



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, December 3, 2015 – Council Chambers – Evening Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 5:30 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; and Position No. 4, Farhad Ghatan.

Others Present: Mayor, Carrie Lacher; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

EXECUSED ABSENCE

Mayor Lacher asked if the Council wished to excuse the absence of Councilmember Starr. Council unanimously excused her absence.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

Resolution No. 2155

At 5:32 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2155 concerning an agreement for construction of miscellaneous curb inlets and accessible ramps. Administrator Wilson described the four locations and improvements which include crosswalks and accessible ramps. No discussion followed.

Moved by Monin, seconded by Ghatan, to adopt Resolution No. 2155, awarding a bid and authorizing the Mayor to execute construction documents with Richard Lawson Construction for installation of curb and handicap ramp improvements at various locations in Town. Motion passed 4-0 with Starr absent.

Resolution No. 2156

At 5:35 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2156 concerning utility easements. Administrator Wilson explained that route of the existing water transmission line was not adequately described in the 1954 easements. The proposed easements replace the 1954 easements granted to correct the legal descriptions set forth therein. No discussion followed.

Moved by de Freitas, seconded by Ghatan, to adopt Resolution No. 2156, authorizing the Mayor to execute utility easement agreements for installation of the water transmission pipeline. Motion passed 4-0 with Starr absent.

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Resolution No. 2157

At 5:37 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2157 concerning improvements to Park and Reed Street. Administrator Wilson explained that the Transportation Improvement Board has offered a grant in the amount of \$190,359 to fund sidewalk and storm drainage improvements. Discussion followed regarding driveway cuts and feasibility of angled parking.

Moved by Hushebeck, seconded by de Freitas, to authorize the Mayor to execute the grant agreement with the Transportation Improvement Board for design and construction of sidewalk and storm drainage improvements on portions of Park Street and Reed Street. Motion passed 4-0 with Starr absent.

Resolution No. 2158

At 5:55 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2158 concerning telemetry equipment at Town facilities. Administrator Wilson explained that the Department of Energy Services has offered an amendment through their contractors, Sunset Air, to the current energy efficiency contract for upgrades to the telemetry equipment at the water treatment plant. The current equipment is no longer able to be kept up with technology. Telemetry equipment automates certain functions, such as water pumps, at the plant.

Moved by Ghatan, seconded by de Freitas, to adopt Resolution No. 2158, amending the professional services agreement with Sunset Air to upgrade the telemetry equipment at the Water Treatment Plant. Motion passed 4-0 with Starr absent.

Ordinance No. 1582

At 6:06 p.m., Mayor Lacher introduced discussion of draft Ordinance No. 1582 concerning water rate tables. Administrator Wilson explained that the Ordinance amends Chapter 13.05 FHMC by increasing the water connection and installation fees by the Seattle CPI-U of 1.6%. Discussion followed regarding the true cost to buy into the water system.

Moved by Monin, seconded by de Freitas, to adopt Ordinance No. 1582, amending Chapter 13.05 FHMC regarding water rate tables. Motion passed 4-0 with Starr absent.

Ordinance No. 1583

At 6:07 p.m., Mayor Lacher introduced discussion of draft Ordinance No. 1583 concerning sewer rate tables. Administrator Wilson explained that the Ordinance amends Chapter 13.21 by increasing the sewer connection and installation fees by the Seattle CPI-U of 1.6% and sewer base and usage rate tables by 3%. Discussion followed regarding the upcoming sewer rate and needs study.

Moved by de Freitas, seconded by Ghatan, to adopt Ordinance No. 1583, amending Chapter 13.21 FHMC concerning sewer rate tables. Motion passed 4-0 with Starr absent.

Ordinance No. 1584

At 6:10 p.m., Mayor Lacher introduced discussion of draft Ordinance No. 1584 concerning fees for administrative notices and delinquency notices for pending water shut-offs. Administrator Wilson explained that the ordinance creates a \$2 administrative mailing fee for secondary mailings of utility bills; \$5 fee for delinquency notices; and \$10 fee for delivering of shut-off notices.

Moved by Hushebeck, seconded by Monin, to adopt Ordinance No. 1584, amending Chapter 13.04 and 13.05 FHMC adding administrative and delinquency fees for notifying water utility customers of pending shut-offs. Motion passed 4-0 with Starr absent.

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APPROVAL OF MINUTES

Moved by Ghatan, seconded by de Freitas, to approve the minutes of **November 19, 2015 as amended.** Motion passed 4-0 with Starr absent.

ADMINISTRATOR’S REPORT

At 6:22 p.m., Administrator Wilson presented the Town Council with an update of the following:

- 102 • Life Ring Program – The FH Food Bank forwarded a thank you letter for the generous donations
103 received.
- 104 • Whale Museum – The Museum is requesting to revise their contract. **Moved by de Freitas,**
105 **seconded by Monin, to revise the scope of work; and distribute the \$1,500 allocated**
106 **for the WOW Festival to other promotional items. Motion passed 4-0 with Starr**
107 **absent.**
- 108 • Grove Street – Town is working with a property owner to secure a slope easement on Grover
109 Street to protect improvements.
- 110 • Tree Lighting Ceremony – The Ceremony will take place on Friday, December 4th.
- 111 • Refuse Utility – Discussion followed regarding the fiscal health of the utility.
- 112 • Arts Commission – FHAC submitted 2 projects for consideration.
- 113 • Sunshine Alley Breezeway – It’s been suggested to rename the alley. Staff is researching possible
114 candidates.
- 115 • Stormwater Ordinance – Staff will present an ordinance increasing connection fees by the Seattle
116 CPI-U of 1.6%.
- 117 • Chlorine Generator – Town received on bid for the Chlorine generator unit.
- 118 • Spring Street Pocket Park – The Philbin Group was contacted regarding the timeline for the
119 project.
- 120 • Zylstra Lake – Discussion regarding the pending purchase by the SJC Land Bank.
- 121 • Trout Lake – The Lake level is nearing the spillway.
- 122 • Street Projects – Discussion followed regarding the feasibility of receiving grant funding for design
123 and construction of sidewalk improvements on Web Street and Marguerite Place.

FUTURE AND NON-AGENDA ITEMS

126 No future agenda items were forthcoming.

CITIZEN RESPONSE

129 No citizen response was forthcoming.

131 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Lacher adjourned the meeting
132 at 7:30 p.m. The next regular meeting is scheduled for Thursday, December 17, 2015 at 12:00 p.m.

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135 **These minutes were approved on December 17, 2015. The original document is retained**
136 **by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday**
137 **Harbor Clerk**