



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, September 4, 2014 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; Position No. 4, Farhad Ghatan; and Position No. 5, Barbara Starr.

Others Present: Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

Mayor Carrie Lacher was absent. Steve Hushebeck acted as Mayor Pro-tem.

FLAG SALUTE

Mayor Pro-tem Hushebeck conducted the flag salute.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

SJC Update

At 12:01 p.m., Mayor Pro-tem Hushebeck introduced SJC Councilmember Bob Jarman to provide an update on issues of mutual concern. Mr. Jarman reported on Washington State Ferries, Turn Point Pear Point connector road, SJC personnel, Initiative 502 (marijuana), bicycle lanes, and joint letter regarding a transportation bill. No action was taken. The Council thanked Mr. Jarman.

Sunshine Alley Urban Planning

At 12:18 p.m., Mayor Pro-tem Hushebeck introduced Tom Beckwith, Beckwith Consulting Group to update the Council regarding the Sunshine Alley Urban Planning project. Mr. Beckwith provided a presentation which depicted pedestrian access improvements, removal of fence abutting Nichols Court, plantings, murals, and additional lighting. Mr. Beckwith noted that total cost for described improvements are estimated at \$3 Million. Costs would be split between the Town, Brickworks and private parties. Discussion followed regarding discouraging vehicular traffic through the Alley. No action was taken. Mr. Beckwith will forward a final report to the Council. The Council thanked Mr. Beckwith.

Budget Request - SJC Economic Development Council

At 12:58 p.m., Mayor Pro-tem Hushebeck introduced discussion of a budget request by the SJC Economic Development Council (EDC). Victoria Compton, EDC Director, provided an annual report to date, including statistics, planned classes and workshops. Ms. Compton described 2015 goals and scope of work. Discussion followed regarding the status of the broadband initiative.

Ms. Compton explained that the EDC is requesting that the Town contribute \$15,000 for business support, educational programming and development opportunities. The budget request will be discussed during a scheduled Town Budget Work Session. No action was taken.

48 Budget Request - SJI Chamber of Commerce

49 At 1:17 p.m., Mayor Pro-tem Hushebeck introduced discussion of a budget request for staffing the
50 Visitors Information Center and annual 4th of July fireworks display by the SJI Chamber of Commerce.
51 Tom Kirschner, Executive Director, requested funding for daily operation and staffing in the amount of
52 \$20,000 and described the scope of services for said contribution. The Chamber also requested a total
53 of \$7,500 towards the 2015 fireworks display and described challenges that the Chamber has had in
54 the last few years in organizing the event. Mr. Kirschner noted that sustainable funding must be
55 located in order for the Chamber to continue organizing the fireworks display. Discussion followed
56 regarding organizing the 4th of July parade. The budget request will be discussed during the next
57 scheduled Town Budget Work Session. No action was taken. Mayor Pro-tem Hushebeck thanked Mr.
58 Kirschner.

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60 **ADMINISTRATOR’S REPORT**

61 At 1:35 p.m., Administrator Wilson presented the Town Council with an update of the following:

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- 63 • Browne Easement – Status of the easement was reported.
- 64 • Friday Harbor Ball Fields – Council consensus to allow Stephanie O’day to make a presentation
65 regarding the Fields. The Association is requesting funds to supplement the project.
- 66 • Town Attorney – The Council will review a contract for legal services by Michael Kenyon at the
67 evening session.
- 68 • Energy Grant – Preliminary results were received for the energy audit. Some immediate
69 savings are achievable by making fixture changes.
- 70 • Town Personnel – Various positions were reviewed. Several employees have shifted between
71 departments and open positions filled.
- 72 • Tourism Master Plan – Roger Brooks International will begin making presentations on
73 September 11, 2014.
- 74 • 2015 Town Budget – Budget requests are due to the Finance Office by September 5, 2015.
- 75 • Blair Avenue Reconstruction Project – The new street standards for the project have been
76 received.
- 77

78 **PAYMENT OF CLAIMS**

79 Moved by Monin, seconded by de Freitas, to affirm the payment of Payroll Warrant Nos. 16277 through
80 16307 and August 31, 2014 Direct Deposit Run in the amount of \$216,087.45; and approve the
81 payment of Claim Warrant Nos. 39579 through 396616 in the amount of \$459,082.74. Motion passed
82 unanimously.

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84 **APPROVAL OF MINUTES**

85 Moved by de Freitas, seconded by Starr, to approve the minutes of **August 21, 2014 as submitted.**
86 Motion passed unanimously.

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88 **FUTURE AND NON-AGENDA ITEMS**

89 No future agenda items were forthcoming.

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91 **CITIZEN RESPONSE**

92 No citizen response was forthcoming.

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94 **ADJOURNMENT**

95 – Hearing no further business or objection, Mayor Pro-tem Hushebeck adjourned the
96 meeting at 1:53 p.m. The next regular meeting is scheduled for Thursday, September 4, 2014 at 5:30
97 p.m.

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99 **These minutes were approved on September 18, 2014. The original document is retained**
100 **by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday**
101 **Harbor Clerk**