



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, June 18, 2015 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; Position No. 4, Farhad Ghatan; and Position No. 5, Barbara Starr.

Others Present: Mayor, Carrie Lacher; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; Clerk, Amy Taylor and Staff.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

ANNOUNCEMENTS/SCHEDULE CHANGES

Mayor Lacher announced that the agenda would be re-ordered to accommodate guests.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

Proclamation – SJI Garden Club

At 12:06 p.m., Mayor Lacher proclaimed San Juan Island Garden Club Day. San Juan Island Garden Club representatives, Marguerite Bennett, Dot Vanderver, and Vonnie Harold, presented a check to the Town in the amount of \$500.

SJC Update

At 12:05 p.m., SJC Councilman, Bob Jarman, presented an update on issues of mutual concern. Items included various grant and tax funding; youth and mental health programs; coal transport, oil spill and regional environmental issues; and fireworks. Discussion followed regarding fire, drought and Washington State Ferries. No action was taken.

Resolution No. 2120

At 12:27 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2120, *authorizing the Mayor Lacher to execute a professional services agreement with the Senior Services Council of San Juan County for maintenance of the Mullis Senior Center parking lot*. Administrator Wilson explained that the Mullis Center resealed the lot and it needs parking lines repainted. The Mullis Center has asked for mutual aid in accomplishing this task. No discussion followed.

Moved by Starr, seconded by Ghatan, to adopt Resolution No. 2120, authorizing the Mayor Lacher to execute a professional services agreement with the Senior Services Council of San Juan County for maintenance of the Mullis Senior Center parking lot. Motion passed unanimously.

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Friday Harbor Arts Commission – Sunken Park

At 12:31 p.m., Mayor Lacher introduced discussion of the proposal by the Friday Harbor Arts Commission regarding the mural project at Sunken Park. Councilmember Monin explained that the FHAC is proposing to take on the bulk of work for the proposal. Commissioner Lori Stokes read a proposal by the FHAC. Discussion followed regarding the recommended public process.

Council consensus for the FHAC to oversee the Sunken Park Mural Process.

Resolution No. 2118

At 12:46 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2118, *awarding bid and authorizing the Mayor to execute construction documents for the reconstruction of Sewer Pump Station No. 2*. Public Works Director, Wayne Haefele, explained that two proposals were received. The construction firm Equity Builders submitted the responsive bid in the amount of \$552,665 for the reconstruction. The engineer recommends the bid award. Discussion followed regarding the engineering estimate for the project.

Moved by Ghatan, seconded by Monin, to award the bid to Equity Builders, LLC in the amount of \$552,665 and authorize the Mayor to execute construction documents. Motion passed unanimously.

Resolution No. 2119

At 12:53 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2119, *authorizing an amendment with Wilson Engineering for design and construction management of the Sewer Pump Station No. 2 upgrade*. Public Works Director, Wayne Haefele, explained that the amendment is to redesign the sewer outfall in addition to in addition to construction management services. The outfall redesign is needed to unify the size of current lines with the upgrades. No discussion followed.

Moved by Monin, seconded by Starr to adopt Resolution No. 2119, authorizing the Mayor to execute an amendment with Wilson Engineering to provide specifications and construction documents for outfall improvements and construction management services for the Sewer Pump Station No. 2 Upgrade Project in an amount not to exceed \$39,700. Motion passed unanimously.

Resolution No. 2121

At 12:59 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2121, *authorizing a Memorandum of Understanding between the Town and County for chip seal repair*. Administrator Wilson described the two locations. Public Works Director, Wayne Haefele, described the County’s process for laying chipseal. No discussion followed.

Moved by de Freitas, seconded by Hushebeck, to adopt Resolution No 2121, authorizing the Memorandum of Understanding with San Juan County for minor repair and roadway chipsealing services within the Town. Motion passed unanimously.

Town Logo

At 1:05 p.m., Mayor Lacher introduced discussion of the proposals for design of a Town logo. Administrator Wilson recommended the award be awarded to the firm known as Somelab. Discussion followed regarding the selection of consultant. **Council consensus to consider an agreement with Somelab for design of the Town logo.**

98 Town Utility Video

99 At 1:10 p.m., Mayor Lacher introduced discussion of the proposals for production of an educational video
100 of Town utilities. Administrator Wilson recommended that the award be made to local consultant Frank
101 Sicilia. No discussion followed.
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103 **ADMINISTRATOR’S REPORT**

104 At 1:13 p.m., Administrator Wilson presented the Town Council with an update of the following:
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- 106 • News releases – Local press releases were distributed.
- 107 • TVI – All accounts are set up for the investment of Town monies.
- 108 • Water sales – Town is selling potable water. Discussion is scheduled for the evening session.
- 109 • PFFAP – Town’s application was submitted to the County. Town is requesting \$40,000 for
110 development of Spring Street improvements and a pocket park.
- 111 • Recycling – Lautenbach is requesting a temporary contract amendment in the amount of \$141
112 per ton to accommodate current conditions. Their cost exceeds the current contract amount.
- 113 • Marguerite Place Reconstruction – A call for bids will be issued in July for reconstruction.
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115 **PAYMENT OF CLAIMS AND PAYROLL**

116 Moved by Monin, seconded by Hushebeck, to approve the payment of Claim Warrants. Motion passed
117 unanimously.
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119 **APPROVAL OF MINUTES**

120 Minutes were postponed until the evening session.
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123 **FUTURE AND NON-AGENDA ITEMS**

124 Councilmember Hushebeck stated that he could not be the representative for the PFFAP review process.
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126 **CITIZEN RESPONSE**

127 No citizen response was forthcoming.
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129 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Lacher adjourned the meeting
130 at 1:41 p.m. The next regular meeting is scheduled for Thursday, June 18, 2015 at 5:30 p.m.
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133 **These minutes were approved on July 2, 2015. The original document is retained by the**
134 **Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor**
135 **Clerk**