

Historic Preservation Review Board Meeting
Wednesday, October 28, 2015, 6:00 PM
Acting Chair: Stephen Revella

The meeting of the Historic Preservation Review Board was called to order by Acting Chair, Stephen Revella, at 6:01 PM at Town Hall.

Acting Chair, Stephen Revella called the roll.

Board Members present: Acting Chair; Stephen Revella, David Harsh, Mike Vouri, and Jeff Iverson. Excused absence: Margie Martin.

Also present: Sandy Strehlou, HPRB Coordinator; and Peggy Sue McRae, Recording Secretary.

Minutes

The HP board approved HPRB minutes for October 14th.

Board Training

After agreeing to reorder the items on the agenda, the HPRB watched a short film, *Moving Mazama*. The video details the controversy surrounding Seattle architect Tom Kundig, and the vacation hut he built on the pristine Flagg Mountain ridgeline in the Methow Valley. The video was followed by a discussion of the issues.

Board Chair

The board unanimously approved a motion to change board chairmanship from 3 months to 6 months starting in January 2016.

Rules of Procedure

The board reviewed *Draft Modified Rules of Procedure* making minor adjustments as follows.

Under V. *SECRETARY*, "The Secretary is a non-voting appointee" was changed to, "The Secretary is a paid, non-voting, contract position retained by the Town of Friday Harbor."

VII. *QUORUM*, (1) Is modified to read "A simple majority of the membership of the Historic Preservation Review Board shall constitute a quorum for the transaction of business."

VIII ABSENCE OF MEMBERS, was kept as, "In the event of a member being absent for three (3) consecutive regular meetings without being excused by the Board, the Chair shall, at the discretion of the Board, request the Mayor to ask for a resignation." No line is made through "Board" as it is on the draft.

VIII. AGENDA It was noted under that design reviews are often moved up in the agenda as a courtesy to the applicants.

The board unanimously approved a motion to adopt the amended *Rules of Procedure*.

Landmark Plaque

Board member Jeff Iverson will continue to research Friday Harbor High School's computerized sign-making capabilities for purposes of fabricating plaques. He will report back at the next meeting.

Landmark Program

In discussing the landmarking process and Friday Harbor's status as a candidate for designation as a Certified Local Government, it was noted that in order to gain certification, the Town's preservation ordinance must more comprehensively detail the design review process, and delineate the process for recruiting and appointing qualified board members to fill vacant positions.

Board Training

The board looked at rehabilitation case-studies, before and after rehabilitation, and discussed the appropriateness of changes using the Secretary of the Interior's Standards for Rehabilitation.

Town Council Retreat

Board members were encouraged to attend the Town Council Retreat at 4:30 pm on October 29, 2015.

Meeting adjourned 7:54

Stephen Revella, Acting Chair

Peggy Sue McRae, Recording Secretary

