



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, May 5, 2016 – Council Chambers – Evening Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 5:30 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 4, Farhad Ghatan and Position No. 5, Barbara Starr.

Others Present: Mayor, Carrie Lacher; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

Anna Maria de Freitas (Position No. 3) and Treasurer, Kelle' Wilson were absent.

EXECUSED ABSENCE

Council unanimously excused the absence of Councilmember de Freitas.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

PUBLIC ACCESS TIME

Barbara Merritt, Visitors Bureau representative, announced that King 5 news will be filming on island.

ACTION AND DISCUSSION ITEMS

Presentation – Trails Committee

At 5:35 p.m., Mayor Lacher introduced Tim Dustrude to make a presentation regarding connectivity and walkability in the Town. Mr. Dustrude explained that as vacant land is developed there are less "shortcuts" and trails that people can use to walk. An example is if a pedestrian were to use sidewalks to walk from Linder Street to the storage unit off Malcom Street they could potentially walk 2 miles for a direct distance of .25 miles. Mr. Dustrude requested that Town consider making pedestrian easements a standard as they grant future development. Discussion and inquiry followed with Mr. Dustrude and members of the Trails Committee regarding pedestrian easements, new Homes for Islanders subdivision, low impact development and support by the Trails Committee as they seek private partnerships. The Council thanked Mr. Dustrude for his presentation and the Trails Committee for their participation.

2016 Comprehensive Plan Updates

At 6:21 p.m., Mayor Lacher introduced discussion regarding 2016 Comprehensive Plan Updates. Administrator Wilson reviewed the current Capital Improvement Plan noting revisions for 2017. New projects to the street portion of the plan will include development of Web Street and Argyle Avenue Intersection improvements. Discussion followed regarding listed projects. No action was taken.

2017 H/M Tourism Grant

At 6:40 p.m., Mayor Lacher introduced discussion regarding the distribution of 2nd 2% Hotel Motel Excise Tax funding for 2017. Administrator Wilson explained that staff recommends the distribution of approximately \$225,000 from the fund for the Tourism Promotion Grant Program. The LTAC is developing a new process for distribution of funds. Discussion followed regarding the health of the fund.

47 **Moved by Starr, seconded by Monin, to authorize the Lodging Tax Advisory Committee to set a preliminary**
48 **allocation of \$225,000 for the 2017 Tourism Grant Program from the 2nd 2% Hotel Motel Excise Tax fund. Motion**
49 **passed 4-0 with de Freitas absent.**

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51 Ordinance No. 1596
52 At 6:48 p.m., Mayor Lacher introduced discussion of draft Ordinance No. 1596 regarding a time for a special
53 meeting of the Council. Administrator Wilson explained that the Council will attend a tour of the Land Bank’s
54 Zylstra Lake property on May 12th at 1:00 p.m. No discussion followed.

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56 **Moved by Ghatan, seconded by Hushebeck, to adopt Ordinance No. 1596, setting the time and place for a**
57 **special meeting of the Town Council. Motion passed 4-0 with de Freitas absent.**

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59 **ADMINISTRATOR’S REPORT**

- 60 At 6:49 p.m., Administrator Wilson provided a report on the following:
- 61 • Spring Street Utility Replacement Project - A construction update was provided regarding the project.
 - 62 • Town Logo – A new proposal was presented.
 - 63 • Stormwater Vault – The State has suspended funding in this trust fund in order to balance the State
 - 64 budget. The project will be shovel ready once new funding becomes available.
 - 65 • Spring Street School Tree – There was almost an injury resulting from the damage that the tree has caused
 - 66 to the sidewalk. The tree may need to be removed if an alternative can’t be found.
 - 67 • Taxi/Bus Meeting – Town met with local taxi and bus companies to address parking and loading near the
 - 68 ferry.
 - 69 • Town Employee – Town interviewed several applicants for the Janitorial position.
 - 70 • Water Transmission Line Replacement – The contracts have been successfully executed.
 - 71 • Tucker Avenue – Phase 1 – A construction update was provided regarding the project.
 - 72 • Trout Lake Dam – A construction update was provided regarding the project.

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74 **FUTURE AND NON-AGENDA ITEMS**
75 Councilmember Starr volunteered to attend the Partners in Preservation awards on May 25th.

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77 Mayor Lacher encouraged the Council to attend the annual AWC Conference in Everett.

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79 **CITIZEN RESPONSE**
80 No citizen response was forthcoming.

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82 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Lacher adjourned the meeting at 7:29
83 p.m. The next regular meeting is scheduled for Thursday, May 19, 2016 at 5:30 p.m.

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86 **These minutes were approved on May 19, 2016. The original document is retained by the Clerk in the Town**
87 **Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**