



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, February 18, 2016 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; and Position No. 4, Farhad Ghatan.

Others Present: Mayor, Carrie Lacher; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Recording Secretary, Julie Greene.

EXCUSED ABSENCE

Council unanimously excused the absence of Councilmembers Hushebeck and Starr.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

ANNOUNCEMENTS/SCHEDULE CHANGES

Mayor Lacher announced that the posted agenda would be revised. US Senator Rick Larsen would be attending the afternoon session and Resolution No. 2178 was removed for a later agenda.

PUBLIC ACCESS TIME

No public access was forthcoming.

DEPARTMENT REPORTS

Code Enforcement

At 12:04 p.m., Code Enforcement Officer, Sarena Schumacher, presented an annual report for enforcement issues within Town for year 2015. Ms. Schumacher reported on issues relating to signage, illegal transient rentals, nuisance complaints, parking on sidewalks, tall grass complaints and fire life safety inspections. Ms. Schumacher noted that all of the issues were remedied without having to issue an infractions. Discussion followed about certain Sandpiper Condos that are designated as grandfathered transient rentals. Mayor Lacher thanked Ms. Schumacher.

ACTION AND DISCUSSION ITEMS

US Senator Larsen

At 12:13 p.m., Mayor Lacher and the Council welcomed US Senator Rick Larsen. Senator Larsen is visiting San Juan County to conduct community meetings. Mr. Larsen reported on current bills under consideration by the Legislature and requested input on topics of local concern. Those included the federal transportation bill, FAST Act, training and apprenticeship opportunities, unemployment and wage growth, affordable housing, second ferry landing slip and WSF funding. Discussion followed regarding potential impacts of the Gateway Coal Project. Mayor Lacher and the Council thanked Senator Larsen for attending the Council meeting. The Council recessed for 5 minutes.

46 Resolution No. 2175

47 At 12:45 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2175 concerning permit services for
48 the Spring Street Stormwater Vault. Administrator Wilson explained that the Town would benefit from consulting
49 services for State permitting of the seawall planned for the project. PND Engineers specializes in providing
50 environmental permitting services and is uniquely qualified as they are familiar with and recently provided
51 services to the Port of Friday Harbor on the connecting seawall. PND Engineers has offered a proposal in the
52 amount of \$29,835 to act as lead agency for completing the required JARPA, DNR and SEPA processes.
53 Administrator Wilson noted that a public participation is required as part of the process. No discussion followed.
54

55 **Moved by Monin, seconded by de Freitas, to adopt Resolution No. 2175, authorizing the Mayor to execute an**
56 **agreement with PND Engineers for services related to permitting of the Spring Street Stormwater Vault. Motion**
57 **passed 3-0 with Hushebeck and Starr absent.**
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59 Resolution No. 2176

60 At 12:49 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2176 concerning the Cahail Park (Multi-
61 purpose) Court. Administrator Wilson described the scope of work and timeline for refurbishment of the tennis
62 court by Sound Sport Surfaces. New equipment will serve for both tennis and pickle ball. The current hoops and a
63 free throw line will remain at the court. Administrator Wilson stated that his goal is to eventually include bocce
64 ball on the lower portion of the park. Discussion followed regarding the company’s references, budgeting for
65 maintenance and existing basketball court.
66

67 **Moved by Ghatan, seconded by Monin, to adopt Resolution No. 2176, authorizing the Mayor to execute an**
68 **agreement with Sound Sport Surfaces for refurbishment of the Cahail Park Court. Motion passed 3-0 with**
69 **Hushebeck and Starr absent.**
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71 Resolution No. 2177

72 At 12:56 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2177 concerning the Collective
73 Bargaining Agreement with Local 1849F for years 2016 through 2018. Mayor Lacher commended the
74 Management and the Negotiating Team for quickly reaching an agreement; and Town staff for their dedication,
75 pride and commitment to the Town. Administrator Wilson reviewed key terms of the agreement and thanked
76 everyone involved with the process. The 2016-2018 CBA includes: 3% adjustment to overall salaries; 2% cost of
77 living increase (COLA); 12 month provision to provide “Standby Crew/Pay”; and provision to renegotiate the
78 healthcare package once it expires after 2017. Inquiry followed. Administrator Wilson noted that annual COLAs
79 will range from 1.5% to 3.5% based on the Seattle CPI-U; and the draft agreement will receive an amended table
80 of contents to reflect corrections to its Appendix D.
81

82 **Moved by de Freitas, seconded by Monin, to adopt Resolution No. 2177, authorizing the Mayor to execute a**
83 **labor contract with Washington State Council of County & City Employees, AFSCME, AFL-CIO Local 1849F for the**
84 **period January 1, 2016 through December 31, 2018; including final edits/revisions to the Table of Contents and**
85 **Appendix D. Motion passed 3-0 with Hushebeck and Starr absent.**
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87 2016 Capital Improvement Plan

88 At 1:08 p.m., Mayor Lacher introduced discussion of amendments to the Capital Improvement Plan (CIP).
89 Administrator Wilson explained that the CIP is a working document that Town updates on a yearly basis to reflect
90 its long term needs. The CIP is utilized State agencies when determining grant funding and incorporated into the
91 Comprehensive Plan. Discussion followed regarding listed projects. No action was taken.
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ADMINISTRATOR’S REPORT

At 1:18 p.m., Administrator Wilson presented the Town Council with an update of the following:

- Water Transition Line Replacement – Town has been working with bond counsel to secure funding through KeyBank for project financing.
- Utility Video – A “first cut” of the video is nearly complete.
- Warbass Way – A request was received to shift the additional sidewalk adjacent to WSF by 4 feet. A conceptual drawing was distributed. Specifications will be presented at a later meeting.
- Water Transition Line Replacement – The project will be divided into phases for the purpose of bidding.
- Point-To-Point Road – Meetings continue to determine the route.
- Bench Program – A proposal has been made to place art on the public benches.
- Tucker Avenue Phase 2 – Six qualifications were received by firms for engineering of Tucker Avenue Phase 2. Staff will begin the SOQ review process.
- Fire Hydrants – A citizen and HS students have offered to paint certain fire hydrants as part of their civic project.
- Affordable Housing – A summit will take place on March 31st. Discussion followed regarding local needs.
- Nichols/A Street – The parcel owner has offered to dedicate the ROW needed to continue the sidewalk at the southwest intersection corner of Nichols/A Street. Discussion followed regarding ROW and sightlines of other streets.

PAYMENT OF CLAIMS

Moved by Monin, seconded by Ghatan, to approve the payment of Claim Warrant Nos. 41371 through 41416 in the amount of \$291,710.78; and affirm payment of Treasurer’s Check Nos. 9569 through 9570 in the amount of \$465.82. Motion passed 3-0 with Hushebeck and Starr absent.

APPROVAL OF MINUTES

Moved by de Freitas, seconded by Monin, to approve the minutes of **February 3, 2016 as submitted**. Motion passed 3-0 with Hushebeck and Starr absent.

FUTURE AND NON-AGENDA ITEMS

Councilmember Monin informed the Council that for the time being he has resigned from the SJC Board of Health, Solid Waste Advisory Committee, and Friday Harbor Arts Commission. Councilmember Monin stated that he is accepting additional duties with Fire District 3.

CITIZEN RESPONSE

Sharon Kivisto, SJI Islander, commented on affordable housing.

ADJOURNMENT – Hearing no further business and no objection, Mayor Lacher adjourned the meeting at 1:55 p.m. The next regular meeting is scheduled for Thursday, March 3, 2016 at 12:00 p.m.

These minutes were approved on March 3, 2016. The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk