



## SUMMARY OF THE MINUTES TOWN COUNCIL

**Thursday, June 5, 2014 – Council Chambers – Afternoon Session**

### **CALL TO ORDER**

Mayor Lacher called the regular session of the Town Council to order at 12:00 p.m.

### **ROLL CALL**

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; and Position No. 4, Farhad Ghatan.

Others Present: Mayor, Carrie Lacher; Treasurer, Wendy Picinich; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

Councilmember Starr was not present.

### **EXECUSED ABSENCE**

Mayor Lacher asked if the Council wished to excuse the absence of Councilmember Starr. Council unanimously excused her absence.

### **FLAG SALUTE**

Mayor Lacher conducted the flag salute.

### **PUBLIC ACCESS TIME**

No public access was forthcoming.

### **ACTION AND DISCUSSION ITEMS**

#### SJC Update

At 12:01 p.m., SJC Councilmember Bob Jarman provided an update on issues of mutual concern. Topics included: Washington State Ferries; chipsealing project; local ballot measures for next general election; solid waste utility; and board of health. The Council thanked Mr. Jarman.

#### Public Works Update

At 12:19 p.m., Public Works Director, Wayne Haefele, provided status report for current public works projects and quarterly report. Projects included the Spring Street W/S Main Replacement Project; Mullis Street Pedestrian Improvement Project; Blair Avenue Reconstruction Project; and upcoming street overlay project. The Council thanked Mr. Haefele.

#### Six Year Transportation improvement Plan (TIP) for 2015 to 2020

At 12:29 p.m., Mayor Lacher introduced discussion of the Town 2015-2020 TIP. Administrator Wilson explained the importance of the program and listed the various projects in detail. Public hearing for the TIP is scheduled June 26, 2014. Discussion followed regarding creation of the Transportation Improvement District. No action was taken.

#### Resolution No. 2032

At 12:51 p.m., Mayor Lacher introduced draft Resolution No. 2032, *authorizing a Change Order for the Blair Avenue Sewer Main Replacement Project*. Public Works Director, Wayne Haefele, explained that the purpose of the change order was to adjust final quantities and costs for materials, traffic control and labor. Mr. Haefele described the scope of work performed. No discussion followed.

48  
49 **Moved by Monin, seconded by de Freitas, to adopt Resolution No. 2032, authorizing a**  
50 **Change Order No. 1 with Mike Carlson Enterprises for the Blair Avenue Sewer Main**  
51 **Replacement Project. Motion passed 3-0 with Ghatan abstained and Starr absent.**

52  
53 Resolution No. 2033  
54 At 12:57 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2033, *authorizing*  
55 *Supplemental Agreement No. 3 to the Blair Avenue Improvement Project for construction management*  
56 *services*. Discussion followed regarding if the agreement was made part of the overall grant funding.

57  
58 **Moved by Ghatan, seconded by Hushebeck, to adopt authorizing Supplemental Agreement**  
59 **No. 3 to the Blair Avenue Improvement Project for construction management services.**  
60 **Motion passed 4-0 with Starr absent.**

61  
62 Resolution No. 2030  
63 At 12:59 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2030, *establishing a policy*  
64 *for use of the public right of way by outside entities for promotional banners*. Discussion followed  
65 regarding hanging fixtures becoming the property of Town.

66  
67 **Moved by Hushebeck, seconded by Ghatan, to adopt Resolution No. 2030, establishing a**  
68 **policy for use of the public right of way by outside entities for promotional banners.**  
69 **Motion passed 4-0 with Starr absent.**

70  
71 Resolution No. 2031  
72 At 1:03 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2031, *authorizing investment*  
73 *of Town of Friday Harbor monies in the Local Government Investment Pool*. Administrator Wilson  
74 explained how an investment pool functions. Treasurer Picinich explained that the Town is currently a  
75 member of the investment pool and Town’s status needs to be updated. Discussion followed regarding  
76 current market rates and Town investment strategy.

77  
78 **Moved by de Freitas, seconded by Monin, to adopt Resolution No. 2031, authorizing**  
79 **investment of Town of Friday Harbor monies in the Local Government Investment Pool.**  
80 **Motion passed 4-0 with Starr absent.**

81  
82 Ordinance No. 1536  
83 At 1:08 p.m., Mayor Lacher introduced discussion of draft Ordinance No. 1536, *granting a non-*  
84 *exclusive franchise to CenturyTel of Inter Island, Inc., dba CenturyLink, a Washington State*  
85 *Corporation, to operate and maintain telecommunications facilities within the public streets and rights-*  
86 *of-way of the Town of Friday Harbor*. Administrator Wilson explained that this is the second reading of  
87 said ordinance. No discussion followed.

88  
89 **Moved by Hushebeck, seconded by Ghatan, to adopt Ordinance No. 1536, granting a non-**  
90 **exclusive franchise to CenturyTel of Inter Island, Inc., dba CenturyLink, a Washington**  
91 **State Corporation, to operate and maintain telecommunications facilities within the public**  
92 **streets and rights-of-way of the Town of Friday Harbor. Motion passed 4-0 with Starr**  
93 **absent.**

94  
95 Ordinance No. 1537  
96 At 1:10 p.m., Mayor Lacher introduced discussion of draft Ordinance No. 1536, setting the location,  
97 date and times of regular and special meetings of the Town Council and repealing Ordinance No. 1135

98 in its entirety. Administrator Wilson explained that said Ordinance provides the ability to relocate  
99 meetings to alternate locations. No discussion followed.

100  
101 **Moved by de Freitas, seconded by Ghatan, to adopt Ordinance No. 1536, setting the**  
102 **location, date and times of regular and special meetings of the Town Council and**  
103 **repealing Ordinance No. 1135 in its entirety. Motion passed 4-0 with Starr absent.**

104  
105 **ADMINISTRATOR’S REPORT**

106 At 1:13 p.m., Administrator Wilson presented the Town Council with an update of the following:

- 107
- 108 • Recycling Cans – The locations, placement, style and color of additional recycling cans was  
109 reviewed. Discussion followed regarding placement of cans in Sunshine Alley.
- 110 • Malcolm Street Sewer – Two homes on Malcolm Street were discovered to be unconnected to  
111 the sewer main through no fault of homeowner or the Town. Staff is attempting to determine  
112 if liability can be placed on the Contractor.
- 113 • CIPP Project – The sewer main under Sunken Park was completed with complications. The  
114 sewer experience back-up due to lack of communication between the contractor and Sewer  
115 Department.
- 116 • Parks Worker – Interviews for the Parks Department position will be June 11, 2014.
- 117 • Executive Assistant – Julie Greene has accepted the position of Executive Assistant and will  
118 begin work on June 8, 2014.
- 119

120 **PAYMENT OF CLAIMS**

121 Moved by Monin, seconded by de Freitas, to affirm the payment of Payroll Warrant Nos. 16183 through  
122 16213 and direct deposit run in the amount of \$222,509.37; and approve the payment of Claim  
123 Warrant Nos. 39261 through 39312 in the amount of \$180,397.76. Motion passed 4-0 with Starr  
124 absent.

125  
126 **FUTURE AND NON-AGENDA ITEMS**

127 No future agenda items.

128  
129 **CITIZEN RESPONSE**

130 No citizen response was forthcoming.

131  
132 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Lacher adjourned the  
133 meeting at 2:00 p.m. The next regular meeting is scheduled for Thursday, June 26, 2014 at 12:00 p.m.

134  
135 \* \* \* \* \*

136 **These minutes were approved on June 29, 2014. The original document is retained by the**  
137 **Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday**  
138 **Harbor Clerk**