



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, September 4, 2014 – Council Chambers –Evening Session

CALL TO ORDER

Mayor Pro-tem Hushebeck called the regular session of the Town Council to order at 5:30 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; and Position No. 5, Barbara Starr.

Others Present: Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

Mayor Lacher, Treasurer Kelle' Wilson and Position No. 4, Farhad Ghatan; were absent.

EXCUSED ABSENCE

The absence of Farhad Ghatan was excused prior to session.

FLAG SALUTE

Mayor Pro-tem Hushebeck conducted the flag salute.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

Proclamation – Prostate Cancer Awareness Month

At 5:31 p.m., Mayor Pro-tem Hushebeck proclaimed September 2014 as Prostate Cancer Awareness Month in the Town of Friday Harbor.

ADMINISTRATOR'S REPORT (cont.)

At 5:35 p.m., Administrator Wilson presented the Town Council with an update of the following:

- Resolution No. 2057 – **Authorizing the Mayor to execute an agreement with the law firm of Kenyon Disend, PLLC for legal services. Moved by Monin, seconded by Starr. Motion passed unanimously.**
- Downtown Holiday Lighting – Additional information was distributed for review. Discussion followed regarding the timeframe for lighting. Moved by Starr, seconded by Monin, to authorize the Mayor to finalize and execute an agreement with Flemming Lighting in an amount not to exceed \$15,600 to provide for decorative holiday lighting in the downtown and Memorial Park. Motion passed unanimously.

ACTION AND DISCUSSION ITEMS (cont.)

Resolution No. 2058

At 5:54 p.m., Mayor Pro-tem Hushebeck introduced discussion of draft Resolution No. 2058, authorizing the Mayor to execute Change Order No. 3 to the contract with Mike Carlson Enterprises, Inc. for the Blair Avenue Reconstruction Project. Administrator Wilson explained that the change order is for removal and replacement of concrete encased conduit owned by Zito Media that was improperly placed. This expenditure is reimbursable by Zito Media. Discussion followed regarding the legacy issue.

48
49 **Moved by de Freitas, seconded by Monin, to adopt Resolution No. 2058, authorizing the**
50 **Mayor to execute Change Order No. 3 to the contract with Mike Carlson Enterprises, Inc.**
51 **for the Blair Avenue Reconstruction Project. Motion passed unanimously.**

52
53 Ordinance No. 1541
54 At 5:59 p.m., Mayor Pro-tem Hushebeck introduced discussion of draft Ordinance No. 1541, *accepting*
55 *the final plat for Homes for Islanders – Heritage Court to the Town of Friday Harbor.* Administrator
56 Wilson explained that as a matter of procedure, an ordinance is adopted which accepts all dedications.
57 Town is waiting to receive certain documents from Homes for Islanders. Town will record the plat
58 upon final receipt of all remaining items. No discussion followed.

59
60 **Moved by Starr, seconded by Hushebeck, to adopt Ordinance No. 1541, accepting the final**
61 **plat for Homes for Islanders – Heritage Court. Motion passed unanimously.**

62
63 Resolution No. 2059
64 At 6:04 p.m., Mayor Pro-tem Hushebeck introduced discussion of draft Resolution No. 2059, *accepting*
65 *the bills of sale from Homes for Islanders for certain improvements of the Town water, sanitary sewer*
66 *and stormwater systems in Heritage Court located on Grover Street.* No discussion followed.

67
68 Moved by de Freitas, seconded by Starr, to adopt Resolution No. 2059, accepting the bills of sale from
69 Homes for Islanders for certain improvements of the Town water, sanitary sewer and stormwater
70 systems in Heritage Court located on Grover Street. Motion passed unanimously.

71
72 FH Transportation Benefit District
73 At 6:05 p.m., Mayor Pro-tem Hushebeck introduced discussion of risk pool insurance for the FH
74 Transportation Benefit District. Administrator Wilson explained that authorization is requested for the
75 Town to insure the District. Membership dues are a reimbursable expense if Proposition 1 is approved
76 by the voters. No discussion followed.

77
78 **Moved by Monin, seconded by de Freitas, to authorize the payment of membership dues**
79 **and direct staff to enroll the Friday Harbor Transportation Benefit District in the AWC**
80 **RMSA risk pool. Motion passed unanimously.**

81
82 Resolution No. 2061
83 At 6:07 p.m., Mayor Pro-tem Hushebeck introduced discussion of draft Resolution No. 2060, *setting a*
84 *date for public hearing to consider the vacation of public right-of-way for a portion of Vine Street.*
85 Administrator Wilson explained that the Petitioners own 100% of the property abutting the portion
86 requested for vacation. The public hearing date requested by the Petitioners is November 6, 2014 at
87 5:30 p.m. No discussion followed.

88
89 **Moved by de Freitas, seconded by Starr, to adopt Resolution No. 2060, setting a date for**
90 **public hearing to consider the vacation of public right-of-way for a portion of Vine Street.**
91 **Motion passed unanimously.**

92
93 Resolution No. 2062
94 At 6:09 p.m., Mayor Pro-tem Hushebeck introduced discussion of draft Resolution No. 2062, *accepting*
95 *a bid proposal for a vector trailer.* Administrator Wilson explained that the vector truck is used
96 frequently and needs to be retired. One bid was received meeting Town specifications after being duly
97 advertised. No discussion followed.

98

99 **Moved by Monin, seconded by de Freitas, to adopt Resolution No. 2062, accepting a bid**
100 **proposal for a vactor trailer. Motion passed unanimously.**

101
102 Ordinance No. 1542

103 At 6:12 p.m., Mayor Pro-tem Hushebeck introduced the first reading of draft Ordinance No. 1542,
104 *granting a non-exclusive franchise to Rock Island, Inc., to operate and maintain telecommunications*
105 *facilities within the public streets and right-of-way of the Town.* No discussion or action taken.

106
107 **COUNCIL UPDATES**

108 The Council reported on various boards and committees.

109
110 **CITIZEN RESPONSE**

111 No citizen response was forthcoming.

112
113 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Pro-tem Starr adjourned the
114 meeting at 6:29 p.m. The next regular meeting is scheduled for Thursday, September 18, 2014 at
115 12:00 p.m.

116
117 * * * * *

118 **These minutes were approved on September 18, 2014. The original document is retained**
119 **by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday**
120 **Harbor Clerk**