal feet
3. Maximum sign area permissible on PRIMARY building frontage \_\_\_\_\_ sq. ft.
4. Maximum sign area permissible on SECONDARY building frontage \_\_\_\_\_ sq. ft.
5. Existing sign area of PRIMARY building frontage \_\_\_\_\_ sq. ft.
6. Existing sign area on SECONDARY building frontage \_\_\_\_\_ sq. ft.
7. With the addition of your proposed sign (s) what is the TOTAL sign area on the
  - a. PRIMARY building frontage \_\_\_\_\_ sq. ft.
  - b. SECONDARY building frontage \_\_\_\_\_ sq. ft.

**FOR OFFICE USE ONLY**

Date Received \_\_\_\_\_ Received By \_\_\_\_\_

Application Fee \$ \_\_\_\_\_ Date Fee Received \_\_\_\_\_

Land Use Designation  LM  IN  CO  PS  SF  MF  UT  P Shoreline  YES  NO

Variance necessary  YES  NO If yes, when is review scheduled \_\_\_\_\_

Application Approved \_\_\_\_\_  
 Land Use Administrator \_\_\_\_\_ Date \_\_\_\_\_

**INDEMNITY AGREEMENT**

WHEREAS, the undersigned applicant, hereinafter referred to as "Applicant", has applied to the Town of Friday Harbor for a permit to erect a sign within the corporate limits of the Town of Friday Harbor; and

WHEREAS, as a condition to issuing said permit, it is required by Section XIV of Ordinance #766 that the Applicant provide the Town of Friday Harbor with an indemnity agreement;

NOW THEREFORE, in consideration of the issuance by the Town of Friday Harbor of a sign permit, pursuant to Ordinance #766 of said Town, the Applicant does hereby covenant and agree to hold the Town of Friday Harbor harmless from any and all damages, claims, injuries, loss, or liability whatsoever which may result, directly or indirectly, from the issuance of said permit;

AND FURTHER, the Applicant does hereby covenant and agree to wholly defend the Town of Friday Harbor against any claim, demand, lawsuit, or other proceeding brought by any person(s) whomsoever as a result, directly or indirectly, of the issuance of said permit.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Applicant