



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, August 21, 2014 – Council Chambers – Evening Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 5:30 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; Position No. 4, Farhad Ghatan; and Position No. 5, Barbara Starr.

Others Present: Mayor, Carrie Lacher; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

PUBLIC ACCESS TIME

No public access comments received.

ACTION AND DISCUSSION ITEMS

Friday Harbor Ball Fields

At 5:31 p.m., Mayor Lacher introduced discussion of a temporary occupancy permit for the Friday Harbor Ball Fields. Administrator Wilson described the terms for temporary occupancy. The District, Friday Harbor Athletic Association and Island Rec would be able to use two fields for organized sports for sixty days, provided that construction continues in order to meet conditions for final occupancy. No discussion followed. John Kurtz, President of FHFAA thanked the Council.

Moved by Monin, seconded by Hushebeck, to approve the Temporary Occupancy Permit for use of the Friday Harbor Ball Fields. Motion passed unanimously.

Proclamation - Library Card Signup Month

At 5:36 p.m., Mayor Lacher proclaimed September as Library Card Signup Month in the Town and urged citizens to sign up for the smartest card available.

Downtown Holiday Lighting

At 5:37 p.m., Mayor Lacher introduced discussion of professional installation of holiday lighting at Memorial Park and along selected areas of the waterfront. Administrator Wilson presented an initial pricing matrix from an off-island company to describe options available. Mr. Wilson explained that after initial installation options are available for yearly maintenance and adding to the display. Discussion followed regarding going to bid and offering locally. **Council consensus to bring forward a final scope of work for consideration.**

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Tucker Avenue – TIB Grant Application

At 6:10 p.m., Mayor Lacher introduced discussion of a grant application to the Transportation Improvement Board for improvements on Tucker Avenue. Administrator Wilson explained that staff is seeking authorization to apply for funding to design and reconstruct Tucker Avenue from Guard Street to Harbor Street. Improvements would include relocation of utilities, new road surface, sidewalks, and bicycle lanes in this transition area. This portion of Tucker Avenue is listed on Town’s Capital Facilities Improvement Plan. The engineering estimate to complete the improvements is \$1.1 million and requires matching funds by the Town if granted. Discussion followed regarding safety improvements.

Moved by Monin, seconded by de Freitas, to submit a grant application to the Transportation Improvement Board for improvements to a portion of Tucker Avenue. Motion passed unanimously.

Finding of Fact – SSDP No. 98

At 6:16 p.m., Mayor Lacher introduced approval of Findings of Fact, Conclusions of Law and Decision for Shoreline Substantial Development Permit No. 98, a proposal by the Port of Friday Harbor to replace the existing and failing bulkhead, and to install beach access stairs with a new bulkhead. Upland utility work is proposed during the excavation phase. Administrator Wilson explained that no new documentation or issues have been presented since the public hearing. No discussion followed.

Moved by Hushebeck, seconded by Starr, to adopt Findings of Fact, Conclusions of Law and Decision regarding SSDP No. 98, a proposal by the Port of Friday Harbor to replace the existing and failing bulkhead, and to install beach access stairs with a new bulkhead, including all conditions listed in said document. Motion passed unanimously.

Resolution No. 2053

At 6:20 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2053, *authorizing the Mayor to execute an agreement to supply motor fuels*. Administrator Wilson explained that Petro San Juan was the low responsive bidder at \$0.190 markup over cost for unleaded and \$0.195 for diesel fuel. No bid was issued for bio-diesel fuel. No discussion followed.

Moved by Ghatan, seconded by Starr, to adopt Resolution No. 2053, authorizing the Mayor to execute an agreement with Petro San Juan to supply motor fuels. Motion passed unanimously.

Resolution No. 2054

At 6:22 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2054, *authorizing the Mayor to execute an agreement to supply liquid propane gas*. Administrator Wilson explained that San Juan Propane was the low responsive bidder at \$0.399 markup over cost for liquid propane gas. No discussion followed.

Moved by de Freitas, seconded by Starr, authorizing the Mayor to execute and agreement with San Juan Propane to supply liquid propane fuel. Motion passed unanimously.

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COUNCIL UPDATES / FUTURE AGENDA ITEMS

Councilmember Ghatan requested status of the Browne Easement. Administrator Wilson stated that the Browne family has not been available to discuss the issue.

Councilmember Monin questioned the request by Stephanie O’day regarding funding for the new ball fields. Administrator Wilson stated that requests will have to be made formally to the Council.

CITIZEN RESPONSE

No citizen response was forthcoming.

ADJOURNMENT – Hearing no further business and no objection, Mayor Lacher adjourned the meeting at 6:30 p.m. The next regular meeting is scheduled for Thursday, September 4, 2014 at 12:00 p.m.

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These minutes were approved on September 4, 2014. The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk