



## SUMMARY OF THE MINUTES TOWN COUNCIL

**Thursday, May 2, 2013 – Council Chambers – Afternoon Session**

### **CALL TO ORDER**

Mayor Lacher called the regular session of the Town Council to order at 12:00 p.m.

### **ROLL CALL**

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; and Position No. 5, Barbara Starr.

Others Present: Mayor, Carrie Lacher; Treasurer, Wendy Picinich; Town Administrator, Duncan Wilson; Attorney, Adina Cunningham and Clerk, Amy Taylor.

Position No. 4, Felix Menjivar; was not present.

### **EXECUSED ABSENCE**

Mayor Lacher asked if the Council wished to excuse the absence of Councilmember Menjivar. Council unanimously excused his absence.

### **FLAG SALUTE**

Mayor Lacher conducted the flag salute.

### **PUBLIC ACCESS TIME**

Dave Smith, Streets Leadsman, thanked the Council for funds for the new parks.

### **ACTION AND DISCUSSION ITEMS**

#### Proclamation - National Historic Preservation Month

At 12:02 p.m., Mayor Lacher proclaimed May 2013 as National Historic Preservation Month in the Town and called upon citizens to recognize and participate in the observance. Matt Shildneck, HPRB member, spoke about the importance of historical preservation and noted that the Fritz home and Post SJ Building are scheduled to be demolished in June. Mr. Shildneck urged the Council to consider provisions or incentives in the municipal code to avoid demolition and promote creative solutions for preservation. Mayor Lacher thanked Mr. Shildneck.

### **DEPARTMENT REPORT**

At 12:05 p.m., Mayor Lacher introduced department reports. The Historical Preservation Department, Sheriff Department, SJC Department of Emergency Management, Fire Department, Town Community Development & Planning, System Administration, and Public Works provided updates on recent events and work schedules. Discussion followed. No action was taken.

### **ACTION AND DISCUSSION ITEMS (cont.)**

#### Resolution No. 1947

At 1:15 p.m., Mayor Lacher introduced discussion of draft Resolution No. 1947, *authorizing the Mayor to execute an agreement with Calgon Carbon, Inc. for granulated active carbon media replacement at the Water Treatment Plant.* Administrator Wilson explained that the contract will represent a cost savings of approximately \$10,000 per tank refill for the duration of the contract. Discussion followed regarding termination of the contract and scope of services offered.

48 **Moved by Monin, seconded by Starr, to adopt Resolution No. 1947, authorizing the Mayor**  
49 **to execute an agreement with Calgon Carbon, Inc. for granulated active carbon media**  
50 **replacement at the Water Treatment Plant.**

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52 Resolution No. 1948

53 At 1:18 p.m., Mayor Lacher introduced discussion of draft Resolution No. 1948, *authorizing the Mayor*  
54 *to execute a Supplemental Agreement to the contract with the engineering firm of Gray & Osborne,*  
55 *Inc. for design of improvements on a portion of Mullis Street.* Administrator Wilson explained that the  
56 agreement is in the amount of \$2,988 to provide services for installing a bulbout at the southwest  
57 quadrant of the Spring and Mullis Street intersection, locating a street light, and preparing a quit claim  
58 deed. No discussion followed.

59  
60 **Moved by Hushebeck, seconded by Starr, to adopt Resolution No. 1948, authorizing the**  
61 **Mayor to execute a Supplemental Agreement to the contract with the engineering firm of**  
62 **Gray & Osborne, Inc. for design of improvements on a portion of Mullis Street. Motion**  
63 **passed 4-0 with Menjivar absent.**

64  
65 Resolution No. 1949

66 At 1:20 p.m., Mayor Lacher introduced discussion of draft Resolution No. 1949, *authorizing the Mayor*  
67 *to offer for public sale such used equipment and items deemed surplus.* Treasurer Picinich explained  
68 that Town will hold a garage sale on Saturday, May 18<sup>th</sup> to dispose of the items. Clerk Taylor stated  
69 that the lot consisted mostly of obsolete computer equipment and software. No discussion followed.

70  
71 **Moved by de Freitas, seconded by Hushebeck, to adopt Resolution No. 1949, authorizing**  
72 **the Mayor to offer for public sale such used equipment and items deemed surplus. Motion**  
73 **passed 4-0 with Menjivar absent.**

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75 Public Facilities Financing Assistance Program (PFFAP)

76 At 1:21 p.m., Mayor Lacher introduced discussion of the 2013 San Juan County PFFAP. Administrator  
77 Wilson explained the guidelines for eligible projects and asked if the Council desired to suggest any  
78 projects that Town may apply for. Discussion followed regarding the proposed crosswalk at Mullis  
79 Street and placards near the Port shoreline. **Council consensus to submit an application to**  
80 **request funding for the proposed crosswalk at Mullis Street.**

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82 **ADMINISTRATOR'S REPORT**

83 At 1:29 p.m., Administrator Wilson presented the Town Council with an update of the following:

- 84  
85
- 86 • Hotel Motel Excise Tax - Lodging Tax revenues are trending higher than in the last few years.
  - 87 • HB [##] - The house bill regarding H/M Tax has passed in the State Legislature.
  - 88 • Cable Television Franchise - Zito Communications has notified the Town that it intends to renew  
89 its franchise agreement.
  - 90 • Public Art - The Sculpture Park is willing and eager to display artwork in selected areas of  
91 Town. A public art policy will be presented to the Council.
  - 92 • Candidate Filing - Filing for candidacy is scheduled May 13<sup>th</sup> through 17<sup>th</sup> at the SJC Elections  
93 Office.
  - 94 • Court Street Stairs - The Street Department has pressure washed and generally cleaned up the  
95 staircase adjacent to the Port.
  - 96 • SJI Transfer Station - An update was provided regarding County negotiations with ChemTec for  
97 operation of the transfer station.
  - July 4<sup>th</sup> Parade - The Association is requesting use of the Cadillac Fire Truck for the Parade.

- Time Limited Parking - The fire zone near Town Hall has been repainted and designated four hour parking.

**PAYMENT OF CLAIMS**

Moved by Monin, seconded by de Freitas, to approve the payment of Claim Warrant Nos. 37913 through 37961 in the amount of \$123,914.26; and affirm the payment of Payroll Warrant Nos. 15781 through 15810 and direct deposit run of May 2, 2013. Motion passed 4-0 with Menjivar absent.

**APPROVAL OF MINUTES**

Approval of Minutes were postponed until the evening session.

**FUTURE AND NON-AGENDA ITEMS**

Mayor Lacher described the visit from Anacortes and their sister city from Russia the previous week.

**CITIZEN RESPONSE**

No citizen response was forthcoming.

**ADJOURNMENT** – Hearing no further business and no objection, Mayor Lacher adjourned the meeting at 2:04 p.m. The next regular meeting is scheduled for Thursday, May 2, 2013 at 5:30 p.m.

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**These minutes were approved on May 16, 2013. The original document is retained by the Clerk in the Town Council's permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**