



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, February 19, 2015 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; and Position No. 4, Farhad Ghatan.

Others Present: Mayor, Carrie Lacher; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

Position No. 1, Steve Hushebeck; and Position No. 5, Barbara Starr were not present. Council excused their absence.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

ANNOUNCEMENTS/SCHEDULE CHANGES

No announcements were forthcoming.

PUBLIC ACCESS TIME

No public access was forthcoming.

DEPARTMENT REPORTS

Fire

At 12:01 p.m., District #3 Fire Chief, Steve Marler, distributed written information regarding types of services provided to the community and for the volunteer fire fighters for year 2014. Chief Marler reviewed incidents by area and type. Discussion and inquiry followed regarding replacement of the fire fleet and logistical issues such as training and response time. The Council thanked Chief Marler.

Sheriff Report

At 12:23 p.m., SJC Sheriff, Ron Krebs, distributed statistics detailing activities of the department for January 2015. Priorities for the year will include increased patrol of Sunshine Alley, Sunken Park and other less frequented areas after dark. Emphasis will remain on traffic safety, including DUI arrests, speed, cell phone use and safety belts. Discussion followed regarding new and reserve deputies, school zone lighting, model traffic ordinance and domestic violence. Mayor Lacher and the Council thanked Sheriff Krebs.

System Administration

At 12:34 p.m., System Administrator, Steve Dubail, reported on recent activities of the Department, including traffic counting, system maintenance, camera security in Sunshine Alley and Town facilities, and proposal for a new telephone system. Discussion followed regarding placement of additional cameras in the Alley and what becomes of the footage after taken. Mayor Lacher thanked Mr. Dubail. **Council consensus to consider a proposal for 5 security cameras located in Sunshine Alley.**

47 Community Development

48 At 12:56 p.m., Land Use Administrator, Mike Bertrand, reported on activities for year 2014, including
49 year-to-date building and mechanical permits; current construction within the Town; and status of
50 various conditional use permits. No questions followed. Mayor Lacher and the Council thanked Mr.
51 Bertrand.

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53 **ACTION AND DISCUSSION ITEMS**

54 SJI Chamber of Commerce

55 At 1:04 p.m., Mayor Lacher introduced Tom Kirschner, Executive Director of the SJI Chamber of
56 Commerce, to present the 2014 Annual report. Mr. Kirschner thanked the Town for its continued support;
57 introduced new Executive Director, Becky Day; and summarized the annual Chamber Report. Upcoming
58 objectives will include sustainable funding for the annual fireworks display. Ms. Day introduced herself.
59 Mayor Lacher and the Council thanked Mr. Kirschner for his service to the SJI Chamber.

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61 SJC Economic Development Council (EDC)

62 At 1:13 p.m., Mayor Lacher introduced Victoria Compton, EDC Executive Director, and Gary Franklin,
63 EDC President, to present the 2014 annual report. Ms. Compton thanked the Town for its continued
64 support and summarized their annual report; which included 2014 accomplishments and events, and
65 2015 objectives and goals. Mayor Lacher and Council thanked Mr. Franklin and Ms. Compton.

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67 Resolution No. 2095

68 At 1:32 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2095, *authorizing the Mayor to*
69 *execute an agreement with the SJC Economic Development Council for providing an economic*
70 *development program for year 2015.*

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72 **Moved by Ghatan, seconded by de Freitas, to adopt Resolution No. 2095, authorizing the**
73 **Mayor to execute an agreement with the SJC Economic Development Council in the amount**
74 **of \$15,000 for providing economic development services within the Town for year 2015.**
75 **Motion passed 3-0 with Hushebeck and Starr absent.**

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77 **PAYMENT OF CLAIMS AND PAYROLL**

78 Moved by Monin, seconded by Ghatan, to approve the payment of Claim Warrant Nos. 40133 through
79 40180 in the amount of \$93,604.84. Motion passed 3-0 with Hushebeck and Starr absent.

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81 **APPROVAL OF MINUTES**

82 Moved by Monin, seconded by de Freitas, to approve the minutes of **February 5, 2015 as corrected.**
83 Motion passed 3-0 with Hushebeck and Starr absent.

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85 **ADMINISTRATOR’S REPORT**

86 At 1:38 p.m., Administrator Wilson presented the Town Council with an update of the following:

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- 88 • Street Banners – New snipes were ordered for the street banners. A policy is being developed
89 for outside agencies requesting to hang banners in the right-of-way.
- 90 • Blair Avenue – The weather has been good enough that striping may take place as early as
91 February 23rd.
- 92 • SJC Ferry Advisory Committee – Reservation system issues and shifting of ferries remain the focus
93 of the FAC. The SJI sailings will be served by the Sealth this year. Community meetings will be
94 scheduled to take rider comments regarding reservations.
- 95 • Town Branding Committee – Roger Brooks is developing a preliminary brand statement from the
96 comments received at the latest meeting. The preliminary statement is anticipated in March.
97 Discussion followed regarding Town’s “identity”. Councilmember Monin stated that feedback from

- 98 the Branding Committee regarding identity would be appreciated by the Friday Harbor Arts
99 Commission. The Arts Commission is contemplating similar questions.
- 100 • Recycle and Garbage Cans – Authorization was requested for advanced payment in order to take
101 advantage of free shipping offered by the distributor in February for the additional garbage cans
102 in the downtown core. Discussion followed regarding cost. **Moved by Monin, seconded by
103 de Freitas, to authorize the Town Administrator to make an advanced payment to
104 Keystone Ridge Designs, in an amount not to exceed \$20,000 for 15 additional litter
105 receptacles (with free shipping) in the downtown core. Motion passed 3-0 with
106 Hushebeck and Starr absent.**
 - 107 • Sunken Park Improvements – Staff unearthed horseshoes while setting up for stair improvements.
108 It appears that they were used during construction in lieu of rebar.
 - 109 • Rock Island Communications – OPALCO purchased Rock Island and will be made part of Island
110 Network.

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112 **FUTURE AND NON-AGENDA ITEMS**

113 No future agenda items were forthcoming.

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115 **CITIZEN RESPONSE**

116 No citizen response was forthcoming.

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118 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Lacher adjourned the meeting
119 at 2:02 p.m. The next regular meeting is scheduled for Thursday, March 5, 2015 at 12:00 p.m.

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122 **These minutes were approved on March 5, 2015. The original document is retained by the**
123 **Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor**
124 **Clerk**