



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, March 6, 2014 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Pro-tem Hushebeck called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; Position No. 4, Farhad Ghatan and Position No. 5, Barbara Starr.

Others Present: Treasurer, Wendy Picinich; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor. The Town Attorney was available by phone.

Mayor, Carrie Lacher was absent. Councilmember Hushebeck acted as Mayor Pro-tem for the session.

FLAG SALUTE

Mayor Pro-tem Hushebeck conducted the flag salute.

ANNOUNCEMENTS/SCHEDULE CHANGES

Mayor Pro-tem Hushebeck announced that the agenda was revised to include an executive session and ordinance.

PUBLIC ACCESS TIME

Shannon Plummer, representing American Legion Auxiliary, requested that the Town issue a proclamation and certificates for the Auxiliary's "Hometown Hero" project. Mayor Pro-tem Hushebeck thanked Mr. Plummer and stated that they would add the topic to a future agenda for Mayor Lacher's consideration.

ACTION AND DISCUSSION ITEMS

STEM Project

At 12:08 p.m., Mayor Pro-tem Hushebeck introduced Jack McKenna, Larry Wight and June Arnold, representatives of School District 149, to describe the Science, Technology, Engineering and Mathematics (STEM) program at the high school. The School Board members described the program's long term business plan and requested a letter of endorsement for future grant opportunities. Ms. Arnold encouraged the Council to be open to cooperative opportunities that may come up in the future. The Council thanked Mr. McKenna, Mr. Wight and Ms. Arnold for leading the project. **Council consensus to sign a letter of support for the STEM project for the District.**

Building Permit Fees – Friday Harbor Food Bank

At 12:30 p.m., Mayor Pro-tem Hushebeck introduced discussion of a request to waive building permit application fees for the Friday Harbor Food Bank. Administrator Wilson explained that at our meeting on February 20, 2014, Bill Cummings requested that the Town Council consider "waiving" building permit fees for proposed renovations to the Friday Harbor Food Bank. Building permit fees are estimated to be \$370 for the project described. The Friday Harbor Municipal Code does not provide the Town with a mechanism for "waiving" fees. The Town may pay the fees from the Town Current Fund if the Council decides that it is in the public's best interest to use public monies on the Food Bank's behalf. Discussion followed regarding the modesty of the proposed renovations and creation of a donation fund for local charities.

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49 **Moved by Monin, seconded by de Freitas, to absorb the building permit fees for the**
50 **proposed Food Bank remodel. Motion passed unanimously.**

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52 Spring Street Landing

53 At 12:40 p.m., Mayor Pro-tem Hushebeck introduced discussion of the proposed design of the Spring
54 Street Landing building (Downriggers). Administrator Wilson explained that the Historic Preservation
55 Review Board has encouraged the Council to consider the proposed design and potential impact of the
56 Downriggers site project on our community, and to work with the Port to identify an architectural
57 vision that includes traditional building elements, those more in keeping with the unique brand of
58 Friday Harbor. Administrator Wilson explained that the question to the Council was whether they had
59 any questions or concerns that they would like expressed to the Port Commission before the design is
60 finalized. Marilyn O'Connor, Port Director, explained that the Port Commission is concerned with
61 community concerns; plans to work closely with the HPRB; and has not finalized an architectural
62 design. Discussion followed regarding architectural concepts. The Council thanked Ms. O'Connor. No
63 action was taken.

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65 Oil Transportation Safety Act

66 At 12:58 p.m., Mayor Pro-tem Hushebeck introduced discussion of the proposed Oil Transportation
67 Safety Act. The purpose of the bill is to establish appropriate measure to reduce the risk of oil spills
68 from vessels, encourage the adoption of spill prevention measures, and increase information
69 distribution. Administrator Wilson explained that the bill is currently being reviewed by State legislative
70 committees. Discussion followed regarding spill prevention legislation. **Council consensus to**
71 **request that the County sign a joint letter to the Legislature endorsing the bill.**

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73 Transportation Benefit District

74 At 1:04 p.m., Mayor Pro-tem Hushebeck introduced discussion of formation of a local Transportation
75 Benefit District (TBD). Administrator Wilson explained the process for implementing a TBD. Discussion
76 and inquiry followed regarding projects that would benefit from and the sunset of a tax. **Council**
77 **consensus to set a date for public hearing to consider the formation of a Transportation**
78 **Benefit District.**

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80 Ordinance No. 1532

81 At 1:23 p.m., Mayor Pro-tem Hushebeck introduced discussion of draft Ordinance No. 1532, *amending*
82 *portions of Friday Harbor Municipal Code, relating to civil remedies and enforcement.* Administrator
83 Wilson explained that the creation of the Nuisance Ordinance and the modifications to the Civil
84 Infraction provisions necessitated amendments of other sections of the Municipal Code that were
85 modified or impacted by these ordinances. No discussion followed.

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87 **Moved by de Freitas, seconded by Monin, to adopt Ordinance No. 1532, amending portions**
88 **of FHMC, relating to civil remedies and enforcement. Motion passed unanimously.**
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Ordinance No. 1533

At 1:25 p.m., Mayor Pro-tem Hushebeck introduced discussion of draft Ordinance No. 1533, *adding a new section to FHMC Chapter 9.14 relating to graffiti*. Administrator Wilson explained that the Town Council adopted Ordinance No. 1530 on January 9, 2014 adding a new chapter (9.14) to the Friday Harbor Municipal Code defining, prohibiting and providing a process for the abatement of nuisances. The ordinance reserved a section for regulations relating to nuisance abatement of graffiti. No discussion followed.

Moved by Starr, seconded by de Freitas, to adopt Ordinance No. 1533, adding a new section to FHMC Chapter 9.14 relating to graffiti. Motion passed unanimously.

Resolution No. 2013

At 1:25 p.m., Mayor Pro-tem Hushebeck introduced discussion of draft Resolution 2013, *authorizing the Mayor to execute a small works agreement with West Mechanical Heating & Air Conditioning to install a conventional heat pump system at the Town Hall*. Administrator Wilson explained that the HVAC system at Town Hall failed and repair costs warranted the installation of a new conventional heat pump system. No discussion followed.

Moved by de Freitas, seconded by Starr, to adopt Resolution 2013, authorizing the Mayor to execute a small works agreement with West Mechanical Heating & Air Conditioning to install a conventional heat pump system at the Town Hall. Motion passed unanimously.

PAYMENT OF CLAIMS

Moved by Monin, seconded by de Freitas, to affirm the payment of Payroll Warrants; and approve the payment of Claim Warrant Nos. 38957 through 39010 in the amount of \$147,573.15. Motion passed unanimously.

CITIZEN RESPONSE

Roger Bennett, 1 Front Street, commented on the architectural concept of the Spring Street Landing Building.

EXECUTIVE SESSION

At 1:40 p.m., Mayor Pro-tem Hushebeck announced that the Council would be holding an executive session regarding potential litigation in accordance with the provisions of RCW 42.30.110(1)(i); which was estimated to last 20 minutes. Participants: Town Council and Attorney Cunningham. The session ended at 2:08 p.m. for an actual session time of 28 minutes. No actions were taken.

ADJOURNMENT – Hearing no further business and no objection, Mayor Pro-tem Hushebeck adjourned the meeting at 2:09 p.m. The next regular meeting is scheduled for Thursday, March 6, 2014 at 5:30 p.m.

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These minutes were approved on March 20, 2014. The original document is retained by the Clerk in the Town Council's permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk