



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, September 3, 2015 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; Position No. 4, Farhad Ghatan; and Position No. 5, Barbara Starr.

Others Present: Mayor, Carrie Lacher; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

Proclamation

At 12:00 p.m., Mayor Lacher proclaimed the month of September as Library Card Sign Up Month. Melina Lagios, Assistant Director/Youth Services Coordinator, spoke about the importance of the San Juan Island Library. The Council thanked Ms. Lagios.

Civic Pride Award

At 12:03 p.m., Mayor Lacher presented a Civic Pride Award to John Gresseth for his restoration of 590 Guard Street (red house at the corner of Tucker Avenue and Guard Street). Mr. Gresseth recounted his experiences with the restoration project. Sandy Strehlou, Historic Preservation Coordinator, complimented his project and commented on other exciting restoration projects occurring on Guard Street.

DEPARTMENT REPORT

Community Development

At 12:06 p.m., Land Use Administrator, Mike Bertrand, present a status report for the department. Information included types of permits and fees taken year-to-date, items that the Planning Commission will be considering on September 24th, and other building projects taking place in Town. No action was taken.

ACTION AND DISCUSSION ITEMS

Ordinance No. 1570

At 12:10 p.m., Mayor Lacher introduced discussion of draft Ordinance No. 1570, *replacing Chapter 17.08 regarding placement of murals*. Administrator Wilson reviewed the final revisions. Changes include adding a comment period for the public and Council approval of the mural. Councilmember Ghatan inquired about how the ordinance will prevent another situation like the Legion's mural. Administrator Wilson explained that the Legion contended that denial of their mural was a violation of their first amendment rights and that this ordinance removes all reference to approval of content.

48 **Moved by Ghatan, seconded by de Freitas, to adopt Ordinance No. 1570, replacing Chapter**
49 **17.08 regarding placement of murals. Motion passed unanimously.**

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51 Town Fee Schedule

52 At 12:19 p.m., Mayor Lacher introduced approval of the Town Fee Schedule. Administrator Wilson
53 explained that the only revision to the schedule is a \$250 permit fee for the placement of murals. No
54 discussion followed.

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56 **Moved by de Freitas, seconded by Starr, to adopt the revised Town Fee Schedule dated**
57 **September 2015. Motion passed unanimously.**

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59 Resolution No. 2131

60 At 12:21 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2131, *establishing a date and*
61 *time for a public hearing to consider assuming the rights, powers, and functions of the Friday Harbor*
62 *Transportation Benefit District.* Administrator Wilson explained that the Legislature passed ESSB 5987,
63 which allows municipalities to assume the rights and obligations of TBDs if their respective boundaries
64 are identical. The first step in the process is to adopt a resolution setting the date of a public hearing.
65 Discussion followed regarding the need for separate entities.

66
67 **Moved by Starr, seconded by _____, to adopt Resolution No. 2131, establishing the date and**
68 **time for a public hearing to consider assuming the rights, powers, and functions of the Friday**
69 **Harbor Transportation Benefit District on October 17, 2015 at 5:30 p.m. Motion passed**
70 **unanimously.**

71
72 Ordinance No. 1573

73 At 12:26 p.m., Mayor Lacher introduced discussion of Ordinance No. 1573, *establishing regular meeting*
74 *dates for the Town Council.* Mayor Lacher requested that the regular October 1st and 15th meeting dates
75 of the Town Council be rescheduled to October 8th and 22nd due to planned administrative leaves. The
76 Council concurred.

77
78 **Moved by Ghatan, seconded by de Freitas, to adopt Ordinance No. 1573 as revised,**
79 **establishing October 8th and October 22nd at 12:00 p.m. and 5:30 p.m. as the regular meeting**
80 **dates for October. Motion passed unanimously.**

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83 **ADMINISTRATOR’S REPORT**

84 At 12:33 p.m., Administrator Wilson presented the Town Council with an update of the following:

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86
- 87 • Sales Tax Revenue – The current revenue spreadsheet was reviewed.
 - 88 • Labor Negotiations – Local 1849F has begun negotiations with the Town.
 - 89 • Water Transmission Line Replacement Project – Town will be developing an RFP for a financial
90 consultant to determine options and a timeline for repayment of USDA loans.
 - 91 • Marguerite Restoration Project – The Contractor was issued a notice to proceed.
 - 92 • Spring Street Urban Park – The RFP was issued to landscape architects for design of the pocket
93 park at the intersection of Spring and Second Street.
 - 94 • Telephone System Proposal – Three proposals were received for installation of the new telephone
95 system. After review of the proposals, staff recommends Baron Telecommunications in the
96 amount of \$14,219. **Moved by Hushebeck, seconded by Starr, to award the proposal for**
97 **purchase and installation of a new VoIP PBX, telephone and voicemail system at Town**
Hall to Baron Telecommunications. Motion passed unanimously.

- 98 • Spring Street Rain Garden – **Moved by Hushebeck, seconded by Ghatan, to adopt**
- 99 **Resolution No. 2132, authorizing the Mayor to execute an agreement with the**
- 100 **Washington State University Extension Office for maintenance of the Spring Street**
- 101 **Rain Garden was presented for consideration. Motion passed 4-0 with Starr absent.**
- 102 • Spring Street Stormwater Vault – Town as applied for certain stormwater grant funding as a
- 103 hardship city. Town would be responsible for a 15% match, if awarded.
- 104 • Interpretive Signage – Four of the finished signs were presented.
- 105

106 **PAYMENT OF CLAIMS AND PAYROLL**

107 Moved by Monin, seconded by Ghatan, to affirm the payment of Payroll Warrant Nos. 16583 through
108 16599 and direct deposit run dated 9/3/15 in the amount of \$246,072.96; and approve the payment of
109 Claim Warrant Nos. 40770 through 40803 in the amount of \$94,395.64. Motion passed unanimously.

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111 **APPROVAL OF MINUTES**

112 Moved by Ghatan, seconded by de Freitas, to approve the minutes of August 20, 2015 as submitted.
113 Motion passed unanimously.

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115 **FUTURE AND NON-AGENDA ITEMS**

116 Councilmember Hushebeck noted upcoming meetings.

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118 **CITIZEN RESPONSE**

119 No citizen response was forthcoming.

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121 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Lacher adjourned the meeting
122 at 1:21 p.m. The next regular meeting is scheduled for Thursday, September 3, 2015 at 5:30 p.m.

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124 * * * * *

125 **These minutes were approved on September 17, 2015. The original document is retained**
126 **by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday**
127 **Harbor Clerk**