



## SUMMARY OF THE MINUTES TOWN COUNCIL

**Thursday, August 15, 2013 – Brickworks Plaza – Afternoon Session**

### **CALL TO ORDER**

Mayor Lacher called the regular session of the Town Council to order at 12:00 p.m.

### **ROLL CALL**

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; and Position No. 5, Barbara Starr.

Others Present: Mayor, Carrie Lacher; Treasurer, Wendy Picinich; and Clerk, Amy Taylor.

Position No. 4, Felix Menjivar; Town Administrator, Duncan Wilson; and Attorney, Adina Cunningham were not present.

### **EXECUSED ABSENCE**

Mayor Lacher asked if the Council wished to excuse the absence of Councilmember Menjivar. Council unanimously excused his absence.

### **FLAG SALUTE**

Mayor Lacher conducted the flag salute.

### **ANNOUNCEMENTS/SCHEDULE CHANGES**

The evening session of the Town Council was not scheduled.

### **PUBLIC ACCESS TIME**

There were no public access items forthcoming.

### **ACTION AND DISCUSSION ITEMS**

#### Historic Preservation Review Board

At 12:01 p.m., Mayor Lacher asked the Council to affirm the appointment of Ellen Roberts to the current vacancy on the Historic Preservation Review Board. Sandy Strehlou, Historic Preservation Coordinator, provided background on the Board and Ms. Roberts credentials. Ms. Roberts introduced herself. No discussion followed. Mayor Lacher and the Council thanked Ms. Roberts for volunteering on the Board.

**Moved by Starr, seconded by de Freitas, to affirm the appointment of Ellen Roberts to the Historic Preservation Review Board. Motion passed 4-0 with Menjivar absent.**

#### Brickworks Plaza

At 12:05 p.m., Mayor Lacher introduced Stephen Robins, Ag Guild Board Member, to discuss the facilities and upcoming projects. Mr. Robins provided an overview of progress to date, including phasing and funding of the building. The Brickworks needs to raise \$270,000 to complete projects and retire all debt associated with the project. Items such as the kitchen, A/V, heating, parking revisions and signage are yet to be completed. Mr. Robins discussed events such as the weekend farmer and art markets. Discussion followed regarding use of hotel motel excise tax and data collection for events. Mayor Lacher and the Council thanked Mr. Robins and staff for the presentation. No action followed.

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49 Town Hall Renovations

50 At 12:30 p.m., Mayor Lacher introduced discussion of Town Hall Renovations. Land Use Administrator,  
51 Mike Bertrand explained that different conceptual designs have been presented to the Council these  
52 past few years for renovations, including ideas for a fire station museum, new chambers and  
53 remodeling to current Chambers into additional office space. Mr. Bertrand explained that before  
54 moving forward with any one concept, staff needs a sense from the Council on how to proceed and  
55 phase the project. Discussion followed regarding funding sources and scope of renovations. **Council**  
56 **consensus to move forward with obtaining cost estimates for the various concepts before**  
57 **taking any actions effecting the Town Budget.**

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59 United Way Day of Caring Event

60 At 12:45 p.m., Mayor Lacher introduced discussion of the SJC United Way’s Day of Caring event  
61 scheduled on September 12, 2013. Kurt VanHyning, SJC United Way President, described the mission  
62 of SJC United Way. This year, after discussing many needs and based on the suggestion from the  
63 Council, the Town and United Way have agreed to paint the exterior of the Sunshine Alley restrooms.  
64 Discussion followed regarding the condition of the building exterior. The Mayor Lacher and the Council  
65 thanked Mr. VanHyning and the United Way for their volunteer efforts. **Council consensus to**  
66 **purchase paint and supplies for the restrooms.**

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68 Resolution No. 1975

69 At 1:00 p.m., Mayor Lacher introduced discussion of draft Resolution No. 1975, *to execute an interlocal*  
70 *agreement with San Juan Island Park and Recreation District for the annual Touch-A-Truck event.* The  
71 District annually organizes a special event for children and families. The purpose of the agreement is  
72 for the Town to participate by providing trucks, other vehicles and personnel from the Utilities  
73 Department and Parking Enforcement. The agreement outlines the responsibilities of District and  
74 Town and respective indemnification. The event is tentatively scheduled in October. No discussion  
75 followed.

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77 **Moved by Monin, seconded by Hushebeck, to adopt Resolution No. 1975, authorizing the**  
78 **Mayor to execute an interlocal agreement with San Juan Island Park and Recreation**  
79 **District for participation in the annual “Touch a Truck” event. Motion passed 4-0 with**  
80 **Menjivar absent.**

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82 Ordinance No. 1516

83 At 1:05 p.m., Mayor Lacher introduced discussion of draft Ordinance No. 1516, *amending Ordinance*  
84 *No. 945 and Chapter 10.04 Friday Harbor Municipal Code concerning speed reduction.* The ordinance  
85 reduces the legal speed limit on Carter Avenue from 25 mph to 20 mph due to its alignment, visibility,  
86 lack of sidewalk, and access to apartments and playfields. Discussion followed regarding a  
87 comprehensive street assessment for speed on all Town streets.

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89 **Moved by de Freitas, seconded by Monin, to adopt Ordinance No. 1516, amending**  
90 **Ordinance No. 945 and Chapter 10.04 FHMC, concerning speed reduction. Motion passed**  
91 **4-0 with Menjivar absent.**

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93 **PAYMENT OF CLAIMS**

94 Moved by Monin, seconded by de Freitas, to approve the payment of Claim Warrant Nos. 38290  
95 through 38349 in the amount of \$133,946.47. Motion passed 4-0 with Menjivar absent.

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**APPROVAL OF MINUTES**

Moved by Hushebeck, seconded by Starr, to approve the minutes of **August 1, 2013**. Motion passed 4-0 with Menjivar absent.

Moved by Hushebeck, seconded by de Freitas, to approve the minutes of **August 6, 2013**. Motion passed 2-0 with Monin and Starr abstained and Menjivar absent.

**FUTURE AND NON-AGENDA ITEMS**

Mayor Lacher announced that the Council would tour the Brickworks Plaza following adjournment of the meeting and that no Town business would be discussed.

**CITIZEN RESPONSE**

No citizen response was forthcoming.

**ADJOURNMENT** – Hearing no further business and no objection, Mayor Lacher adjourned the meeting at 1:20 p.m. The next regular meeting is scheduled for Thursday, September 5, 2013 at 12:00 p.m.

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**These minutes were approved on September 5, 2013. The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**