

**FRIDAY HARBOR TRANSPORTATION BENEFIT DISTRICT**

**RESOLUTION NO. 04-14**

A RESOLUTION of the Board of the Friday Harbor Transportation Benefit District establishing a material change policy.

WHEREAS, the Town Council of the Town of Friday Harbor found it to be in the public interest to establish a town-wide Transportation Benefit District for the preservation, maintenance, acquisition, construction and improvement of the Town's streets and related infrastructure consistent with Chapter 36.73 RCW; and

WHEREAS, in Ordinance No. 1539, the Town Council of the Town of Friday Harbor established a Transportation Benefit District as authorized by RCW 35.21.225 and subject to the provisions of Chapter 36.73 RCW; and

WHEREAS, subject to certain restrictions and limitations, the Friday Harbor Transportation Benefit District is authorized to collect vehicle license fees, dedicated sales tax revenue and other revenues to fund certain transportation improvements; and

WHEREAS, RCW 36.73.160 requires the Transportation Benefit District to adopt a policy to address major plan changes that affect project delivery or the ability to finance the plan, including material changes to cost, scope and schedule, the level of change that will require governing body involvement, and how the governing body will address those changes;

NOW, THEREFORE BE IT RESOLVED by the Board of the Friday Harbor Transportation Benefit District as follows:

Section 1. Material Change to Cost. In the event a TBD Improvement, as that term is defined in TBD Resolution 05-2014, exceeds its original cost by more than twenty percent (20%), the Board will hold a public hearing to solicit comments from the public regarding how the cost change should be resolved. TBD staff must consult with the Board Chair prior to setting the public hearing.

Section 2. Material Change to Scope. In the event the scope of a TBD Improvement changes from that originally anticipated at project approval, TBD staff must review those changes with the Board Chair. The Board Chair will determine whether those changes are to be brought before the Board for discussion.

Section 3. Material Change to Schedule. In the event that the schedule of a TBD Improvement changes in a way that significantly impacts other TBD Improvements or funding, or is delayed for a period exceeding ninety (90) days, TBD staff must review those changes with the Board Chair. The Board Chair will determine whether those changes are to be brought before the Board for discussion.

Section 4. Additional Transportation Improvements. The funding of transportation improvements contained within any Transportation Improvement Program of the Town of Friday Harbor does not constitute a material change subject to the provisions of this policy.

ADOPTED this 17<sup>th</sup> day of July, 2014.

FRIDAY HARBOR TRANSPORTATION BENEFIT  
DISTRICT



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Chair of the Board