



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, July 21, 2016 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 3, Anna Maria de Freitas; and Position No. 4, Farhad Ghatan.

Position No. 2, Noel Monin; and Position No. 5, Barbara Starr were absent.

Others Present: Mayor, Carrie Lacher; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson and Clerk, Amy Taylor.

EXCUSED ABSENCE

Council unanimously excused the absence of Councilmembers Monin and Starr.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

ANNOUNCEMENTS/SCHEDULE CHANGES

Mayor Lacher announced schedule changes for the agenda.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

Port of Friday Harbor

At 12:01 p.m., Mayor Lacher welcomed the new Executive Director for the Port of Friday Harbor, Ted Fitzgerald. Mr. Fitzgerald introduced himself and is joining us as the former Port Director for Brookings, Oregon.

Sheriff's Report

At 12:07 p.m., Mayor Lacher welcomed Sheriff Krebs to provide an update on local law enforcement. Sheriff Krebs provided a statistics for the first half of 2016. Discussion followed regarding public relations, patrolling activities, and creating a "safe streets program" for San Juan County. Mayor Lacher and the Council thanked Sheriff Krebs.

National Monument

At 1:39 p.m., Mayor Lacher introduced discussion of the National Monument Project. Historic Preservation Review Coordinator, Sandy Strehlou, distributed information regarding the purpose of the proposed SJI National Monument. Councilmember Hushebeck suggested that the maps be forwarded to the Chamber of Commerce for public distribution.

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Interpretive Signage

At 1:42 p.m., Mayor Lacher introduced discussion of the interpretive signage project. Historic Preservation Review Coordinator, Sandy Strehlou, presented latest designs for the “History of Fire” panels. Ms. Strehlou noted that the SJ Community Theatre was inspired by the project and will be creating a series of panels to depict their history and visual arts. The Council and Mayor thanked Ms. Strehlou. No action was taken.

Tourism Marketing Strategies

At 12:44 p.m., Mayor Lacher introduced discussion of tourism marketing strategies for the Visitors Bureau’s 2017 Marketing Plan. Mayor Lacher, the Council and Deborah Hopkins, VB Executive Director, brainstormed ideas for keeping visitors on-island longer for longer stays versus “day-trips” and encouraging repeat visits. Mayor Lacher suggested that we try to determine how much impact day-trippers are having on the local economy (non-food related sales) compared to those who stay longer periods of time. Strategies included destination marketing for cultural diversity, small conferencing groups, international or niche travel. Discussion followed regarding having a “Town concierge” and finding ways to encourage extended stays. The Council and Mayor thanked Ms. Hopkins. No action was taken.

PUBLIC HEARING

2016 Town Budget

At 1:14 p.m., Mayor Lacher opened the public hearing for amendments to the 2016 Town Budget. Treasurer Wilson described the amendments. Mayor Lacher requested public testimony. Hearing none, Mayor Lacher closed the public hearing at 1:21 p.m. No action was taken.

ACTION AND DISCUSSION ITEMS (CONT.)

Resolution No. 2208

At 1:24 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2208 concerning the Spring Street Pocket Park. Administrator Wilson explained that Town issued a request for proposals using the small works roster to fabricate a decorative steel metal wall with Cor-ten finish as part of the Park’s approved design. No discussion followed.

Moved by Ghatan, seconded by de Freitas, to adopt Resolution No. 2208, authorizing the Mayor to execute and agreement with Elegant Iron to provide a decorative steel metal wall for the Spring Street Pocket Park. Motion passed 3-0 with Monin and Starr absent.

ADMINISTRATOR’S REPORT

At 1:30 p.m., Administrator Wilson presented the Town Council with an update of the following:

- DVSAS - Letter of Support – Kim Bryant from Domestic Violence & Sexual Assault Services (DVSAS) requested a letter of support for grant funding. DVSAS is exploring the feasibility of purchasing the old medical center complex located on Spring Street and the adjoining “Chevalier Property” for a co-located youth center and affordable housing. Discussion followed regarding the proposal.
- SJC PFFAP Grant Program – The County completed its 2016 PFFAP grant allocations. SJI Parks & Rec was approved for partial funding to complete the playgrounds at the FH Sports Fields. Staff will bring back a proposal for funding the remaining portion to complete the playgrounds. The proposal is likely an allowable use of lodging tax funds.
- Dumpster Painting – Town was asked to allow decorative painting of dumpsters. **Council consensus to not allow alteration of Town dumpsters.**
- Sunshine Alley – Town received a request from Brickworks to provide additional public litter control near Brickworks. **Council consensus to install one additional litter receptacle at the Breezeway entrance.**
- Port of Friday Harbor – The 30 year right-of-way lease has expired for the Williamson building (SJ Yacht Club). The Town is working with the Port to address the issue.

- 94 • LED Lighting – Town is ordering a LED street standard for comparison.
- 95 • Illegal Water Connection – An illegal connection has been identified outside of Town limits. The
- 96 connection was installed in the 1980s. Town is working through the issue with the parcel owner.
- 97 • Sewer Line Camera – Town is purchasing a camera for video inspection of lines which will result in a cost
- 98 savings for the Town. There has been some thought to increase one of the part-time employees to FTE
- 99 to perform this work.
- 100 • Tucker Avenue Replacement Project – The Contractor is in the process of pouring curb and gutter for the
- 101 area.
- 102 • Water Transmission Line Replacement Project – Town is expecting a substantial change order for
- 103 unforeseen roadbed conditions. The shoulder subgrade is unsuitable for trenching as designed by the
- 104 engineer of the new waterline. The Contractor will need to rebuild the subgrade to the full shoulder
- 105 width. Town is working with the engineer and contractor to determine a solution.
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107 **PAYMENT OF CLAIMS**

108 Moved by de Freitas, seconded by Ghatan, to approve the payment of Claim Warrant Nos. 41894 through 41942
109 in the amount of \$1,597,809.12; and certify Treasurer’s Check Nos. 9604 through 9607 in the amount of
110 \$14,684.96. Motion passed 3-0 with Monin and Starr absent.

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112 **APPROVAL OF MINUTES**

113 Moved by Ghatan, seconded by de Freitas, to approve the minutes of **July 7, 2016 as submitted**. Motion passed
114 3-0 with Monin and Starr absent.

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116 **FUTURE AND NON-AGENDA ITEMS**

117 Councilmember Ghatan explained that the Friday Harbor Arts Commission is exploring the possibility of a working
118 relationship with the San Juan Islands Sculpture Park that would allow sculptures to be displayed within the Town
119 and sales commissions split between the SJISP and FHAC.

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121 **CITIZEN RESPONSE**

122 No citizen response was forthcoming.

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124 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Lacher adjourned the meeting at 2:22
125 p.m. The next regular meeting is scheduled for Thursday, August 4, 2016 at 12:00 p.m.

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128 **These minutes were approved on August 4, 2016. The original document is retained by the Clerk in the Town**
129 **Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**