



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, November 20, 2014 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; and Position No. 5, Barbara Starr.

Others Present: Mayor, Carrie Lacher; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

Council Position No. 1, Steve Hushebeck; and Position No. 4, Farhad Ghatan were absent.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

ANNOUNCEMENTS/SCHEDULE CHANGES

No announcements were forthcoming. The evening session was cancelled.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

Resolution No. 2070

Mayor Lacher introduced discussion of draft Resolution No. 2070, *establishing a small public works roster process to award public works contracts, a consulting services roster for architectural, engineering, and other professional services, and a vendor roster for goods and services not related to public works contracts*. Administrator Wilson explained that the purpose of the resolution was to affirm our policies for use of the rosters with MRSC. No discussion followed.

Moved by Starr, seconded by de Freitas, to adopt Resolution No. 2070, establishing a roster process. Motion passed 3-0 with Hushebeck and Ghatan absent.

Resolution No. 2071

Mayor Lacher introduced discussion of draft Resolution No. 2071, *authorizing the Mayor to execute Change Order No. 5 to the Blair Avenue Reconstruction Project*. Public Works Director, Wayne Haeefe, explained that the work was for additional labor and materials to correct large areas of poor subgrade and other items. No discussion followed.

Moved by Monin, seconded by de Freitas, to adopt Resolution No. 2071, authorizing the Mayor to execute Change Order No. 5 to the Blair Avenue Reconstruction Project. Motion passed 3-0 with Hushebeck and Ghatan absent.

Resolution No. 2072

Mayor Lacher introduced discussion of draft Resolution No. 2072, *authorizing the Mayor to execute a lease agreement for public binoculars*. Administrator Wilson explained that the Tower Optical Company

48 has offered an agreement in the amount of \$450 per unit per year for up to two years for installation
49 and lease of non-coin-operated viewers, excluding sales tax and shipping costs. The binocular will be
50 placed at Overlook Park. No discussion followed.

51
52 **Moved by de Freitas, seconded by Starr, to adopt Resolution No. 2072, authorizing the Mayor**
53 **to execute a lease agreement with the Tower Optical Company for one binocular. Motion**
54 **passed 3-0 with Hushebeck and Ghatan absent.**

55
56 Ordinance No. 1547

57 Mayor Lacher introduced discussion of draft Ordinance No. 1547, *amending Chapter 10.04 FHMC relating*
58 *to time-limited parking*. Administrator Wilson explained that the Ordinance defines the various changes
59 pursuant to the work session recently held regarding parking. Discussion followed regarding the request
60 for a loading zone near the intersection of Nichols and A Street near Nichols Walk. Administrator Wilson
61 noted that the Town Engineer may create loading zones regardless of the proposed ordinance. **Council**
62 **consensus to schedule discussion of the loading zone request on a future agenda.**

63
64 **Moved by de Freitas, seconded by Monin, to adopt Ordinance No. 1547, amending Chapter**
65 **10.04 FHMC relating to time-limited parking. Motion passed 3-0 with Hushebeck and**
66 **Ghatan absent.**

67
68 Ordinance No. 1548

69 Mayor Lacher introduced discussion of draft Ordinance No. 1548, *authorizing the vacation a portion of*
70 *Vine Street*. Administrator Wilson explained the methodology used for appraising the affected property
71 and additional conditions of the vacation listed in the Ordinance. Aiken Appraisal Service considered the
72 characteristics of the sales with the subject property and estimated the market value of \$18,000 as
73 indicted per the appraisal report dated October 6, 2014. Mayor Lacher objected to the appraised value.
74 Discussion followed regarding whether the Town should have the land appraised by a different company
75 or reconsider vacating based on the appraised value. (Ordinance No. 1548 adopts the appraisal report
76 and valuation by reference).

77
78 **Moved by Monin, seconded by de Freitas, to adopt Ordinance No. 1548, authorizing the**
79 **vacation of a portion of Vine Street pursuant to completion of the conditions listed therein.**
80 **Motion passed 3-0 with Hushebeck and Ghatan absent.**

81
82 **PUBLIC HEARING**

83 2015 Revenue Resources

84 At 1:12 p.m., Mayor Lacher opened the public hearing concerning revenue resources for 2015. The
85 hearing was legislative in nature. Administrator Wilson described the Town’s anticipated revenue derived
86 from property, excise and sales tax and fees. Discussion followed regarding various sources.

87
88 At 1:29 p.m., Mayor Lacher opened the public comment portion of the hearing. Hearing none, Mayor
89 Lacher closed the public hearing.

90
91 Ordinance No. 1549

92 **Moved by Starr, seconded by Monin, to adopt Ordinance No. 1549, fixing and levying the**
93 **amount of Ad Valorem Taxes for the Town of Friday Harbor for the year 2015. Motion passed**
94 **3-0 with Hushebeck and Ghatan absent.**

95

96
97 2015 Town Budget
98 At 1:31 p.m., Mayor Lacher opened the public hearing concerning the 2015 Town Budget. The hearing
99 was legislative in nature. Administrator Wilson commented on the development of the proposed budget.

100
101 At 1:33 p.m., Mayor Lacher opened the public comment portion of the hearing. Hearing none, Mayor
102 Lacher closed the public hearing. No action was taken or requested.

103
104 **ADMINISTRATOR’S REPORT**

105 At 1:35 p.m., Administrator Wilson presented the Town Council with an update of the following:

- 106
- 107 • Life Ring Program – Town donated the first \$1,000 and community members came up with the
- 108 rest of the \$3,132 donated to the Food Bank.
- 109 • Blair Avenue Improvement Project – The street is nearly complete.
- 110 • Interest Rates – Current rates for USDA loans are favorable. Town is preparing the grant
- 111 application for the Water Transmission Line Replacement Project.
- 112 • State Auditor – The exit interview for the annual audit is scheduled for November 25th.
- 113 • Town Shop – Town had a fairly significant plumbing leak at the Town Shop Office. Repairs costs
- 114 should be anticipated.
- 115 • Blair Avenue – Town will be lighting the newly installed trees on Blair Avenue.

116
117 **WORK SESSION**

118 2015 Town Budget
119 Mayor Lacher opened the work session regarding the 2015 Town Budget. No questions were received
120 by Council. Discussion followed regarding the need for additional work sessions to discuss the budget.
121 **Council consensus that any additional work sessions will be scheduled upon request.** Mayor
122 Lacher closed the work session.

123
124 **PAYMENT OF CLAIMS AND PAYROLL**

125 Moved by Monin, seconded by de Freitas, to approve the payment of Claim Warrant Nos. 39830 through
126 39889 in the amount of \$212,343.44. Motion passed 3-0 with Hushebeck and Ghatan absent.

127
128 **APPROVAL OF MINUTES**

129 Moved by de Freitas, seconded by Starr, to approve the minutes of **November 6, 2014 as submitted.**
130 Motion passed 3-0 with Hushebeck and Ghatan absent.

131
132 **FUTURE AND NON-AGENDA ITEMS**

133 No future agenda items were forthcoming.

134
135 **CITIZEN RESPONSE**

136 No citizen response was forthcoming.

137
138 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Lacher adjourned the meeting
139 at 1:58 p.m. The next regular meeting is scheduled for Thursday, December 4, 2014 at 12:00 p.m.

140
141 * * * * *

142 **These minutes were approved on December 4, 2014. The original document is retained by**
143 **the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday**
144 **Harbor Clerk**