



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, March 17, 2016 – Council Chambers – Evening Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 5:30 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; Position No. 4, Farhad Ghatan and Position No. 5, Barbara Starr.

Others Present: Mayor, Carrie Lacher; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

Spring Street Pocket Park

At 5:31 p.m., Mayor Lacher introduced discussion regarding the Spring Street Pocket Park. Administrator Wilson explained that two preliminary designs were presented to the public, Historic Preservation Review Board, and Friday Harbor Arts Commission. The HPRB and FHAC have forwarded recommendations to the Council which both opt for Schematic B. In addition, the FHAC made recommendations regarding the commission of stone benches at the park. Councilmember Ghatan explained that the FHAC is wondering about the feasibility of commissioning multiple ottoman pieces if the FHAC budget allows. Discussion followed regarding the cost of labor and materials for additional stonework. Administrator Wilson explained that it would be approximately \$6,000 increase to the project. Mayor Lacher invited the public to speak. Lori Stokes, FHAC Member, inquired about the timeline for the project. Discussion followed regarding process. **Council consensus to select "Schematic B" for the Pocket Park Design; and to request information from the artist for three small ottoman pieces to accompany the stone benches. Councilmember Monin suggested that the Town install conduit and housing during the project for future electrical needs. The Council concurred.**

LTAC Appointment

At 6:08 p.m., Mayor Lacher requested that the Council affirm her reappointment of Laura Saccio to the Lodging Tax Advisory Committee. No discussion followed.

Moved by Ghatan, seconded by Hushebeck, to appoint Laura Saccio to the Lodging Tax Advisory Committee for a three year term. Motion passed unanimously.

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Resolution No. 2178

At 6:11 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2178 concerning the policy for Town credit card use. Treasurer Wilson explained that the State Auditor recommended changes to the current policy. No discussion followed.

Moved by de Freitas, seconded by Monin to adopt Resolution No. 2178, amending the policy for use of credit cards issued in the name of the Town. Motion passed unanimously.

Resolution No. 2179

At 6:14 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2179 concerning design of Tucker Avenue Reconstruction – Phase 2. Administrator Wilson explained that Town requested qualifications for the engineering of the Project. Town received eight qualifications from A/E firms. Gray and Osborne (G/O) surpassed all submitted possibly because of their familiarity with the Town. The resolution authorizes selection of G/O as the project engineer and authorizes Town to negotiate a professional services agreement. No discussion followed.

Moved by Ghatan, seconded by Starr, to adopt Resolution No. 2179, selecting Gray & Osborne Engineering as the engineering firm for the Tucker Avenue Reconstruction Project-Phase 2. Motion passed unanimously.

Resolution No. 2180

At 6:17 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2180 concerning the Water Transmission Line Project. Administrator Wilson explained that the project is currently out to bid. Amendment No. 6 to the consultant agreement with Brown and Caldwell provides for construction management services during the construction phase of the project. No discussion followed.

Moved by Starr, seconded by Monin, to adopt Resolution No. 2180, authorizing the Mayor to execute Amendment No. 6 to the consultant agreement with Brown and Caldwell for the Friday Harbor Water Pipeline Replacement Project. Motion passed unanimously.

Resolution No. 2182

At 6:24 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2182 concerning the Drop Inlet and Handicap Ramp Project. Administrator Wilson explained that the project is complete. Change Order No. 1 reconciles quantities for time and materials. Discussion followed regarding line items of interest.

Moved by Ghatan, seconded by Monin, to adopt Resolution No. 2182 authorizing the Mayor to execute Change Order No. 1 to the agreement with Richard Lawson Construction, Inc. for the Drop Inlet and Handicap Ramps Project. Motion passed unanimously.

Resolution No. 2183

At 6:28 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2183 concerning the Drop Inlet and Handicap Ramp Project. Administrator Wilson explained that the project is complete and acceptance is recommended by the Town Engineer. No discussion followed.

Moved by Hushebeck, seconded by Ghatan, to adopt Resolution No. 2183, accepting the Drop Inlet and Handicap Ramp Project. Motion passed unanimously.

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Resolution No. 2181

At 6:29 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2181 concerning Trout Lake Dam. Administrator Wilson explained that Equity Builders was the successful bidder for concrete repairs at Trout Lake Dam. No discussion followed.

Moved by de Freitas, seconded by Ghatan, to adopt amended Resolution No. 2181, authorizing the Mayor to execute a contract for repair and maintenance of Trout Lake Dam. Motion passed unanimously.

Resolution No. 2184

At 6:32 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2184 concerning support for Municipal Research and Services Center (MRSC). Administrator Wilson explained that MRSC is seeking support from municipalities to have their funding reinstated in the State Budget. Discussion followed regarding the benefits of having no-cost legal advice and resources available to local municipalities through the non-profit.

Moved by de Freitas, seconded by Starr, to adopt amended Resolution No. 2184 in support of adequately funding the Municipal Research Services Center of Washington. Motion passed unanimously.

APPROVAL OF MINUTES

Moved by Monin, seconded by de Freitas, to approve the minutes of **March 3, 2016 as submitted**. Motion passed 4-0 with Starr abstained.

ADMINISTRATOR’S REPORT

At 6:41 p.m., Administrator Wilson presented the Town Council with an update of the following:

- Puget Sound Partnership – PSP has recommended Town’s Stormwater Vault Project for approval.
- Sandpiper Apartments – Town is working with the association to mitigate any impacts of the Tucker Avenue Reconstruction Project.
- Spring Street Utility Replacement Project (Phase 3) – A project update was provided.
- Tucker Avenue Reconstruction Project (Phase 1) – The project is out to bid.
- Tucker Avenue Reconstruction Project (Phase 2) – A project update was provided.

FUTURE AND NON-AGENDA ITEMS

Councilmember Ghatan provided an update on the recent Friday Harbor Arts Commission meeting.

Councilmember Monin wished everyone a Happy St. Patrick’s Day.

CITIZEN RESPONSE

Steve Clover, resident, complimented the Council and Mayor on the quality of discussion had this evening.

ADJOURNMENT – Hearing no further business and no objection, Mayor Lacher adjourned the meeting at 6:57 p.m. The next regular meeting is scheduled for Thursday, April 7, 2016 at 12:00 p.m.

These minutes were approved on April 7, 2016. The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk