



SUMMARY OF THE MINUTES TOWN COUNCIL

Thursday, September 1, 2016 – Council Chambers – Afternoon Session

CALL TO ORDER

Mayor Lacher called the regular session of the Town Council to order at 12:00 p.m.

ROLL CALL

Councilmembers: Position No. 1, Steve Hushebeck; Position No. 2, Noel Monin; Position No. 3, Anna Maria de Freitas; Position No. 4, Farhad Ghatan and Position No. 5, Barbara Starr.

Others Present: Mayor, Carrie Lacher; Treasurer, Kelle' Wilson; Town Administrator, Duncan Wilson; and Clerk, Amy Taylor.

FLAG SALUTE

Mayor Lacher conducted the flag salute.

ANNOUNCEMENTS/SCHEDULE CHANGES

Mayor Lacher announced that there would be an executive session pursuant to RCW 42.30.110(1)(g) estimated to last 10 minutes.

PUBLIC ACCESS TIME

No public access was forthcoming.

ACTION AND DISCUSSION ITEMS

Proclamation – 9/11 Remembrance Day

At 12:03 p.m., Mayor Lacher spoke about Remembrance Day. A proclamation was issued regarding the anniversary on Sunday, September 11, 2016. District 3 Fire Chief Brad Creesy accepted the proclamation on behalf of emergency responders. A ceremony will be held at Memorial Park on Remembrance Day.

Proclamation – Prostate Cancer Awareness Month

At 12:06 p.m., Mayor Lacher proclaimed September as Prostate Cancer Awareness Month. Teddy Deane received the proclamation and spoke about the importance of screening for the disease and the local Us Too Chapter of the American Cancer Society. The Council thanked Mr. Deane for their willingness to recognize the importance of local outreach.

Proclamation – Library Card Sign Up Month

At 12:10 p.m., Mayor Lacher stated that September is nationally recognized as Library Card Sign Up Month. A proclamation will be on display at the SJI Library.

CML Award

At 12:10 p.m., Town Administrator Wilson noted that Mayor Lacher received a certificate of achievement from the Association of Washington Cities for successfully completing the advanced municipal leadership program.

43
44 Friday Harbor Arts Commission
45 At 12:11 p.m., Mayor Lacher introduced Macalister Arendt and requested that the Council affirm her appointment
46 to the Friday Harbor Arts Commission “student position”. Ms. Arendt introduced herself described her current
47 interests.

48
49 **Moved by Monin, seconded by Ghatan, to affirm the appointment of Macalister Arendt to the Friday Harbor**
50 **Arts Commission.**

51
52 SJC Council Update
53 At 12:14 p.m., Mayor Lacher introduced SJC Councilmember Bob Jarman to provide an update on issues of mutual
54 concern. Topics included the SJC Fair, progress for Tucker Avenue improvements and Water Transmission Line
55 project, and Connector Road. Discussion followed regarding status of the Connector Road. Mayor Lacher and the
56 Council thanked Mr. Jarman.

57
58 SJC Plastic Bag Ban
59 At 12:23 p.m., Mayor Lacher introduced consideration of the draft ordinance by San Juan County to ban single use
60 plastic bags. Administrator Wilson explained that the proposed ordinance would not apply to the Town. Town
61 would need to adopt an ordinance to enforce a similar ban. Discussion followed about the terms of the ordinance,
62 including exemptions and whether to support a ban of single use bags within the Town.

63
64 Mark J. Herrenkohl, SJC Solid Waste Program Administrator, presented information regarding the proposed
65 ordinance. Mr. Herrenkohl provided statistics from a recent study done by the City of Seattle outlining the effects
66 their ban.

67
68 Mayor Lacher accepted public comment. Matt Marinkovich, Town resident, expressed that the Council should
69 think about the topic holistically and that paper bags are not environmentally friendly. Mr. Marinkovich
70 commented that as a local fisherman he rarely “catches garbage” including plastic bags.

71
72 Discussion and inquiry followed regarding how such an ordinance would be enforced locally.

73
74 **Council consensus to consider the topic further. No action was taken.**

75
76 Land Use – Calculation of residential density
77 At 12:50 p.m., Mayor Lacher introduced consideration of amending calculations for residential (housing) density.
78 Land Use Administrator, Michael Bertrand, described the current calculation for urban density. Currently, 14 units
79 are allowed per acre. Adjusting the calculation to allow more density could allow up to 18 units per acre at a 30%
80 maximum lot size coverage. Discussion followed regarding housing needs an full annexation of the UGA (Buck
81 Property).

82
83 **Council consensus to not consider the proposal to increase density until such time as the Local Housing**
84 **Committee presents its finding.**

85
86 Resolution No. 2218
87 At 1:36 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2218 concerning SJ Home Trust.
88 Administrator Wilson explained that the resolution accepts bills of sales from the Home Trust for water
89 improvements to the Town’s utility systems. Discussion followed regarding the location of the utilities.

90
91 **Moved by de Freitas, seconded by Starr, to adopt Resolution No. 2118, accepting Bill(s) of Sale from the SJ Home**
92 **Trust for improvements to the Town’s utility systems. Motion passed unanimously.**

93

94 Resolution No. 2219

95 At 1:29 p.m., Mayor Lacher introduced discussion of draft Resolution No. 2119 concerning the street lighting
96 system. Administrator Wilson explained that Town and OPALCO need to update the existing agreement to reflect
97 current costs and services associated with maintaining the street lighting system. Discussion followed regarding
98 costs. **Council consensus to continue consideration of draft Resolution No. 2219.**
99

100 **ADMINISTRATOR’S REPORT**

101 At 1:50 p.m., Administrator Wilson presented the Town Council with an update of the following:
102

- 103 • Transportation – A new bus service is available from WSF-Anacortes to Mount Vernon Transit Station.
- 104 • UW Sewerage Agreement – Town is negotiating a new agreement.
- 105 • New banners – Fall banners have been ordered.
- 106 • Spring Street Pocket Park – The project needs to be rescheduled to late winter.
- 107 • Anonymous Letter – The response to an anonymous letter regarding an enforcement issue was
108 distributed.
- 109 • Trout Lake Reservoir – The lake level is minus 40 inches from spillway.
- 110 • I/I study – Town is seeking grant funding to perform future I/I studying.
- 111 • Outfall line – Town is seeking grant funding to reconstruct the sewer outfall.
- 112 • Governor Inslee – The local Democratic Party is hosting the Governor in Friday Harbor on Saturday,
113 September 3, 2016.
- 114 • Waterline Transmission Project – The project experienced a significant break in the old line while
115 constructing the new line. New connections should be completed within the week.
- 116 • Urban forest – The concept of transforming Cahail Park into an “urban forest” was presented.
- 117 • National Park Service – NPS is seeking an office location.
- 118 • Budget process – Work sessions will begin in October.

119
120 **PAYMENT OF CLAIMS**

121 Moved by Monin, seconded by de Freitas, to affirm the payment of Payroll Warrant Nos. 16763 through 42059;
122 and August 31, 2016 Direct Deposit Run in the amount of \$284,566.66; and approve the payment of Claim Warrant
123 Nos. 42025 through 42059 in the amount of \$1,580,794.54. Motion passed unanimously.
124

125 **APPROVAL OF MINUTES**

126 Moved by Monin, seconded by de Freitas, to approve the minutes of **August 18, 2016 as corrected**. Motion passed
127 unanimously.
128

129 **FUTURE AND NON-AGENDA ITEMS**

130 Councilmember Ghatan requested that SJ Home Trust provide an update on the Sunrise Project – Phase II.
131

132 **CITIZEN RESPONSE**

133 No citizen response was forthcoming.
134

135 **EXECUTIVE SESSION**

136 An executive session was held pursuant to 42.30.110(1)(g) to evaluate the performance of a Town employee.
137 Participants: Mayor Lacher and Town Council. Session lasted 10 minutes. No action was taken.
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139 **ADJOURNMENT** – Hearing no further business and no objection, Mayor Lacher adjourned the meeting at 2:19
140 p.m. The next regular meeting is scheduled for Thursday, September 15, 2016 at 12:00 p.m.
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143 **These minutes were approved on September 15, 2016. The original document is retained by the Clerk in the**
144 **Town Council’s permanent records. Attest: Amy Taylor, Town of Friday Harbor Clerk**