



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, March 21, 2013 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council at order at 12:00 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; and Position No. 5, Barbara Starr.

Other Present: Town Administrator, Duncan Wilson; Land Use Administrator, Mike Bertrand; Town Treasurer, Wendy Picinich. Attorney Adina Cunningham joined the meeting via telephone.

Position No. 4, Felix Menjivar was not present.

EXECUSED ABSENCE

Mayor Lacher asked if the Council wished to excuse the absence of Councilmember Menjivar. Council unanimously excused his absence.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

ANNOUNCEMENTS/SCHEDULE CHANGES

Mayor Lacher announced that discussion of Resolution #1940 authorizing the Mayor to execute a Collective Bargaining Agreement with Local 1849F was canceled and that a Closed Session would be added at the end of the meeting to discuss labor negotiations. Also discussion of a potential property purchased would be added under the Executive Session. No action on either item is planned.

PUBLIC ACCESS TIME

John Stephens, President of Atlantis Construction, expressed his concern regarding the requirements of the new sidewalk on Blair Street adjacent to the new Gene Gearhart building. He also voiced his concerns about off island vendors being awarded jobs that were not offer to local contractors.

Susea McGearhart presented a letter to Council expressing her and her husband, Gene Gearhart, concern regarding the Blair Street sidewalk improvements.

Mayor Lacher suggested that both Mr. Stephens and Ms McGearhart make appointments with Administrator Wilson to discuss their concerns.

ACTION AND DISCUSSION ITEMS

Proclamation - March of Meals

Mayor Lacher read a proclamation declaring March of Meals Month. Julie Meyers, Program Director, explained the Whatcom County Council on Aging's senior nutrition program which provides services on San Juan Island.

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Shoreline Master Plan Updates

At 12:14 p.m., Town Consultant Jim Slocomb explained the proposed updates to Shoreline Master Program Plan that have been made by the Planning Commission and forwarded to the Council for review and adoption. Administrator Wilson recommended that the Town contract with a legal firm to review that proposed plan. Attorney Cunningham agreed that the Plan should be reviewed to ensure that it is not in conflict with the Town Growth Management Plan. Marilyn O’Conner, Port of Friday Harbor Director, requested that Port personnel be involved in reviewing the Shoreline Plan as its policy decisions may have a great impact on Port operations.

Whale Museum

At 12:40 p.m., Jenny Atkinson, Executive Director of the Whale Museum, updated the Council about activities and future plans at the Museum.

Break

At 1:00 p.m., the Mayor declared a short break. The meeting resumed at 1:05 p.m.

Storm Drain Improvements

Administrator Wilson explained the need to install storm drainage on Green Way at near Evergreen Park. The Town Stormwater crew will do the installation. The Council unanimously approved the project.

ADMINISTRATOR’S REPORT

- San Juan County mapping project – the Town has been invited to be a partner in a new high resolution aerial mapping endeavor. The Town had been asked to contribute \$10,000. Administrator Wilson outlined the benefits of this mapping for the Town. This mapping would not replace that aerial mapping the Washington Department of Transportation does every other year for the Town. Council requested that Public Works Director Haefele attend a future Council meeting to explain the potential benefits that the Town would receive from the County’s program.
- Blair Street Project – The Administrator assured the Council that the Blair Street Improvements, including the sidewalk, has been designed to meet the Town’s existing road standards. Also that the construction project that Mr. Stephens was referring to is a Washington State Department of Transportation Project.
- Tourism Master Plan – Administrator Wilson will present a draft scope of work for this plan to the Council at the next meeting. After Council approval, a request for proposals to develop the plan will be advertised.

At 1:20 p.m., the Mayor requested that rest of the Administrator’s report, the approval of minutes and future agenda items be moved to the evening session. Council concurred.

PAYMENT OF CLAIMS

Moved by Monin, seconded by deFreitas, to approve the payment of Claims Warrants #37777 through #37819 in the amount of \$76,040.54. The motion passed 4-0 with Menjivar absent.

APPROVAL OF MINUTES

Postponed until evening session.

FUTURE AND NON-AGENDA ITEMS

Postponed until evening session.

93 **CITIZEN RESPONSE**
94 No citizen response was forthcoming.

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96 **CLOSED SESSION**
97 At 1:25 p.m., Mayor Lacher announced that the Council would hold a closed session to discuss labor
98 negotiations. No action is planned.

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100 **EXECUTIVE SESSION**
101 At 1:45 p.m., the Council went into executive session to review personnel decisions and potential
102 property purchase. No action is planned.

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104 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Lacher adjourned the
105 meeting at 2:30 p.m. The next regular meeting is scheduled for Thursday, March 21, 2013 at 5:30
106 p.m.

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109 **These minutes were approved on April 4, 2013. The original document is retained by the**
110 **Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday**
111 **Harbor Clerk**