



## SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, March 19, 2015 – Council Chambers – Afternoon Session

### CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 12:00 p.m.

### ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; Position No. 4, Farhad Ghatan; and Position No. 5, Barbara Starr.

Others Present: Mayor, Carrie Lacher; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and (Acting) Clerk, Julie Greene.

The Town Attorney was on-call.

### FLAG SALUTE

Mayor Lacher conducted the flag salute.

### PUBLIC ACCESS TIME

No public access was forthcoming.

### ACTION AND DISCUSSION ITEMS

#### Waterfront Interpretive Signage

At 12:01 p.m., Mayor Lacher introduced discussion of the waterfront interpretive signage project. Historic Preservation Coordinator, Sandy Strehlou, presented several photographs and commentaries. Ms. Strehlou explained that certain photographs may change depending on quality and ownership. The goal is to present the final drafts to the Council by May. Ms. Strehlou explained the timeline for the project. Administrator Wilson explained that Town may be required to bid for manufacturing and installation of the signage. The Council suggested that photos be diversified. No action was taken.

#### Landmark Ordinance

At 12:19 p.m., Mayor Lacher introduced discussion of the proposed landmark ordinance. Historic Preservation Coordinator, Sandy Strehlou, explained that the purpose of discussion was to determine if any of its provisions should be removed or amended. Discussion and inquiry followed regarding goals of the program, incentives and demolition of buildings. **Council consensus to present the final draft for consideration.**

#### HPRB Member

At 12:30 p.m., Mayor Lacher requested the Council to affirm the appointment of Margie Martin to the vacancy on the Historic Preservation Review Board. The Council concurred.

#### Resolution No. 2100

At 12:34 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2100, *authorizing the Mayor to offer for public sale such used equipment and items deemed surplus*. Administrator Wilson explained that Town has vehicles and miscellaneous computer equipment to deem surplus. No discussion followed.

46 **Moved by Ghatan, seconded by Monin, to adopt Resolution No. 2100, authorizing the Mayor**  
47 **to offer for public sale such used equipment and items deemed surplus. Motion passed**  
48 **unanimously.**

49

50 Resolution No. 2101

51 At 12:35 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2101, *authorizing the Mayor*  
52 *to execute Change Order No. 7 to the contract with Mike Carlson Enterprises, Inc. for the Blair Avenue.*  
53 Administrator Wilson explained that the purpose of the change order was to reconcile quantities for labor  
54 and materials. Public Works Director, Wayne Haefele, explained that one additional change order will be  
55 presented for three remaining items before accepting the project. Discussion followed regarding the  
56 rockery and Blair House.

57

58 **Moved by Monin, seconded by Starr, to adopt Resolution No. 2101, authorizing the Mayor to**  
59 **execute Change Order No. 7 to the contract with Mike Carlson Enterprises, Inc. for the Blair**  
60 **Avenue. Motion passed unanimously.**

61

62 Resolution No. 2102

63 At 12:42 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2102, *authorizing the Mayor*  
64 *to execute a contract with the engineering firm of Gray & Osborne, Inc. for design of improvements on*  
65 *a portion of Tucker Avenue from Guard Street to Harbor Street.* Administrator Wilson explained that  
66 there are multiple sources for additional funding available to continue engineering and constructing  
67 Tucker Avenue in its entirety. Town is currently working with the County to secure and commit its unused  
68 federal funds by August. Discussion followed regarding bio-swales. Councilmember Ghatan suggested  
69 that Director Haefele review the issues encountered with recent projects so that they aren't experienced  
70 on Tucker Avenue.

71

72 **Moved by de Freitas, seconded by Starr, to adopt Resolution No. 2102, authorizing the Mayor**  
73 **to execute a contract with the engineering firm of Gray & Osborne, Inc. for design of**  
74 **improvements on a portion of Tucker Avenue from Guard Street to Harbor Street. Motion**  
75 **passed unanimously.**

76

77 Resolution No. 2103

78 At 12:56 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2103, *authorizing an*  
79 *amendment to the agreement with Brown and Caldwell for the Water Transmission Line Project.* Public  
80 Works Director, Wayne Haefele, explained that the amendment incorporates 1) all changes discussed  
81 between the Engineer and County; 2) stormwater requirements; 3) retaining existing pipe for local  
82 distribution to county connections; and 4) additional services needed to facilitate SJC Health Department  
83 approval. Discussion followed regarding need for a new line and purpose of the amendment. Mr. Haefele  
84 explained that the existing line is too fragile to survive an earthquake. Administrator Wilson discussed  
85 producing a utility video.

86

87 **Moved by Ghatan, seconded by Monin, to adopt Resolution No. 2103, authorizing an**  
88 **amendment to the agreement with Brown and Caldwell for the Water Transmission Line**  
89 **Project. Motion passed unanimously.**

90

91  
92  
93  
94  
95  
96  
97  
98  
99  
100  
101  
102  
103  
104  
105  
106  
107  
108  
109  
110  
111  
112  
113  
114  
115  
116  
117  
118  
119  
120  
121  
122  
123  
124  
125  
126  
127  
128  
129  
130  
131  
132

Argyle Avenue / Spring Street Intersection

At 1:21 p.m., Mayor Lacher introduced discussion of improvements to the Argyle Avenue/Spring Street intersection. Administrator Wilson recommended that the Town conduct a study of parking, traffic, pedestrian, ROW impacts, and related issues on Web and Nichols Streets before implementing a roundabout design. Director Haefele identified regulatory and design issues. Discussion followed regarding the designs. No action was taken.

Street and Design Standards

At 1:47 p.m., Mayor Lacher introduced discussion of updates to the Town Street and Design Standards. Public Works Director, Wayne Haefele, described the project's scope of work. Administrator Wilson explained that the engineering estimate for consulting services is approximately \$60,000. **Council consensus to present an agreement for consideration.**

Findings of Fact – Rezone Application No. 64

At 2:00 p.m., Mayor Lacher introduced discussion of draft *Findings of Fact, Conclusions of Law and Decision*. Administrator Wilson explained that staff was available to answer questions. Land Use Administrator, Mike Bertrand commented on the split zoning of the parcel. The decision is to approve Rezone Application No. 64 with spit zone, with the east portion rezoned to utility in order to mitigate adjoining property owner concerns. No discussion followed.

**Moved by Ghatan, seconded by Monin, to adopt Findings of Fact, Conclusions of Law and Decision regarding Rezone Application No. 64 located at 415 Tucker Avenue. Motion passed unanimously.**

**PAYMENT OF CLAIMS AND PAYROLL**

Moved by Monin, seconded by de Freitas, to approve the payment of Claim Warrant Nos. 40221 through 40287 in the amount of \$267,959.78. Motion passed unanimously.

**FUTURE AND NON-AGENDA ITEMS**

No future agenda items were forthcoming.

**CITIZEN RESPONSE**

No citizen response was forthcoming.

**ADJOURNMENT** – Hearing no further business and no objection, Mayor Lacher adjourned the meeting at 2:03 p.m. The next regular meeting is scheduled for Thursday, March 19, 2015 at 5:30 p.m.

\* \* \* \* \*

**These minutes were approved on April 2, 2015. The original document is retained by the Clerk in the Town Council's permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**