



## SUMMARY OF THE MINUTES TOWN COUNCIL

**Thursday, May 21, 2015 – Council Chambers – Afternoon Session**

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3 **CALL TO ORDER**

4 Mayor Lacher called the regular session of the Town Council to order at 12:00 p.m.

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6 **ROLL CALL**

7 Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna  
8 Maria de Freitas; Position No. 4, Farhad Ghatan; and Position No. 5, Barbara Starr.

9  
10 Others Present: Mayor, Carrie Lacher; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and  
11 Clerk, Amy Taylor.

12  
13 **FLAG SALUTE**

14 Mayor Lacher conducted the flag salute.

15  
16 **ANNOUNCEMENTS/SCHEDULE CHANGES**

17 Mayor Lacher announced schedule changes for the evening agenda.

18  
19 **PUBLIC ACCESS TIME**

20 No public access was forthcoming.

21  
22 **ACTION AND DISCUSSION ITEMS**

23 SSDP No. 99

24 At 12:02 p.m., Mayor Lacher introduced discussion of adoption of Findings of Fact, Conclusions of Law  
25 and Decision for SSDP No. 99. Administrator Wilson described the nature of the application. No  
26 discussion followed.

27  
28 **Moved by Ghatan, seconded by Starr, to adopt of Findings of Fact, Conclusions of Law and**  
29 **Decision for SSDP No. 99. Motion passed unanimously.**

30  
31 Ordinance No. 1562

32 At 12:04 p.m., Mayor Lacher introduced discussion of draft Ordinance No. 1562, adding a new chapter  
33 to FHMC establishing a Historical Landmark Program. Historic Preservation Coordinator, Sandy Strehlou,  
34 welcomed Nancy and David Jones (former Mayor) and thanked them for their efforts in developing the  
35 program. No discussion followed.

36  
37 **Moved by Hushebeck, seconded by Monin, to adopt Ordinance No. 1562, adding a new**  
38 **chapter to FHMC establishing a Historical Landmark Program. Motion passed unanimously.**

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41 Resolution No. 2111

42 At 12:06 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2111, authorizing an  
43 agreement with CivicPlus for redevelopment and hosting of a Town website. Administrator Wilson  
44 described the benefits and costs of upgrading the Town's website. Discussion followed regarding likes  
45 and dislikes of the current site.

46  
47 **Moved by Ghatan, seconded by de Freitas, to adopt Resolution No. 2111, authorizing an**  
48 **agreement with CivicPlus for redevelopment and hosting of a Town website. Motion passed**  
49 **unanimously.**

50  
51 Resolution No. 2112

52 At 12:15 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2112, authorizing the Mayor  
53 to offer for public sale such used equipment deemed surplus. Administrator Wilson listed the items  
54 requested for surplus. No discussion followed.

55  
56 **Moved by de Freitas, seconded by Starr, to adopt Resolution No. 2112, authorizing the Mayor**  
57 **to offer for public sale such used equipment deemed surplus. Motion passed unanimously.**

58  
59 Resolution No. 2113

60 At 12:18 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2113, authorizing the Mayor  
61 to execute Change Order No. 8 to the Blair Avenue Reconstruction Project. Public Works Director, Wayne  
62 Haefele, explained that the change order reconciles the remaining items that were not included on  
63 Change Order 7. No discussion followed.

64  
65 **Moved by Hushebeck, seconded by Monin, to adopt Resolution No. 2113, authorizing the**  
66 **Mayor to execute Change Order No. 8 to the Blair Avenue Reconstruction Project. Motion**  
67 **passed unanimously.**

68  
69 Resolution No. 2114

70 At 12:23 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2114, accepting the Blair  
71 Avenue Reconstruction Project. Public Works Director, Wayne Haefele, explained that the work has been  
72 completed satisfactorily and recommended acceptance. No discussion followed.

73  
74 **Moved by Starr, seconded by de Freitas, to adopt Resolution No. 2114, accepting the Blair**  
75 **Avenue Reconstruction Project. Motion passed unanimously.**

76  
77 Derelict Vessel Program

78 At 12:24 p.m., Mayor Lacher introduced discussion of expanding the derelict vessel program to include  
79 prevention. Administrator Wilson explained that he has spoken with the Program's Coordinator and the  
80 request is to allow use of the current funding of \$1,000 to include prevention. Discussion followed  
81 regarding the Port's participation in the program and Town's jurisdiction and responsibility.

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83 **Council consensus allow use of Town's commitment of \$1,000 for prevention, in addition to**  
84 **removal of derelict vessels.**

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2015 PFFAP Grant Program

At 12:37 p.m., Mayor Lacher introduced discussion of projects for the SJC 2015 PFFAP Grant Program. Administrator Wilson explained the allowable uses of the monies which are collected for economic development purposes. Administrator Wilson suggested that Town apply for funding to develop a “pocket park” and improvements to the crosswalk at the intersection of Spring and Second Street, near the breezeway entrance. Discussion followed regarding the amount of funding available. **Council consensus to submit an application for construction of the pocket park.**

**ADMINISTRATOR’S REPORT**

At 12:52 p.m., Administrator Wilson presented the Town Council with an update of the following:

- AWC Delegate – **Council consensus to allow Administrator Wilson to vote on behalf of the Town at the annual business conference.**
- Sunken Park – Compliments went to the Town crew for Sunken Park improvements.
- Street Banners – Are being installed on May 21<sup>st</sup>.
- FH Arts Commission – Has declined the invitation to review RFPs.
- Executive Session – A session is scheduled in the evening.
- Sunshine Alley Cameras – Cameras are installed, but Staff is working to resolve connectivity issues.
- Stormwater Advisory Committee – **Council consensus to appoint Pedro Mena to the SJC Stormwater Advisory Committee.**
- Garbage Utility – Town is finally tipping at the SJC Transfer Station on Sutton Road.
- WSF Street Closure – **Council consensus to deny the request by Washington State Ferries to close a portion of Harrison Street to through traffic at the top of Lot A.**
- Water – Town will issue a letter encouraging conservation of water.
- National Monument – Town was invited by BLM to participate in upcoming planning.
- Cadillac Fire Engine – The Bill LaPorte will be at the Yacht Club for Bill’s celebration of life.

**PAYMENT OF CLAIMS AND PAYROLL**

Moved by Monin, seconded by de Freitas, to approve the payment of Claim Warrants. Motion passed unanimously.

**FUTURE AND NON-AGENDA ITEMS**

Councilmember Hushebeck reminded the Council of the EDC luncheon on June 17, 2015.

Councilmember de Freitas reported on the SJC Housing Commission.

**CITIZEN RESPONSE**

No citizen response was forthcoming.

**ADJOURNMENT** – Hearing no further business and no objection, Mayor Lacher adjourned the meeting at 1:57 p.m. The next regular meeting is scheduled for Thursday, June 3, 2015 at 12:00 p.m.

\* \* \* \* \*

**These minutes were approved on June 4, 2015. The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**