



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, August 18, 2016 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; and Position No. 4, Farhad Ghatan.

Others Present: Mayor, Carrie Lacher; Treasurer, Kelle' Wilson; and Clerk, Amy Taylor.

Councilmember Barbara Starr and Town Administrator Duncan Wilson were absent. Councilmember Monin excused a portion of the meeting.

EXCUSED ABSENCE

Council unanimously excused the absence of Councilmember Starr.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

ANNOUNCEMENTS/SCHEDULE CHANGES

Mayor Lacher announced that the Council would hold an Executive Session following regularly scheduled business.

PUBLIC ACCESS TIME

Lynn Danaher, Town Resident, requested that Town amend its ordinance for density calculation. Mr. Bertrand explained that an amendment would be a legislative action available to all Town residents. The Council thanked Ms. Danaher.

ACTION AND DISCUSSION ITEMS

Tucker Avenue Reconstruction Project – Phase 2

At 12:13 p.m., Mayor Lacher introduced discussion of the Tucker Avenue Reconstruction Project – Phase 2. Public Works Director, Wayne Haefele, described the preliminary designs. Council discussion followed regarding softening the Larsen street intersection. The Council thanked Mr. Haefele. No action was taken.

Resolution No. 2212

At 12:16 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2212 concerning the MacDonald and Martin Street Storm Drainage Project. Public Works Director, Wayne Haefele, described the project. The project adds capacity to the stormwater drainage in the area and repairs the deteriorating roadbed. Town received one bid from Mike Carlson Enterprises to complete the project. No discussion followed.

Moved by Ghatan, seconded by de Freitas, to adopt Resolution No. 2212, awarding the bid for the MacDonald and Martin Street Storm Drainage Project to Mike Carlson Enterprises and authorizing the Mayor to execute an agreement for construction. Motion passed 4-0 with Starr absent.

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Town Comprehensive Plan Amendments

At 12:18 p.m., Mayor Lacher introduced discussion of Planning Commission recommendations for 2016 amendments to the Town Comprehensive Plan. Land Use Administrator, Mike Bertrand, reviewed text changes and two reclassification requests. Changes are detailed in Ordinance No. 1602. Discussion followed regarding the reclassification requests. The Mayor and Council stated their concerns about removing residentially zoned property. **Council consensus not to reclassify residential to non-residential at this time because of affordable housing issues.**

Moved by Ghatan, seconded by Hushebeck, to adopt the recommendation(s) of Planning Commission for text changes and reclassification request regarding Malcom Street; deny the reclassification request regarding Price Street; and adopt Ordinance No. 1602 amending the Town Comprehensive Plan. Motion passed 3-0 with Monin and Starr absent.

Resolution No. 2215

At 12:35 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2215 concerning Homes for Islanders (HFI). Land Use Administrator, Mike Bertrand explained that Homes for Islanders has completed the necessary installations to connect the planned residential community known as Maypole Meadows to the Town’s water, sewer and storm-sewer utilities. No discussion followed.

Moved by Hushebeck, seconded by Monin, to adopt Resolution No. 2215, accepting the bills of sale from Homes for Islanders for improvements to the Town water, sewer and storm sewer systems; and authorize the Mayor to sign the final plat for Maypole Meadows. Motion passed 3-0 with Monin and Starr absent.

Resolution No. 2217

At 12:41 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2217 concerning the Waste Water Treatment Plant Facilities Improvement Plan. Clerk Taylor explained that the purpose of the project with Wilson Engineering is to provide a report evaluating key components of the plant and recommend alternatives for future operation. Discussion followed regarding project tasks.

Moved by Ghatan, seconded by Hushebeck, to adopt Resolution No. 2217, authorizing the Mayor to execute a professional service agreement with Wilson Engineering, LLC to prepare a Waste Water Treatment Plan Improvements Facility Plan. Motion passed unanimously.

Resolution No. 2211

At 12:49 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2211 concerning supply of liquid propane fuel. Clerk Taylor explained that no suppliers submitted bids meeting Town’s specifications. The price agreement offered by San Juan Propane locks in a commercial rate of \$.70 per gallon markup over cost for liquid propane fuel at their terms and conditions for one year. Town will seek proposal again after a second propane company is established in San Juan County. No discussion followed.

Moved by de Freitas, seconded by Ghatan, to adopt Resolution No. 2211, authoring a price agreement with San Juan Propane (Heritage Propane) for supply of liquid propane fuel. Motion passed 3-0 with Monin and Starr absent.

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Resolution No. 2213

At 12:50 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2213 concerning a cooperative purchasing agreement. Treasurer Wilson explained that the Houston-Galveston Area Cooperative (HGA-Buy) is a nationally recognized cooperative for inter-governmental purchasing. Town desires to join the cooperative so it can take advantage of its pricing to order certain equipment for the Wastewater Treatment Plant. Discussion and inquiry followed regarding membership fees. Clerk Taylor stated that membership fees only apply to those ordering vehicles and heavy machinery.

Moved by Hushebeck, seconded by Ghatan, to adopt Resolution No. 2213, authorizing an interlocal agreement with HGA-Buy for cooperative purchasing. Motion passed 3-0 with Monin and Starr absent.

PAYMENT OF CLAIMS

Moved by de Freitas, seconded by Hushebeck, to approve the payment of Claim Warrant Nos. 41982 through 42024 in the amount of \$390,976.28. Motion passed 3-0 with Monin and Starr absent.

APPROVAL OF MINUTES

Moved by de Freitas, seconded by Ghatan, to approve the minutes of **August 4, 2016 as submitted**. Motion passed 3-0 with Monin and Starr absent.

FUTURE AND NON-AGENDA ITEMS

Councilmember Ghatan requested that discussion of residential density (calculation) be added to a future agenda.

Councilmember Ghatan provided an update on the latest Friday Harbor Arts Commission meeting.

CITIZEN RESPONSE

No citizen response was forthcoming.

EXECUTIVE SESSION

At 12:59 p.m., Mayor Lacher announced that the Council would be holding an executive session regarding complaints brought against a public officer in accordance with the provisions of RCW 42.30.110(1)(f); which was estimated to last 10 minutes. Participants: Town Council, Mayor Lacher, Treasurer Wilson, and Clerk Taylor. The session ended at 1:12 p.m. for an actual session time of 13 minutes. No actions were taken.

ADJOURNMENT – Hearing no further business and no objection, Mayor Lacher adjourned the meeting at 1:12 p.m. The next regular meeting is scheduled for Thursday, September 1, 2016 at 12:00 p.m.

These minutes were approved on September 1, 2016. The original document is retained by the Clerk in the Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk