



## SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, March 19, 2015 – Council Chambers – Evening Session

### CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 5:30 p.m.

### ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; Position No. 4, Farhad Ghatan; and Position No. 5, Barbara Starr.

Others Present: Mayor, Carrie Lacher; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and (Acting) Clerk, Julie Greene.

The Town Attorney was on-call.

### FLAG SALUTE

Mayor Lacher conducted the flag salute.

### PUBLIC ACCESS TIME

No public access was forthcoming.

### ACTION AND DISCUSSION ITEMS

#### Recycling Update

At 5:31 p.m., Administrator Wilson requested to postpone discussion of expanding the Town recycling program to include commercial, condominium, and multi-family dwelling customers. Administrator Wilson explained that staff has identified several issues and more research is required. Administrator Wilson provided an update on the current recycling program. Mayor Lacher requested comparative statistics supporting the recycling program. No action was taken.

#### Resolution No. 2104

At 5:49 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2104, *authorizing the Mayor to execute an equipment location agreement with the owners of 209 Spring Street for placement of security cameras in Sunshine Alley*. Administrator Wilson thanked the owners of the Palace Theatre for working with the Town. The compensation required by the agreement is \$50 per year to reimburse the Theatre for electricity. No discussion followed.

**Moved by de Freitas, seconded by Ghatan, to adopt Resolution No. 2104, authorizing the Mayor to execute an equipment location agreement with the owners of 209 Spring Street for placement of security cameras in Sunshine Alley. Motion passed unanimously.**

#### Ordinance No. 1559

At 5:50 p.m., Mayor Lacher introduced discussion of draft Ordinance No. 1559, *fixing salaries of officials and non-represented personnel and repealing Ordinance No. 1555 in its entirety*. Mayor Lacher explained that the last formal salary survey was approximately 2001. The recent survey recommends adjustments for all non-represented personnel. Discussion followed regarding the frequency of surveys.

46 **Moved by Starr, seconded by Hushebeck, to adopt Ordinance No. 1559, fixing salaries of**  
47 **officials and non-represented personnel and repealing Ordinance No. 1555. Motion passed**  
48 **unanimously.**

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50 **Moved by Monin, seconded by de Freitas, to perform a salary survey every three years.**  
51 **Motion passed unanimously.**

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53 **ADMINISTRATOR’S REPORT**

54 At 5:57 p.m., Administrator Wilson presented the Town Council with an update of the following:

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- 56 • Sewer Line Block – Town received a call regarding a sewer line blockage. Staff identified that the
  - 57 problem is on the private property.
  - 58 • Stormwater issue – A private contractor dumped restaurant hood grease and cleaner into the
  - 59 storm drain, which was caught by the Spring Street Rain Garden. Staff should be able to clean
  - 60 it out. Discussion followed regarding testing the rain garden for efficacy and recent studies by
  - 61 WSU.
  - 62 • Port of FH Utilities – Town is looking into adding a sewer service charge. Another meter may be
  - 63 appropriate.
  - 64 • FH Labs Utility – The University of Washington’s sewer service agreement is due to expire. Town
  - 65 may add a sewer meter to capture inflow and infiltration being caused by their private lines.
  - 66 • LTAC Vacancy – Lori Petersen has resigned from the Lodging Tax Advisory Committee. Mayor is
  - 67 reviewing qualifications.
  - 68 • Warbass Boardwalk – Town may be able to install a walkway above the ferry landing on the
  - 69 existing pavement.
  - 70 • Warbass Way Traffic Calming – The engineer’s opinion is that the requested stop signs do not
  - 71 meet WSDOT standards. The standards prohibit stop signs to control speed.
  - 72 • Warbass Way Monitoring – The Public Works Director has not seen movement on Warbass Way
  - 73 and recommends monitoring every 3-5 years instead of annually.
  - 74 • Utility Film – Town is wanting to film a documentary of the Town utilities for public educations.
  - 75 A RFP for a videographer will be issued.
  - 76 • Website – Mayor Lacher requested that the website be updated to include a links for “all things”
  - 77 related to the Council and Sunshine Alley Plan.
  - 78 • SJ Archers Lease – The lease for the archery range is okay to renew.
  - 79 • Snowflakes – Council consensus to order new snowflakes for the light poles.
  - 80 • EIT Position – Pedro Mena was the successful applicant. Council consensus to extend an offer.

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82 **APPROVAL OF MINUTES**

83 Moved by Hushebeck, seconded by Monin, to approve the minutes of **March 5, 2015 as submitted.**  
84 Motion passed unanimously.

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86 **FUTURE AND NON-AGENDA ITEMS**

87 Councilmember Monin reported on recent Board of Health meetings.

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89 Councilmember Starr reported the Law and Justice Committee is scheduled to meet in April.

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91 Councilmember Hushebeck reported on the recent Chamber meeting.

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93 Mayor Lacher encouraged Councilmembers to participate in the WSF/ Sidney Inaugural sailing.

94  
95 Administrator Wilson commented on Port of Friday Harbor activities and projects.

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97 **CITIZEN RESPONSE**

98 No citizen response was forthcoming.  
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100 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Lacher adjourned the meeting  
101 at 7:05 p.m. The next regular meeting is scheduled for Thursday, April 2, 2015 at 12:00 p.m.  
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103 \* \* \* \* \*

104 **These minutes were approved on April 2, 2015. The original document is retained by the**  
105 **Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor**  
106 **Clerk**