



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, October 17, 2013 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin (delayed); Position No. 3, Anna Maria de Freitas; and Position No. 5, Barbara Starr.

Others Present: Mayor, Carrie Lacher; Treasurer, Wendy Picinich; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

Position No. 4, Felix Menjivar; and Attorney, Adina Cunningham; were not present.

EXECUSED ABSENCE

Mayor Lacher asked if the Council wished to excuse the absence of Councilmember Menjivar. Council unanimously excused his absence.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

ANNOUNCEMENTS/SCHEDULE CHANGES

Mayor Lacher announced that the evening session of the Town Council will include a brief executive session relating to performance of a public employee. No action is required.

PUBLIC ACCESS TIME

Victoria Compton invited the Council to attend the SJC Economic Development Summit on November 13, 2013. Ms. Compton also offered to convey messages to Representative Larsen regarding the federal government shutdown. The Council thanked Ms. Compton.

ACTION AND DISCUSSION ITEMS

Ordinance No. 1518

At 12:02 p.m., Mayor Lacher introduced discussion of draft Ordinance No. 1518, *amending the 2002 Town of Friday Harbor Comprehensive Plan*. Administrator Wilson and Land Use Administrator Mike Bertrand explained that on September 26, 2013 the Planning Commission held a public hearing to consider annual revisions to the Plan, including vision statement, six year transportation program, and capital facilities planning. The Town has not received any redesignation requests in 2013 to date. The Planning Commission and staff recommended approval of the draft Ordinance. No discussion followed.

Moved by de Freitas, seconded by Starr, to adopt Ordinance No. 1518, amending the 2001 Town of Friday Harbor Comprehensive Plan. Motion passed 3-0 with Monin and Menjivar absent.

45 **PUBLIC HEARINGS/MEETINGS/WORK SESSIONS**

46 San Juan County Council - Joint Meeting

47 At 12:05 p.m., Mayor Lacher welcomed the San Juan County Council to discuss topics of mutual
48 concern. SJC Councilmember Rick Hughes called the San Juan County Council meeting. The absence
49 of Councilmember Jamie Stephens was excused. County staff was also present. County Administrator
50 Mike Thomas was formally introduced to the Town Council.

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52 Issues brought forth for discussion by the SJC Council, Town Council, Mayor and Staff were as follows:

- 53 • Turn Point / Pear Point Connector Road - Staff provided an update regarding the status of the
54 connector road. The road was moved up in priority on the County's Six Year TIP. The County
55 is in the process of establishing a funding mechanism and evaluating possible routes.
56 Discussion followed concerning community involvement in selection of the route. **Consensus**
57 **from the Councils to hold a series of public meetings and conduct traffic studies**
58 **prior to route selection for the Turn Point / Pear Point Connector Road.**
- 59 • Washington State Ferries (WSF) - SJC Councilman Rick Hughes provided an update on recent
60 regional ferry-related and FAC meetings. Mr. Hughes described recurring themes including
61 repeal of the Build-In-Washington Law and local interest in a second ferry slip in Friday Harbor.
62 Discussion followed regarding WSF infrastructure. Mayor Lacher suggested that the topic of a
63 second ferry slip in Friday Harbor be added to a future agenda.
- 64 • Interlocal Agreements for services - Staff listed partnership opportunities, such as chip-sealing
65 and vehicle/equipment maintenance, as possible cost savings for both the Town and County.
66 The Town currently contracts with the County for various safety, law enforcement and court
67 services and on-call building inspection.
- 68 • SJC Fairgrounds - The County was reminded during summer that it has restrictions on the
69 water usage at the Fairgrounds which may affect future planning for the facility. Restrictions
70 limit use of water to the fire suppression systems, restrooms and activities during the official
71 Fair. The notification was in response to recent propositions for year-round camping and
72 drive-in movie facilities.
- 73 • SJC Tourism Master Plan - The County is working with the Visitors Bureau to develop the Plan.
74 Discussion followed regarding duplication of services.
- 75 • SJC Comprehensive Plan - The County is developing a scope of work for a consultant to
76 perform updates.
- 77 • Cattle Point Road Project - Designs and specifications will be completed in 2014. The County is
78 in the process of easement acquisition. The existing roadbed will be reclaimed back to the
79 Park as a mitigation measure once completed.
- 80 • Town Water Transmission Line Replacement Project - Town has been working with the County
81 for easement acquisition. The Town and County will attempt to coordinate other maintenance
82 during actual construction. Town is attempting to secure funding through USDA loans.
- 83 • Port Property Fire / Reconstruction - The insurance agencies for the Port are still investigating
84 and determining damages for the building located at Spring Street Landing. Mayor Lacher
85 commented that it would be a unique opportunity and timing for the Port, Town, County and
86 WSF to discuss an alternative plan for off-loading ferries and possibility for a pedestrian
87 boardwalk depending on the permitting requirements for building reconstruction and long-term
88 seawall replacement.

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90 Mayor Lacher and the Council thanked the County Council for attending. Discussion followed regarding
91 scheduling of the next joint meeting. SJC Councilman Rick Hughes adjourned the SJC Council at 1:26
92 p.m.

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PAYMENT OF CLAIMS

Moved by Monin, seconded by Starr, to approve the payment of Claim Warrant Nos. 38494 through 38553 in the amount of \$175,484.13. Motion passed 4-0 with Menjivar absent.

APPROVAL OF MINUTES

Moved by Starr, seconded by Hushebeck, to approve the minutes of **October 3, 2013 as submitted.** Motion passed 4-0 with Menjivar absent.

FUTURE AND NON-AGENDA ITEMS

Mayor Lacher will include discussion of a second ferry slip in Friday Harbor on a future agenda.

The Council discussed cooperation efforts with other entities for equipment maintenance. Councilmember Monin suggested that the Fire District be considered as a possible candidate.

CITIZEN RESPONSE

Matt Shildneck, Planning Commissioner, asked if WSF was ever approached about offloading vehicles before pedestrians as a means to control traffic and timing while in dock. The Mayor replied that WSF has and responded that their staff requires that time to clean the upper levels of the vessel.

ADJOURNMENT – Hearing no further business and no objection, Mayor Lacher adjourned the meeting at 1:41 p.m. The next regular meeting is scheduled for Thursday, October 17, 2013 at 5:30 p.m.

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These minutes were approved on November 7, 2013. The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk