



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, May 15, 2014 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; Position No. 4, Farhad Ghatan; and Position No. 5, Barbara Starr.

Others Present: Mayor, Carrie Lacher; Treasurer, Wendy Picinich; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

Proclamation – Poppy Days

At 12:01 p.m., Mayor Lacher proclaimed May 17th through 26th as Poppy Days in the Town of Friday Harbor.

Banner Request – IMA

At 12:05 p.m., Mayor Lacher introduced Rebecca Parks, representing San Juan Island Museum of Art, to request approval to use the public right of way for promotional banners. IMA is seeking approval to hang 3 banners with hardware from the light standards adjacent to the museum. Ms. Parks provided a preliminary design. Discussion followed regarding the development of a program/policy to accommodate such requests; content of the banners; and placement of artwork in the public right of way. **Council consensus to deny the request by the IMA as currently presented.** Mayor Lacher and the Council suggested that Ms. Parks return at a later date when more information is available.

Council consensus to develop a banner policy for outside agencies to use the public right-of-way.

Shoreline Master Program Updates

At 12:24 p.m., Mayor Lacher introduced Derek Koellman, Anchor QEA, to present updates of the Town Shoreline Master Plan. Mr. Koellman outlined the recommended revisions. In general, the revisions have been proposed to clarify the requirements and associated enforceability of specific sections of the SMP, clarify the link between the Town's SMP and Critical Areas Ordinance, and address Washington State Ecology requirements, and address Town Attorney comments. Discussion and inquiry followed regarding policies of interest. Mayor Lacher thanked Mr. Koellman for his presentation.

Council consensus to set a public hearing for consideration of said updates on Thursday, June 26, 2014 at 5:30 p.m.

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Resolution No. 2025

At 12:53 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2025, *authorizing the Mayor to execute a Memorandum of Understanding with San Juan County to provide minor repairs and overlay Town Streets*. Public Works Director, Wayne Haefele, explained that the agreement represents a best estimate and Town would be responsible for the actual costs. No discussion followed.

Moved by Monin, seconded by de Freitas, to adopt Resolution No. 2025, authorizing the Mayor to execute a Memorandum of Understanding with San Juan County to provide minor repairs and overlay Town Streets. Motion passed 4-0 with Starr absent.

Resolution No. 2026

At 12:53 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2026, *awarding bid and authorizing the Mayor to execute construction documents for construction of the Blair Avenue Improvement Project*. Administrator Wilson explained that Mike Carlson Enterprises, Inc. was the low responsive bidder and received said bid was at an amount under the engineering estimates. The Transportation Improvement Board has authorized additional funding to offset the addendums contained in the bid. Discussion followed regarding the schedule of the project.

Moved by Ghatan, seconded by de Freitas, to award the bid to Mike Carlson Enterprises and authorize the Mayor to execute construction documents for construction of the Blair Avenue Improvement Project. Motion passed 4-0 with Starr absent.

Resolution No. 2027

At 1:04 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2027, *authorizing the Mayor to execute an agreement with Michaels Corporation to reinforce the sewer main adjacent to Sunken Park*. Public Works Director, Wayne Haefele, explained the process and work schedule. Discussion followed regarding possible service interruptions and product warranty.

Moved by Monin, seconded by Hushebeck, to adopt Resolution No. 2027, authorizing the Mayor to execute an agreement with Michaels Corporation to reinforce the sewer main adjacent to Sunken Park. Motion passed 4-0 with Starr absent.

ADMINISTRATOR’S REPORT

At 1:12 p.m., Administrator Wilson presented the Town Council with an update of the following:

- Administrative Executive Assistant – No selection of the applicants has been made to date.
- AWC Risk Pool – RMSA has presented a grant to the city of Darrington to help recoup costs associated with the Oso landslide in Arlington.
- Code Enforcement Officer – Review of quarterly activities was provided.
- Streets/Parks Department – The Department has been receiving unsolicited compliments for the appearance of Town.
- Utilities Clerk – Keri Talbot, Utilities Clerk, has given notice of her intent to move to Alaska. The position will likely be filled during summer.
- Browne agreement – The agreement for the Browne easement is nearly complete. Legal counsel is in the process of drafting it legal descriptions. If executed, Town will eventually open the area for “Ellsworth Path”.
- Ellsworth Path – A drawing of the proposed pedestrian access was distributed for review.
- Garbage Cans – New options for garbage cans were distributed for review.

