



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, October 3, 2013 – Council Chambers – Evening Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 5:30 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; and Position No. 3, Anna Maria de Freitas.

Others Present: Mayor, Carrie Lacher; Treasurer, Wendy Picinich; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

Position No. 4, Felix Menjivar; Position No. 5, Barbara Starr; and Attorney, Adina Cunningham; were not present.

EXECUSED ABSENCE

Mayor Lacher asked if the Council wished to excuse the absence of Councilmembers Menjivar and Starr. Council unanimously excused their absence.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

PUBLIC ACCESS TIME

Marilyn O'Connor, Port Director, provided a progress report on the recent fire at the Spring Street Landing building (Downriggers). The Port is currently selecting a contractor to assess the damage and make recommendations for reconstruction. No firm direction or permits have been submitted to the Town at this point.

ACTION AND DISCUSSION ITEMS

2014 Town Budget

At 5:45 p.m., Mayor Lacher introduced discussion of the budget adoption schedule. Administrator Wilson reviewed the preliminary agendas through December. Budget work sessions and public hearings have been scheduled. No action was taken.

Town Tourism and Branding Plan - Phase I

At 5:55 p.m., Mayor Lacher introduced discussion of a revised scope of work for the Town Tourism and Branding Plan. Administrator Wilson explained that the original Request for Proposals (RFP) was too broad. Administrator Wilson reviewed the new project description and deliverables. Discussion and inquiry followed regarding how the Sunshine Alley Urban Design may affect Town branding. **Council consensus to move forward with advertising the revised RFP.**

APPROVAL OF MINUTES

Moved by de Freitas, seconded by Monin, to approve the minutes of **September 5th and 19th, 2013 as amended.** Motion passed 3-0 with Menjivar and Starr absent.

FUTURE AND NON-AGENDA ITEMS

No future agenda items were forthcoming.

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CITIZEN RESPONSE

No citizen response was forthcoming.

ADJOURNMENT – Hearing no further business and no objection, Mayor Lacher adjourned the meeting at 6:19 p.m. The next regular meeting is scheduled for Thursday, October 17, 2013 at 5:30 p.m.

These minutes were approved on October 17, 2013. The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk