



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, November 21, 2013 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Pro-tem Hushebeck called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; and Position No. 5, Barbara Starr.

Others Present: Treasurer, Wendy Picinich; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

Mayor, Carrie Lacher; Position No. 4, Felix Menjivar; and Attorney, Adina Cunningham; were not present.

EXECUSED ABSENCE

Mayor Pro-tem Hushebeck asked if the Council wished to excuse the absence of Councilmember Menjivar. Council unanimously excused his absence.

Mayor Lacher was absent. The Council unanimously elected Councilmember Hushebeck to act as Mayor Pro-Tem for the session.

FLAG SALUTE

Mayor Pro-Tem Hushebeck conducted the flag salute.

ANNOUNCEMENTS/SCHEDULE CHANGES

No announcements were forthcoming.

PUBLIC ACCESS TIME

Allison Johnston, SJI resident, invited the Council to a community meeting at the Brickworks regarding the relocation of the US Customs and Border Protection agency to the corner of First and Spring Street.

The following individuals expressed concerns regarding the relocation:

- Ruthie _____; and
- Mike Vouri, SJI resident.

PUBLIC HEARING

2014 Revenue Resources

At 12:08 p.m., Mayor Pro-tem Hushebeck opened the public hearing on the Town's 2014 Revenue Resources. Treasurer Picinich distributed an explanation of the anticipated current expense revenue resources for 2014, including building permits and new construction, leasehold taxes, and overview of property, sales and various excise tax. Administrator Wilson explained that the Town would be receiving the maximum increase in property tax revenue. The anticipated revenue from property taxes authorized for 2014 is in the amount of \$453,136. This increase includes the regular property tax levy and \$5,107 generated by new construction; the improvement of property within the Town; any increase in the value of State-assessed property; and/or any increase due to annexed property, and

47 applicable refunds. Treasurer Picinich reviewed the revenue resources with the Council. Inquiry
48 followed regarding “refund levy”.

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50 Mayor Pro-tem Hushebeck opened the hearing to public comment. Hearing none, Mayor Pro-tem
51 Hushebeck closed the public hearing. **See adoption of Ordinance No. 1521 below.**

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53 Ordinance No. 1521

54 **Moved by Monin, seconded by de Freitas, to adopt Ordinance No. 1521, fixing and levying**
55 **the amount of Ad Valorem Taxes for the Town of Friday Harbor for the year 2014 in the**
56 **amount of \$453,146 for regular property tax levy and \$5,107 for new construction and**
57 **improvements. Motion passed 4-0 with Menjivar absent.**

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59 Public Hearing - 2014 Town Budget

60 At 12:14 p.m., Mayor Pro-tem Hushebeck opened the public hearing for consideration of the
61 preliminary 2014 Budget for the Town of Friday Harbor. Treasurer Picinich and Administrator Wilson
62 explained that the budget is balanced and includes adjustments from the previous work sessions.

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64 At 12:15 p.m., Mayor Pro-tem Hushebeck requested public testimony from the audience. Hearing
65 none, Mayor Pro-tem Hushebeck requested comments from staff or Councilmembers. Hearing none,
66 Mayor Pro-tem Hushebeck closed the public hearing for consideration of the preliminary 2014 Budget.
67 No action was taken.

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69 **WORK SESSION**

70 At 12:19 p.m., Mayor Pro-tem Hushebeck opened the work session regarding the 2014 Town Budget.
71 Administrator Wilson requested comments or concerns from the Council regarding any of the funds.
72 Hearing none, Administrator Wilson inquired if the Council desired to hold any additional work sessions.
73 Councilmember de Freitas requested that the Council hold retreats regarding various earmarked funds
74 such as Parks. No discussion followed. The Council thanked Administrator Wilson and Treasurer
75 Picinich for presenting the budget.

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77 **ADMINISTRATOR’S REPORT**

78 At 12:24 p.m., Administrator Wilson presented the Town Council with an update of the following:

- 79
- 80 • Trout Lake Dam – A discussion regarding liability insurance will be scheduled on a future
81 agenda.
 - 82 • SJC Economic Development Council – The annual summit was successful.
 - 83 • RMSA Membership – Mayor Lacher has been elected to serve on the Executive Committee.
 - 84 • Wastewater Treatment Plant – DOE recommends changing the bio-filter media.
 - 85 • Town Attorney – Attorney Cunningham is still on extended medical leave from her Firm. Paul
86 Elsner has been acting on her behalf.
 - 87 • SJC Critical Areas Ordinance – Public Works Director will be making comments at the request of
88 Opalco.
 - 89 • Spring Street Water Sewer Main Replacement Project – Prebid meeting is scheduled November
90 22nd and bid opening November 25th.
 - 91 • Sunshine Alley Urban Design – The Consultant will be conducting surveys regarding the project.
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93 **PAYMENT OF CLAIMS**

94 Moved by Monin, seconded by Starr, to approve the payment of Claim Warrant Nos. 38612 through
95 38663 in the amount of \$106,412.79. Motion passed 4-0 with Menjivar absent.

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98 **APPROVAL OF MINUTES**
99 Minutes were postponed until the evening session.

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101 **FUTURE AND NON-AGENDA ITEMS**
102 No future agenda items were forthcoming.

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104 **CITIZEN RESPONSE**
105 No citizen response was forthcoming.

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107 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Pro-tem Hushebeck
108 adjourned the meeting at 12:42 p.m. The next regular meeting is scheduled for Thursday, November
109 21, 2013 at 5:30 p.m.

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111 * * * * *

112 **These minutes were approved on December 5, 2013. The original document is retained by**
113 **the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday**
114 **Harbor Clerk**