



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, March 5, 2015 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; Position No. 4, Farhad Ghatan and Position No. 5, Barbara Starr.

Others Present: Mayor, Carrie Lacher; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

The Treasurer, Kelle' Wilson, was absent.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

ANNOUNCEMENTS/SCHEDULE CHANGES

Mayor Lacher announced schedule changes for the agenda.

PUBLIC ACCESS TIME

Lori Stokes stated that the Great Island Cleanup is scheduled on April 18th. Ms. Stokes complimented the Town on the appearance and cleanliness of Town.

ACTION AND DISCUSSION ITEMS

SJC Update

At 12:04 p.m., SJC Councilman Bob Jarman reported on issues of mutual concern. Items included were Washington State Ferries, State legislative issues and navy jet noise. Mayor Lacher thanked the County for lowering the speed limit on the Roche Harbor Road transition zone to 25 miles per hour. No action was taken.

Warbass Way & Harrison Street Traffic Calming

At 12:17 p.m., Mayor Lacher introduced discussion of the Warbass Way/Harrison Street traffic analysis and traffic calming design. Public Works Director, Wayne Haefele described the analysis provided by MNS Engineering and four conceptual designs provided. Administrator Wilson explained that the designs have received edits. Discussion followed regarding the Engineers suggestion to reverse traffic flow and location of crosswalks. Mr. Haefele explained that the Engineer requires direction as to which concept to pursue. **Council consensus for a conceptual designs with current traffic flow; 2-way stop at Turn Point terminus; and addition of a lighted speed limit sign.**

Landmark Ordinance

At 12:44 p.m., Mayor Lacher introduced discussion of the draft Historic Preservation Landmark Ordinance. Administrator Wilson explained that the ordinance was complex and would be introduced in phases with final adoption in April. Historic Preservation Coordinator, Sandy Strehlou, described key concepts. Discussion and inquiry followed regarding the age of buildings accepted to the program and overlay district. No action was taken.

48 Ordinance No. 1558

49 At 1:06 p.m., Mayor Lacher introduced discussion of draft Ordinance No. 1558, *adding a new section to*
50 *Section 12.28 FHMC regarding use of light poles for street banners*. Administrator Wilson explained that
51 2 entities have recently requested banners and the current code doesn't have a section that adequately
52 addresses this type of use. Discussion followed regarding policy.

53
54 **Moved by de Freitas, seconded by Monin, to adopt Ordinance No. 1558, adding a new section**
55 **to Section 12.28 FHMC regarding use of light poles for street banners. Motion passed**
56 **unanimously.**

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58 Resolution No. 2097

59 At 1:12 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2097, *establishing a policy to*
60 *govern the use of light poles in the public right of way for street banners*. Administrator Wilson explained
61 that the resolution accompanies Ordinance No. 1558. No discussion followed.

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63 **Moved by Ghatan, seconded by de Freitas, to adopt Resolution No. 2097, establishing a**
64 **street banner policy. Motion passed unanimously.**

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66 Resolution No. 2098

67 At 1:14 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2098, *authorizing the Mayor to*
68 *execute a billing agreement with Invoice Cloud for third party electronic payment collection*. Administrator
69 Wilson explained that the agreement establishes an account and the parameters to which Invoice Cloud
70 will provide online invoice presentment and billing services for Town utility customers. No discussion
71 followed.

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73 **Moved by Hushebeck, seconded by Monin, to adopt Resolution No. 2098, to execute a billing**
74 **agreement with Invoice Cloud. Motion passed unanimously.**

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77 Front Street Planters

78 At 1:15 p.m., Mayor Lacher introduced discussion of planters on Front Street. Administrator Wilson
79 explained that he was seeking clarity whether to move forward with installing planters on Front Street.
80 Discussion followed regarding the need for a policy and to allow the Arts Commission the time needed
81 to establish priorities for “public art”. **Council consensus to present a final proposal to install**
82 **planters on Front Street with the understanding that they may require relocation.**

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84 **ADMINISTRATOR'S REPORT**

85 At 1:24 p.m., Administrator Wilson presented the Town Council with an update of the following:

- 86
87
- 88 • Garbage Cans – The additional cans were ordered.
 - 89 • Sunken Park – New equipment has been ordered and is waiting to be shipped.
 - 90 • School Superintendent – Rick Thompson has accepted a position with the Chemicum School District.
 - 91 • Carter Fields – Council consensus to paint the curb for emergency vehicles only and install
 - 92 proper signage.
 - 93 • Reduced Speed Limit Policy – A policy was presented to establish criteria to allow the Town to
 - 94 reduce speed limits without an engineering study. **Moved by Ghatan, seconded by de**
 - 95 **Freitas, to adopt said policy. Motion passed unanimously.**
 - 96 • Sunshine Alley Cameras – A proposal was presented for installation of security cameras facing
 - 97 the public property in Sunshine Alley. An agreement will be required with Palace Theatre for

98 installation. **Council consensus to bring forward a final proposal and agreement for**
99 **consideration.**

100 **PAYMENT OF CLAIMS**

101 Moved by Monin, seconded by Ghatan, to affirm the payment of Payroll Warrants; and approve the
102 payment of Claim Warrant Nos. 40183 through 40219 in the amount of \$101,453.84. Motion passed
103 unanimously.

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105 **APPROVAL OF MINUTES**

106 Moved by de Freitas, seconded by Ghatan, to approve the minutes of **February 19, 2015 as**
107 **submitted.** Motion passed unanimously.

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109 **FUTURE AND NON-AGENDA ITEMS**

110 Councilmember Hushebeck reported that LTAC member Lori Petersen resigned from the committee.

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112 Councilmember Starr reported on the Housing Commission’s discussion of short term rentals.

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114 **CITIZEN RESPONSE**

115 No citizen response was forthcoming.

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117 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Lacher adjourned the meeting
118 at 2:02 p.m. The next regular meeting is scheduled for Thursday, March 5, 2015 at 5:30 p.m.

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121 **These minutes were approved on March 19, 2015. The original document is retained by**
122 **the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday**
123 **Harbor Clerk**