



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, July 11, 2013 – Council Chambers – Evening Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 5:30 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; and Position No. 5, Barbara Starr.

Others Present: Mayor, Carrie Lacher; Treasurer, Wendy Picinich; Town Administrator, Duncan Wilson; Attorney, Adina Cunningham; and Clerk, Amy Taylor.

Position No. 4, Felix Menjivar was not present.

EXECUSED ABSENCE

Mayor Lacher asked if the Council wished to excuse the absence of Councilmember Menjivar. Council unanimously excused his absence.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

PUBLIC ACCESS TIME

There were no public access items forthcoming.

PUBLIC HEARING

2014-2019 Six Year Transportation Improvement Plan (TIP)

At 5:31 p.m., Mayor Lacher opened the public hearing for the 2014-2019 Six-Year Transportation Improvement Plan (TIP).

Administrator Wilson explained that State law requires that all cities, towns, counties, and transit agencies create and adopt a Six Year Transportation Improvement Program (TIP) every year outlining all the major transportation-related projects that Town plans to accomplish over the next six years. In order for projects to be eligible for grant funding they require inclusion on the TIP. The draft TIP lists various improvements to: Blair Avenue from Guard to Park Street; Blair Avenue from Park to Spring Street; Spring and Mullis Street Crosswalk; Nash Street from Spruce to Market Street; Tucker Avenue from Guard to University Way; Grover Street from the elementary school to Islanders Subdivision; First Street from East Street to Spring Street; First Street from Spring Street to Court Street; Spring Street/Argyle Avenue Intersection; and an Overlay Program for various projects.

At 5:32 p.m., Mayor Lacher stated the rules for public conduct of said hearing. The hearing was legislative in nature, therefore the appearance of fairness doctrine did not apply. The hearing was opened to public comment. Hearing none, Mayor Lacher opened the hearing to Council questions. Hearing none, Mayor Lacher closed the public comment portion of the hearing and opened to Council deliberation. Hearing none, Mayor Lacher closed the public hearing.

46 **Moved by de Freitas, seconded by Starr, to adopt Resolution No. 1965, providing for a Six**
47 **Year Transportation Improvement Program for the years 2014 through 2019. Motion**
48 **passed 4-0 with Menjivar absent.**

49
50 **ACTION AND DISCUSSION ITEMS**

51 Ordinance No. 1512

52 At 5:38 p.m., Mayor Lacher introduced discussion of draft Ordinance No. 1512, *concerning a Utility*
53 *Assistance Program*. Administrator Wilson explained that Town has been participating in this program
54 through contract with the Family Resource Center (FRC) since 2007. Attorney Cunningham explained
55 that currently the Town is seeking to formalize the program in the municipal code and update its
56 contractual relationship with the FRC. Treasurer Picinich explained the background of the Utility
57 Assistance Program and nature of the Treasurer’s Trust Fund. The public may donate funds with their
58 monthly utility bills to be dedicated to assist low income persons qualifying for utility assistance.
59 Discussion followed regarding promotion of the Program.

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61 **Moved by Hushebeck, seconded by Starr, to adopt Ordinance No. 1512, adding a new**
62 **chapter to Title 13 of the Friday Harbor Municipal Code concerning a Utility Assistance**
63 **Program. Motion passed 4-0 with Menjivar absent.**

64
65 **EXECUTIVE SESSION**

66 At 5:45 p.m., Mayor Lacher announced that the Council would be holding an executive session
67 regarding potential litigation in accordance with the provisions of RCW 42.30.110(1)(i); which was
68 estimated to last 30 minutes. Participants: Town Council, Mayor Lacher, Administrator Wilson,
69 Treasurer Picinich, Attorney Cunningham; Land Use Administrator, Mike Bertrand; and Clerk Taylor.
70 The session ended at 6:20 p.m. for an actual session time of 35 minutes. No actions were taken.

71
72 **ACTION AND DISCUSSION ITEMS (cont.)**

73 Shoreline Master Plan Updates (SMP)

74 At 6:21 p.m., Mayor Lacher introduced discussion of updates to the Town Shoreline Master Plan.
75 Administrator Wilson explained that staff and legal counsel continue to evaluate proposed updates to
76 the SMP. Council direction will be required as soon as all issues are identified. **Council consensus**
77 **to schedule a future work session to discuss the Shoreline Master Plan updates.**

78
79 **APPROVAL OF MINUTES**

80 Moved by Starr, seconded by de Freitas, to approve the minutes of **June 20, 2013 as submitted.**
81 Motion passed 4-0 with Menjivar absent.

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83 **FUTURE AND NON-AGENDA ITEMS**

84 Councilmember Monin suggested that Town consider installing additional water drinking fountains in
85 Town. **Council consensus for staff to investigate costs.**

86
87 Mayor Lacher requested that additional signage be added in Town directing visitors to the public
88 restrooms in Sunshine Alley.

89
90 Councilmember Starr suggested that the public restroom in Sunshine Alley be painted. Administrator
91 Wilson stated that he is suggesting the project for the SJI United Way’s Day of Caring event in
92 September.

93
94 Councilmember Starr requested an update on the status of the Front Street Kiosk. Administrator
95 Wilson stated that the signage is still being fabricated. Discussion followed regarding repainting the

96 kiosk because tannins are beginning to seep through. Administrator Wilson stated he would talk with
97 staff.

98

99 **CITIZEN RESPONSE**

100 No citizen response was forthcoming.

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102 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Lacher adjourned the
103 meeting at 6:34 p.m. The next regular meeting is scheduled for Thursday, July 18, 2013 at 12:00 p.m.

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106 **These minutes were approved on July 18, 2013. The original document is retained by the**
107 **Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday**
108 **Harbor Clerk**