



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, November 5, 2015 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; and Position No. 4, Farhad Ghatan.

Position No. 3, Anna Maria de Freitas; and Position No. 5, Barbara Starr were absent.

Others Present: Mayor, Carrie Lacher; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

EXECUSED ABSENCE

Mayor Lacher asked if the Council wished to excuse the absence of Councilmembers de Freitas and Starr. Council unanimously excused their absence.

ANNOUNCEMENT

The Council held a closed session regarding labor negotiations following adjournment of the meeting.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

PUBLIC ACCESS TIME

Justin Roche, Homes for Islanders Director, requested that the Council endorse their upcoming project by signing a letter of support to add to their USDA Technical Assistance Grant application. The Council concurred. Mr. Roche thanked the Council.

ACTION AND DISCUSSION ITEMS

SJC Update

SJC Councilman Bob Jarman updated the Council on issues of mutual concern. Topics included Washington State Ferries, collective bargaining, public works facilities, upcoming joint meeting and the Turn Point-Pear Point connector road. Discussion followed regarding topics for the joint meeting agenda, equipment maintenance and water availability at the gravel pit. No action was taken.

Resolution No. 2139

Mayor Lacher introduced discussion of draft Resolution No. 2139, *adopting the Friday Harbor Arts Commission Guidelines*. Mayor Lacher suggested language to revise the mission statement. No discussion followed.

Moved by Ghatan, seconded by Monin, to adopt Resolution No. 2139, adopting the Friday Harbor Arts Commission Guidelines. Motion passed 3-0 with de Freitas and Starr absent.

45 Resolution Nos. 2140 through 2147

46 Mayor Lacher introduced approval of Resolutions 2140 through 2147, *authorizing the Mayor to execute*
47 *Hotel Motel Excise Tax Grant agreements for 2016 funding*. Administrator Wilson explained that the
48 agreement for the Visitors Bureau is considerably more detailed to insure that only allowable expenses
49 are reimbursed. Discussion followed regarding the changes.

50
51 **Moved by Monin, seconded by Ghatan, to approve Resolution Nos. 2140 through 2147,**
52 **authorizing the Mayor to execute agreements with the organizations following to provide**
53 **tourist promotion programs for the year 2016: (Res. #2140) Visitors Bureau; (Res. #2141)**
54 **San Juan Island Chamber of Commerce; (Res. #2142) Skagit Valley College; (Res. #2143)**
55 **The Whale Museum; (Res. #2144) Pacific Islands Research Institute; (Res. #2145) SJI**
56 **Museum of Art; (Res. #2146) SJ Agricultural Guild; and (Res. #2147) Gary Franklin/SJ TEDx.**
57 **Motion passed 3-0 with de Freitas and Starr absent.**

58

59 Resolution No. 2148

60 Mayor Lacher introduced draft Resolution No. 2148, *authorizing the Mayor to execute Change Order No.*
61 *1 to the Pump Station #2 Rebuild Project*. Public Works Director, Wayne Haefele, explained the purpose
62 of the requests totaling \$20,130.25. Discussion followed regarding the line item for housing.

63

64 **Moved by Hushebeck, seconded by Ghatan, to adopt Resolution No. 2148, authorizing the**
65 **Mayor to execute Change Order No. 1 to the Pump Station #2 Rebuild Project. Motion**
66 **passed 3-0 with de Freitas and Starr absent.**

67

68 Resolution No. 2149

69 Mayor Lacher introduced draft Resolution No. 2149, *authorizing the Mayor to execute Change Order No.*
70 *1 to the Marguerite Place Pavement Restoration Project*. Public Works Director, Wayne Haefele,
71 explained that the project is complete and the Change Order reconciles quantities for labor and materials.
72 Mr. Haefele explained that the item regarding installation of fiber optic cable will be reimbursed by
73 OPALCO. No discussion followed.

74

75 **Moved by Monin, seconded by Ghatan, to adopt Resolution No. 2149, authorizing the Mayor**
76 **to execute Change Order No. 1 to the Marguerite Place Pavement Restoration Project.**
77 **Motion passed 3-0 with de Freitas and Starr absent.**

78

79 Resolution No. 2150

80 Mayor Lacher introduced draft Resolution No. 2150, *accepting the Marguerite Place Pavement*
81 *Restoration Project*. Public Works Director, Wayne Haefele, explained that the project is complete and
82 no major issues occurred during construction. Discussion followed regarding the process for grinding
83 the existing pavement.

84

85 **Moved by Ghatan, seconded by Hushebeck, to adopt Resolution No. 2150, accepting the**
86 **Marguerite Place Pavement Restoration Project. Motion passed 3-0 with de Freitas and**
87 **Starr absent.**

88

89 Ordinance No. 1575

90 Mayor Lacher introduced draft Ordinance No. 1575, *replacing Chapter 3.10 FHMC relating to rosters and*
91 *repealing Ordinance 1175 in its entirety*. Administrator Wilson explained that Town contracts with MRSC
92 Rosters and has adopted procedures for use of the publicly shared rosters. The section of code being
93 replaced is the former procedure for when Town managed its own roster and vendor list. Discussion
94 followed regarding the process to notify vendors.

95

96 **Moved by Monin, seconded by Hushebeck, to adopt Ordinance No. 1575, replacing Chapter**
97 **3.10 FHMC relating to rosters and repealing Ordinance 1175 in its entirety. Motion passed**
98 **3-0 with de Freitas and Starr absent.**
99

100 **ADMINISTRATOR’S REPORT**

101 At 12:47 p.m., Administrator Wilson presented the Town Council with an update of the following:

- 102 • Aug Station 2 – Town began pumping water from the watershed.
- 103 • RSMA Training Calendar – The Town Clerk will distribute upcoming training events. Some may
- 104 be required to satisfy risk pool requirements.
- 105 • Miscellaneous Concrete Projects – Public Works will seek bids for various crosswalk improvements.
- 106 • Nichols Street Driveway Cut – The driveway cut has been rescheduled per the Condo Association.
- 107 • Tucker Avenue Reconstruction Project – Gray & Osborne will present final drawings on December
- 108 3rd.
- 109 • 1 Front Street – The owner has rented the new building.
- 110 • Memorial Park – Town is seeking professional services to trim the Dutch Elms.
- 111 • Town Hall Renovation – A revised concept will be presented at the evening meeting.
- 112
- 113

114 **PAYMENT OF CLAIMS**

115 Moved by Monin, seconded by Ghatan, to affirm the payment of Payroll Warrant Nos. 16620 through
116 16636 and direct deposit run in the amount \$250,841.26; and approve the payment of Claim Warrant
117 Nos. 40962 through 41018 in the amount of \$727,475.30. Motion passed 3-0 with de Freitas and Starr
118 absent.

119 **FUTURE AND NON-AGENDA ITEMS**

120 Councilmember Ghatan reported that the Trails Committee has exciting ideas for projects in Town.

121 **CITIZEN RESPONSE**

122 No citizen response was forthcoming.

123 **ADJOURNMENT**

124 – Hearing no further business and no objection, Mayor Lacher adjourned the meeting
125 at 1:15 p.m. The next regular meeting is scheduled for Thursday, November 5, 2015 at 5:30 p.m.

126 * * * * *

127 **These minutes were approved on November 19, 2015. The original document is retained**
128 **by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday**
129 **Harbor Clerk**
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