



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, March 21, 2013 – Council Chambers – Evening Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council at order at 5:30 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; and Position No. 5, Barbara Starr.

Other Present: Town Administrator, Duncan Wilson; Land Use Administrator, Mike Bertrand; Town Treasurer, Wendy Picinich. Attorney Adina Cunningham joined the meeting via telephone.

Position No. 4, Felix Menjivar was not present.

EXECUSED ABSENCE

Mayor Lacher asked if the Council wished to excuse the absence of Councilmember Menjivar. Council unanimously excused his absence.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

ANNOUNCEMENTS/SCHEDULE CHANGES

Mayor Lacher announced that a short Closed Session would be added at the end of the meeting to discuss labor negotiations. Also discussion of a potential property purchased would be added under an Executive Session. No action on either item is planned.

PUBLIC ACCESS TIME

No public access was forthcoming.

APPROVAL OF MINUTES

Moved by de Freitas, seconded by Monin, to approve the minutes of March 7, 2013 as submitted. The motion received two yes votes and two abstentions. The Mayor casted the vote to approve the minutes.

ADMINISTRATOR'S REPORT (cont.)

- Shoreline Master Plan – Administrator Wilson and Attorney Cunningham explain their request to hire the law firm of Foster, Pepper to review the Town's plan. The Council agreed to authorize a contract not to exceed \$10,000 with firm.
- Fire Department Equipment – Emergency Management Director Brendon Cowan requested that the sensor equipment purchased via an emergency management grant for the Friday Harbor Fire Department be surplused to San Juan County Fire Protection District #2 for use by Orcas Island Fire Department's rescue squad. The Council approved this action and the necessary paper work will be prepared.
- New Employee – Sarena Schumacher has accepted the position of the newly created Code Enforcement/Street/Parks worker with the Town and will begin work on April 3rd. Administrator

46 Wilson requested that the Council approve health insurance coverage for this position starting May
47 1st. Council approved the request.

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49 **ACTION AND DISCUSSION ITEMS**

50 Way-finding and Directional Signage

51 At 6:00 p.m., Council began discussion regarding various types of new signage for both pedestrian and
52 vehicle traffic. It was decided to review signage uses used by other jurisdictions. Discuss will continue
53 at a future meeting.

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55 Resolution No. 1941

56 This Resolution authorizing the Mayor to execute an agreement with Calgon Carbon, Inc. for supplying
57 media for the Granulated Activated Carbon filters at the Town Water Treatment Plan was postponed
58 until a later meeting.

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60 Resolution No. 1942

61 At 6:21 p.m., Mayor Lacher introduced discussion of draft Resolution #1942, authorizing the Mayor to
62 execute an interlocal agreement with the Port of Friday Harbor for mutual assistance. Administrator
63 Wilson explained that this resolution will allow the two jurisdictions to work together by sharing staff,
64 equipment, technical expertise and other resources when needed. **Moved by Hushebeck,**
65 **seconded by Starr, the resolution was approved 4-0 with Menjivar absent.**

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67 **FUTURE AND NON-AGENDA ITEMS**

68 No future agenda items were forthcoming.

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70 **CITIZEN RESPONSE**

71 No citizen response was forthcoming.

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73 **CLOSED SESSION**

74 At 6:25 p.m., Mayor Lacher announced that the Council would hold a closed session to discuss labor
75 negotiations. No action is planned.

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77 **EXECUTIVE SESSION**

78 At 6:30 p.m., the Council went into executive session to review personnel decisions and potential
79 property purchase. No action is planned.

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81 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Lacher adjourned the
82 meeting at 7:00 p.m. The next regular meeting is scheduled for Thursday, April 4, 2013 at 12:00 p.m.

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85 **These minutes were approved on April 4, 2013. The original document is retained by the**
86 **Clerk in the Town Council's permanent records. Attest: Amy Taylor, Town of Friday**
87 **Harbor Clerk**