



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, September 5, 2013 – Council Chambers – Evening Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 5:30 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 3, Anna Maria de Freitas; and Position No. 5, Barbara Starr. Position No. 2, Noel Monin participated by phone.

Others Present: Mayor, Carrie Lacher; Treasurer, Wendy Picinich; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

Position No. 4, Felix Menjivar and Attorney, Adina Cunningham were not present.

EXECUSED ABSENCE

Mayor Lacher asked if the Council wished to excuse the absence of Councilmember Menjivar. Council unanimously excused his absence.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

PUBLIC ACCESS TIME

There were no public access items forthcoming.

ACTION AND DISCUSSION ITEMS

Proclamation - 9/11 Remembrance Day

At 5:31 p.m., Mayor Lacher proclaimed September 11, 2013 as Remembrance Day. The Town, Fire District and other emergency responders will host a ceremony at Memorial Park. Mayor Lacher discussed the national "I Will" campaign. The theme of the campaign is to do good deeds of any kind in honor of those lost and injured in the 2001 terrorist attacks and in tribute to the many emergency responders during those events.

Shoreline Master Plan

At 5:37 p.m., Mayor Lacher introduced discussion of a consultant agreement for revisions to the draft Shoreline Master Plan Updates. Administrator Wilson explained that the Council previously discussed concerns with the focus of the initial draft of the Shoreline Master Plan. As a result of those concerns, Town received input from attorneys at Foster Pepper, who identified issues of concern. In light of the potential impacts to the Port and Washington State Ferries, staff sought out a new consultant to make the necessary plan changes to maintain its consistency with Council policy and State law; especially in light of new case law from the US Supreme Court. Administrator Wilson presented a scope of work, including the detail of review required to complete revisions. Mayor Lacher expressed frustration regarding the situation. Administrator Wilson explained that staff could not have anticipated how the new case law would affect the Plan. Discussion and inquiry followed regarding budgeting for a new consultant. **Council consensus to present a final scope of work and agreement for consideration.**

46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96

Resolution No. 1976

At 5:59 p.m., Mayor Lacher introduced discussion of draft Resolution No. 1976, *authorizing Supplemental Agreement No. 2 for design of Blair Avenue improvements between Spring Street and Park Street*. Administrator Wilson explained that Town has submitted a grant application to the Transportation Improvement Board for this project and now desires to proceed with the design prior to grant award in order to facilitate this project being bid with the currently funded Blair Avenue Improvements from Park Street to Guard Street. Funds used for this supplemental agreement will count towards the local match required for any grant funding received. Discussion followed regarding the long-term savings from bidding construction of both phases as one project.

Moved by de Freitas, seconded by Starr, to adopt Resolution No. 1976, authorizing the Mayor to execute Supplemental Agreement No. 2 to the contract with the engineering firm of Gray & Osborne, Inc. in an amount not to exceed \$92,250 to provide designs and specifications for the Blair Avenue Pedestrian Improvement Project. Motion passed 4-0 with Menjivar absent.

Sunshine Alley Urban Planning

At 6:06 p.m., Mayor Lacher introduced discussion of proposals received for Sunshine Alley Urban Planning. Administrator Wilson provided an update and suggested a process for selecting a consultant. Seven of the proposals received may meet Town’s needs. Discussion followed regarding process and date to interview consultants. **Council consensus that a panel consisting of the Mayor, 2 Councilmembers, Administrator Wilson and staff, will interview the 2 most leading consultants on October 4, 2013.** Additional interviews will be arranged if the consultants do not meet the Town’s needs.

Tourism Master Plan

At 6:19 p.m., Mayor Lacher introduced discussion of proposals received for a Town Tourism Master Plan. Administrator Wilson provided an update and suggested the same process as Sunshine Alley Urban Planning for review of the consultants. The Council concurred.

WORK SESSION

At 6:19 p.m., the Council held a work session regarding Town Parks. Administrator Wilson explained that the purpose of the work session was to discuss long term plans for existing and new parks; and budgeting suggestions for 2014 and beyond. Administrator Wilson stated that there is no dedicated fund for Town parks and described the current conditions of Sunken, West Street, Evergreen and Cahail parks. Discussion followed regarding what elements to include in a Parks Plan; location and patronage of current parks; and vision for park amenities. **Council consensus to establish long-term funding; seek public input; and begin collaborating with the SJI School District to establish a park near the Carter Avenue Sport Fields.**

FUTURE AND NON-AGENDA ITEMS

Mayor Lacher complimented the City of Edmonds regarding the appearance of their waste water treatment plant.

CITIZEN RESPONSE

No citizen response was forthcoming.

ADJOURNMENT

– Hearing no further business and no objection, Mayor Lacher adjourned the meeting at 7:26 p.m. The next regular meeting is scheduled for Thursday, September 19, 2013 at 12:00 p.m.

97
98
99
100
101

* * * * *

These minutes were approved on October 3, 2013. The original document is retained by the Clerk in the Town Council's permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk