



## SUMMARY OF THE MINUTES TOWN COUNCIL

**Thursday, November 5, 2015 – Council Chambers – Evening Session**

### **CALL TO ORDER**

Mayor Lacher called the regular session of the Town Council to order at 5:30 p.m.

### **ROLL CALL**

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; and Position No. 4, Farhad Ghatan.

Position No. 3, Anna Maria de Freitas; and Position No. 5, Barbara Starr were absent.

Others Present: Mayor, Carrie Lacher; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

### **EXECUSED ABSENCE**

Mayor Lacher asked if the Council wished to excuse the absence of Councilmembers de Freitas and Starr. Council unanimously excused their absence.

### **FLAG SALUTE**

Mayor Lacher conducted the flag salute.

### **PUBLIC ACCESS TIME**

No public access was forthcoming.

### **PUBLIC HEARING**

#### Shoreline Master Program Updates

At 5:32 p.m., Mayor Lacher opened the public hearing regarding updates to the Town Shoreline Master Program. Mayor Lacher and Council answered in the negative to direct communication regarding the proposal; and affirmative to hearing the matter in a fair and objective manner.

Mayor Lacher asked Land Use Administrator, Mike Bertrand, to present the staff report. Mr. Bertrand explained that Town received conditional approval of its Shoreline Master Program (SMP) update and upon approval of Ordinance No. 1538 Ecology began its official review process. The updates being considered are comments from Ecology for required and suggested changes. Staff recommends approval of all changes submitted by the Department of Ecology.

No audience was present to provide testimony. Mayor Lacher opened and closed the testimony portion of the hearing. No questions or comments were heard from the Council.

At 5:34 p.m., Mayor Lacher closed the public hearing.

**Moved by Ghatan, seconded by Monin, to adopt Ordinance No. 1576, adopting amendments to FHMC 19.04 regarding the Shoreline Master Plan. Motion passed 3-0 with de Freitas and Starr absent.**

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**ACTION AND DISCUSSION ITEMS**

Ordinance No. 1577

At 5:36 p.m., Mayor Lacher introduced discussion of draft Ordinance No. 1577, *rezoning 415 Tucker Avenue, Friday Harbor, Washington*. Land Use Administrator, Mike Bertrand explained that Town held a duly advertised public hearing, adopted Findings of Fact, Conclusions of Law and Decision, and official map changes; however staff overlooked this procedural item. Adopting the Ordinance officially designates the zoning. No discussion followed.

**Moved by Hushebeck, seconded by Ghatan, to adopt Ordinance No. 1577, rezoning GOULD’S 2ND ACRE ADDITION TO FH TL 1 OF LT 36 & LT37 EX S60 OF E365 1.14AC SEC 11, T35N, R 3W, (Tax Parcel No. 351151029) located at 415 Tucker Avenue, Friday Harbor, San Juan County, Washington. Motion passed 3-0 with de Freitas and Starr absent.**

Finding of Fact – Rezone Application No. 65 – 550 Spring Street

At 5:37 p.m., Mayor Lacher introduced discussion of the draft Findings of Fact, Conclusions of Law and Decision (FFCOL) for Rezone Application No. 65 by SJC Public Hospital District 1. Land Use Administrator, Mike Bertrand explained that the FFCOL were drafted pursuant to the public hearing. No discussion followed.

**Moved by Ghatan, seconded by Monin, to adopt Findings of Fact, Conclusions of Law and Decision for Rezone Application No. 65 by SJC Public Hospital District 1. Motion passed 3-0 with de Freitas and Starr absent.**

Ordinance No. 1578

At 5:39 p.m., Mayor Lacher introduced draft Ordinance No. 1578, rezoning 550 Spring Street, Friday Harbor, Washington. No discussion followed.

**Moved by Ghatan, seconded by Monin, to adopt draft Ordinance No. 1578, rezoning FRIDAY HARBOR TRACTS 15-10, PR SE-NE SEC 14, T 35N, R 3W (Tax Parcel No. 351491565) located at 550 Spring Street, Friday Harbor, San Juan County, Washington. Motion passed 3-0 with de Freitas and Starr absent.**

Town Hall Renovations

At 5:41 p.m., Mayor Lacher introduced discussion of Town Hall Renovations. Land Use Administrator, Mike Bertrand presented new concepts that included plans to expand the Finance Office. Mayor Lacher and the Council favored the latest revisions. Discussion followed regarding possible funding sources. **Council consensus to continue working on the alternative presented and schedule a final presentation.**

**WORK SESSION**

At 6:04 p.m., Mayor Lacher opened the work session regarding Town utilities. Administrator Wilson and Treasurer Wilson began by reviewing ending balance totals and reviewed the following funds: water operating, water capital, sewer operating, sewer capital and refuse. Discussion followed regarding line items of interest. No action was taken.

**MINUTES**

Moved by Ghatan, seconded by Monin, to approve the minutes of October 15<sup>th</sup> and 29<sup>th</sup>, 2015. Motion passed 3-0 with de Freitas and Starr absent.

**ADMINISTRATIVE ITEM(S)**

98 Tucker Avenue – Funding

99 At 7:04 p.m., Administrator Wilson requested that Council consider a non-agenda item. The  
100 Transportation Improvement Board offered an additional grant to the Town for partial funding of the  
101 design for the Tucker Avenue Improvement Project. No discussion followed.  
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103 **Moved by Hushebeck, seconded by Ghatan, to accept the Federal Matching Grant funding in**  
104 **the amount of \$26,983 and authorize the Mayor to execute the Fuel Tax Grant Agreements**  
105 **with the Transportation Improvement Board. Motion passed 3-0 with de Freitas and Starr**  
106 **absent.**

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108 **FUTURE AGENDA ITEMS**

109 No future agenda items or Council updates were presented.

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111 **CITIZEN RESPONSE**

112 No citizen response was forthcoming.

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114 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Lacher adjourned the meeting  
115 at 7:05 p.m. The next regular meeting is scheduled for Thursday, November 19, 2015 at 12:00 p.m.

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118 **These minutes were approved on November 19, 2015. The original document is retained**  
119 **by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday**  
120 **Harbor Clerk**